

Site Manager

Information for candidates: This person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. Before applying, you should match your own skills, experiences and abilities to those listed below.

Criteria	Essential * where relevant	Desirable * where relevant
<p>A: Qualifications & Experience</p> <ol style="list-style-type: none"> 1. Good reading and writing skills 2. Ability to count and undertake general mathematical calculations 3. Ability to undertake DIY tasks 4. Knowledge of security, heating plant and other building systems 	<p style="text-align: center;">* * *</p>	<p style="text-align: center;">*</p>
<p>B: Communication</p> <ol style="list-style-type: none"> 1. Ability to complete forms, write letters and reports 2. Ability to exchange verbal information clearly 3. Seek support to overcome communication barriers with children and adults 4. Ability to negotiate effectively to achieve best outcomes 	<p style="text-align: center;">* * * *</p>	
<p>C: Working with children/others</p> <ol style="list-style-type: none"> 1. Understand and implement the school's behaviour management policy, as required 2. Ability to establish rapport and respectful and trusting relationships with staff and pupils where appropriate 3. Ability to make a contribution to the work of a team 4. Contribute to the development and implementation of effective systems to share information 	<p style="text-align: center;">* * * *</p>	
<p>D. Responsibilities</p> <ol style="list-style-type: none"> 1. Good organisational skills & the ability to remain calm under pressure 2. Ability to manage own time effectively 3. Demonstrate a flexible approach 4. Demonstrate ability to resolve complex problems independently 5. Understand and implement child protection procedures 	<p style="text-align: center;">* * * * *</p>	