

Recruitment Information Pack



Countesthorpe
Academy

LiFE Multi Academy Trust and Countesthorpe Academy

Science Technician

Fixed term to 20th August 2025 (in the first instance)

Part time (28 hours/week – 38 weeks/year)

Grade 6 (actual salary £15,112 - £15,366)

Required as soon as possible

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Vision, Values and Ethos

LiFE Multi Academy Trust

Bringing Learning to LiFE

Vision: We have a compelling desire to provide high quality, personalised and rounded education for everyone, right in the heart of our local community. We believe that no school can be deemed successful unless all those around it are also successful, popular and flourishing. Hence, we believe that dynamic, mutually accountable collaboration and challenge between local schools as members of the LiFE MAT is the cornerstone of our future success.

Each school is seen as a leader of, and vital to its local community; each school is regarded as fundamental to the identity of its surrounding community.

Values:

- Ensuring that every student achieves positive, life changing outcomes
- Providing a whole education: academic excellence co-existing with an exceptional commitment to activity beyond
- **The relentless pursuit of excellence by;** expecting this of every person, every day; recognising and celebrating behaviours that lead to great progress, and promoting and celebrating elite performance inside school and in the wider world
- Valuing the diversity and qualities of our staff and students
- Ensuring that all students and staff feel known, appreciated and supported
- Committing whole-heartedly to collaboration within, between and beyond our academies.

Our Trust consists of

The LiFE Multi Academy Trust currently consists of Ashby School, Bosworth Academy, Braunstone Frith Primary Academy, Countesthorpe Academy, Desford Primary School, Dove Bank Primary School, Ibstock Community College, Ivanhoe College, Kingsway Primary School and The Winstanley School.

Countesthorpe Academy
11- 19 school educating KS3, KS4 & KS5

Vision: With everything we do, we aim for everyone in our school community to be the best they can be.

Values: We are all learners. We practise and embed our core values of showing respect, developing resilience and achieving success.

Ethos: We do this through:-

- Providing high quality learning opportunities
- Bring a research informed school
- Delivering real life/innovative curriculum
- Our high expectations
- Being aspirational for our community
- Recognising success
- Developing leadership

Our offer to staff in the LiFE Multi Academy Trust and our schools

Professional Capital:

‘We believe in getting the right people, getting them to work together and getting them to stay’

Strategy	Description
Putting your trust in our Trust	We believe in your development. Everything we do is about creating a team of committed professionals who share our ambition for young people. If you believe in this too, we are committed to providing an exciting, enjoyable and rewarding working environment.
Health and Wellbeing Strategies	<p>Having happy and healthy staff is key to a successful organisation. The Trust is committed to:</p> <ul style="list-style-type: none"> • providing employees with a safe, healthy and supportive environment in which to work • recognising that the health and wellbeing of our employees is important • providing a supportive workplace culture where individuals healthy lifestyle choices are valued and encouraged <p>We are committed to supporting colleagues to overcome the stigma and discrimination of mental health issues within the work place. To show our commitment to this we have publicly signed up to ‘Mindful Employer’ and the ‘Charter for Employers who are Positive about Mental Health’.</p> <p>We believe it is important that we are role models to our students of how to be a healthy adult. We actively promote the importance of a work life balance, offering support to staff on managing stress and workload, as well as a physical activity programme. Access to coaching, counselling and supervision is also available to all staff.</p>
Equality and Equal Opportunities	Our Trust and its schools are committed to ensuring equality of opportunity in line with the Equality Act 2010. The Trust seeks to reduce disadvantages, discrimination and inequalities of opportunity, and promote diversity in terms of its students, workforce and our wider communities we serve.
Presumed Professionalism	We have a ‘Presumed Professionalism’ ethos across the Trust. Our staff are professional educators and we recognise the need to support staff to enable a healthy work life balance to allow maximum impact whilst working with our young people and each other.

Development of Professional Capital and Excellence

As a Trust we always look to invest in our staff and pride ourselves on our ‘home grown talent’. We are proud of this and believe this has the biggest impact on how our staff understand their communities and make a difference to the lives of our young people.

Quite simply, our aim is to employ people who match our ethos and values and enable them to truly collaborate with colleagues across the Trust so that they are satisfied professionally. We provide outstanding training pathways which draw on excellence both within and outside of our Trust to enable you to build your professional capital.

Support staff have their own Personal Improvement Plan that they use as a tool to create a bespoke professional development plan. All support staff also receive Coaching and training opportunities, in order to help them feel empowered and in charge of their own development.

Across the Trust we pride ourselves on equal opportunities for all staff, irrespective of background, gender, disability, religion, sexual orientation or age.

Sabbatical and flexible working policies

We have developed a unique sabbatical policy to support staff to develop their interests. For some, this has been to develop professionally, whilst others have taken this time to experience travel with their family. See our policy for further details.

Flexible working arrangements are also promoted across the Trust where possible, to enable our staff to manage their work life and family commitments.

Attendance of staff

Our staff are committed to their roles and ensure that students are supported to maximise their outcomes. Levels of attendance are exceptionally high across all staff and well above national averages in the education sector and beyond.

We are always looking for highly quality support staff who buy into our values across the LiFE Multi Academy Trust and our schools



We can offer you:

- A chance to join a dynamic Multi Academy Trust
- A passion for learning by all members of our community
- 100% focus on improving outcomes for the students in our schools and across the Trust
- Strong support for your further professional development, including visiting other schools

We require you to:

- Be passionate about student's development
- Be a great team player with a positive outlook
- Have high expectations of students behaviour

In addition, we offer:

- Training & development opportunities
- On-site parking
- On-site catering facilities
- Staff wellbeing and flexible working
- Childcare and cycle to school vouchers
- Located in Leicestershire our schools have excellent transport links and road networks

The Application Process

Complete application should be returned to hr@clcc.college

or by post to

F.A.O. Mrs T Tassell,
PA
Countesthorpe Academy
Winchester Road
Countesthorpe
Leicestershire
LE8 5PR

An email will be sent to shortlisted candidates with details of the interview process and outline of the day.

Queries

If you have any queries on any aspect of the application or need additional information please contact Mrs T Tassell, PA 0116 2771555 who will be happy to help you. For questions regarding the role or a visit to our school please contact Mrs K Fox, Head of Faculty via email hr@clcc.college

Thank you, and we are really looking forward to hearing from you.

The Advert

Science Technician

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Part time (28 hours/week – 38 weeks/year)

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Required as soon as possible

Countesthorpe Academy is a popular and expanding 11-19 school, within the LiFE Multi-Academy Trust, which is increasingly the school of choice for parents in the area. We are seeking to appoint a committed and enthusiastic Science Technician. You will have the desire to ensure that our core value of 'being the best you can be' is fulfilled.

We have high expectations of all our staff, which makes our faculty an exciting and progressive environment in which to work. The team is forward thinking and extremely supportive of each other, working collaboratively to secure high standards. We are passionate in our goal of ensuring that our students get every opportunity to be the best they can possibly be.

Application forms and further details may be obtained from Mrs T Tassell (PA) at the address below or can be downloaded from www.clcc.college

The closing date for completed applications is 3pm Monday 3rd June 2024 with interviews taking place soon after.

LiFE Multi Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment will be subject to a DBS check and an online search.

Countesthorpe Academy, Winchester Road, Countesthorpe, Leicestershire LE8 5PR
Tel 0116 2771555, email hr@clcc.college

Countesthorpe Academy Executive Head Teacher Mr Gareth Williams
Countesthorpe Academy Headteacher: Mrs Catherine Aitcheson

Dear Applicant

Science Technician

Thank you for your interest in the above post.

We are seeking a Science Technician to work at our LiFE Multi-Academy Trust who has energy and enthusiasm and enjoys working supportively with young people to start as soon as possible. Science Technician is a challenging job and the person appointed will need to be committed, creative, dynamic and willing to work hard. We will need you to have stamina and a sense of humour.

The successful applicant will join the Science Faculty at Countesthorpe Academy who are a strong and committed team. The Academy is a welcoming and friendly place to work.

- An application form can be downloaded from our website

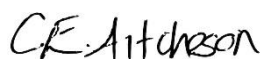
If you are interested in applying for our post, please complete the Application form.

A copy of our Child Protection Policy and Practices and our policy on Employment of Ex-offenders can be found on our website (Academy tab/Policies tab).

Your application should be sent to Mrs T Tassell, PA at the school, by **3pm Monday 3rd June 2024**. With interviews taking place soon after.

We look forward to receiving your application.

Yours sincerely



Mrs Aitcheson
Headteacher

Job Description

Accountability

Day to day line management - Senior Science Technician, Head of Faculty

Strategic management- Headteacher

To provide laboratory and general assistance to the Science Faculty as part of the team of Technicians. The nature of the work requires the utmost care to ensure a safe environment.

Core duties will include:

- 1) From timetables and/or teachers' instructions, identify and ensure availability in a timely manner of all materials, equipment and apparatus that are required for practical lessons to maximise lesson time contact for students.
- 2) To perform all duties and operations in keeping with school and laboratory health and safety procedures and in keeping with best practice as outlined by CLEAPSS.
- 3) To carry out preparatory laboratory duties:
 - a) Preparation and delivery of all materials required as outlined below
 - b) Repair, construction, testing and maintain inventory of equipment
 - c) The monitoring of stock and replacement or notification, to appropriate person, or need to purchase
 - d) Ensure equipment is in a clean, safe state to use
 - e) Construct basic items required for practical work
 - f) Repair or notify need of repair of any non-functioning or dangerous equipment
 - g) Prepare and appropriately label chemicals and solutions from stock
- 4) To carry out laboratory clear up duties:
 - a) Remove all materials from laboratories after use
 - b) Ensure the disposal of waste (including chemicals) in accordance with correct procedures
 - c) Clean equipment for reuse or storage, identifying any equipment requiring attention as per 3f
 - d) Dispose of broken or dangerous items
 - e) To carry out reasonable tidying of classrooms resulting from practical work there
- 5) Manage storage/filling and organisation of resources
- 6) Deputising for the Senior Science Technician in their absence
- 7) Assisting with the planning and organisation of resources for the smooth running of the laboratories



- 8) Carrying out risk assessments for practical activities
- 9) Receipt and storage of Science deliveries
- 10) Maintain all areas of the Science laboratories and preparation room in a tidy condition to ensure they are safe environments to work in
- 11) Provide advice, as necessary, on Health and Safety issues to staff and students. Alerting appropriate staff as necessary to any 'unsafe' practices by students, or potentially hazardous requests by staff, to reduce the possibility of accidents
- 12) Adhere to the schools Health and Safety Policy and to report any Health and Safety issues to the Senior Science Technician
- 13) Provide students with help to undertake practical work during lessons
- 14) To carry out other suitable tasks as required

SKILLS, EXPERIENCE & QUALITIES

- Background subject knowledge (desirable)
- Knowledge of Health & Safety particularly associated with materials and equipment (desirable).
- Ability to undertake a range of preparatory tasks (essential)
- Ability to work either as part of a Team or with minimal supervision (essential)
- Ability to learn new skills (essential)
- Relevant experience desirable but not essential

SPECIAL FACTORS:

Subject to the duration of the need, the special conditions given below apply :

- (a) The nature of the work may involve the postholder carrying out work outside of normal working hours.
- (b) This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006. Therefore a DBS enhanced check for a regulated activity (includes a barred list check) is an essential requirement.

This post is subject to an Enhanced Disclosure and Barring Service Check



Job Description agreed:

Signed

Print Name

Date

