



# The Northumberland Church of England Academy

## NCEA SECONDARY

Inspiring achievement  
Encouraging compassion

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25 May 2018

Dear Parent/Carer,

### Consultation to change the timings of the Secondary School Day

I am writing to you as part of a consultation process to make changes to the Secondary school day. The changes, alongside the rationale for change and timescales are set out below. We would like to take on board your views before putting in place any changes for September 2018.

The school day will finish earlier on Wednesday for all secondary and sixth form pupils. This will allow staff to have an extended period of professional development, ensuring we support our staff in delivering the best possible education to all pupils. It will provide staff with the opportunity to work together as a whole staff team, in faculty groups and in cross-curricular groupings. This will help us in continuing to drive forwards in our improvement plans for the school.

As a result of reshaping the school day on the other days in the week, those days will end at 3.15pm. The time within the day has been restructured to give the same number of lessons of the same length of time, but by combining the time currently spent with Form Tutors at the start of the day and after lunch into one new 30 minute lesson (Period 3), more in-depth and focussed work can be accomplished in areas such as personal development, revision, academic intervention and careers planning, which we believe will bring a greater benefit to the pupils.

### Proposal

Monday, Tuesday, Thursday, Friday:

Action Bell	0840
Period 1	0845 – 0950
Period 2	0950 – 1050
Period 3	1050 – 1120
Break	1120 – 1140
Period 4	1140 – 1240
Period 5	1240 – 1340
Lunch	1340 – 1415
Period 6	1415 – 1515

Wednesday:

0840
0845 – 0940
0940 – 1035
1035 – 1100
1100 – 1115
1115 – 1210
1210 – 1305
1305 – 1335
1335 – 1430

We intend to provide a staffed homework club on Wednesdays between 2.30pm and 3.15pm for pupils who wish to stay in school.

We want to understand and consider parents' / carers' opinions on this matter, so please email any comments about this proposal to [admin.dss@ncea.org.uk](mailto:admin.dss@ncea.org.uk) by noon on Friday 15<sup>th</sup> June 2018.

The Governors will consider the feedback from the consultation and make a decision about whether the proposed changes to the times of the school day should go ahead. We will then write to you again to inform you of the outcome officially.

Yours sincerely,

Steve Gibson

Principal Director: Secondary