



Phased Recovery Plan for St Oswald's CE VA Primary School September 2021 Onwards*

**To be used alongside the latest government COVID guidance and school's risk assessment. Any plans in this document are subject to change based on reviews of each phase, and any changes to COVID/H&S guidance or risk assessments. This largely covers the practical changes taking place due to changes in national guidance, rather than curriculum recovery.*

	Phase 1: September to October HT	Phase 2: October HT to Christmas (Planned but may be revised based on data available nearer the time.)	Phase 3: January onwards (Planned but may be revised based on data available nearer the time.)
Drop-off and collection	<ul style="list-style-type: none"> 10-minute window for drop-off and collection of all children, AM: Gates open from 8.45am, drop-off at classroom door 8.45am-8:55am. PM: Gates open from 3:10pm, collection from classroom door 3:15pm. Parents/Carers to continue to operate the one-way system for collection and drop-off 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1
One-way system	<ul style="list-style-type: none"> Parents/ Carers to enter via the KS2 gate and leave via the KS1 entrance Any questions or queries at drop off or pick up to be communicated via email or through the school office 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.
Time Out Room	<ul style="list-style-type: none"> Time Out Room will start to operate on return to school in line with the school behaviour policy. This will be supervised by the leadership team in the Ozzie Owls Room. A register of the children who have been in time out will be taken. 	<ul style="list-style-type: none"> Same as Phase 1 	<ul style="list-style-type: none"> Same as Phase 1
Break times	<ul style="list-style-type: none"> Break times will be staggered across KS1 and KS2. Reception will have a breaktime each morning which will be supervised by Reception staff and in their outdoor area. 	<ul style="list-style-type: none"> Same as Phase 1 except for Reception will join with KS1 on the yard at breaktimes. 	<ul style="list-style-type: none"> Keep under review.



	<ul style="list-style-type: none">• KS1 children will have breaktime together at 10:30am.• KS2 children will have breaktime together at 10:15am.• A member of staff from each year group will be on duty.• Each key stage will have their own equipment which will be sanitised after use.• A timetable will be established for the fixed outdoor equipment such as trim trail etc		
Lunch	<ul style="list-style-type: none">• Hot dinners will be available every day, alongside a selection of cold lunches.• Children will return to eating their dinner in the hall then leaving the hall once they have finished in their Key Stages.• Dinner Supervisors will be supporting lunch times and assigned to a specific role on a four-week rota.• Children will leave the hall once the majority of their class has finished eating.• There will be a minimum of three lunchtime supervisors on the yard at any time.• All tables will be sanitised between year groups.• Children will all wash/sanitise their hands prior to their lunch.• Class teachers will collect children from the yard for the afternoon session.• Packed lunches must be brought into school in containers which can be daily sanitised and the contents must be in line with the packed lunch policy.• All classroom doors and windows to be kept open to provide optimum ventilation during lunchtime.	<ul style="list-style-type: none">• As Phase 1	<ul style="list-style-type: none">• Potentially further mixing allowed in the lunch hall.



Bubbles/mixing classes	<ul style="list-style-type: none">• We will return to allowing children in different classes to mix, but initially this contact should be planned and recorded e.g. break times between the same Key Stage, after school clubs (in Key Stages), intervention groups with registers.• Staff can work across bubbles but this must be tracked and recorded if outside of normal weekly timetable.• Ad-hoc and informal mixing should not take place.• Bubble system may need to return as part of contingency plan (in discussion with public health).	<ul style="list-style-type: none">• Review Phase 1 and adjust as necessary.	<ul style="list-style-type: none">• Same as Phase 2.
Good hygiene	<ul style="list-style-type: none">• Good hygiene, including hand washing, "catch it, bin it, kill it", coughing into an elbow, will continue to be encouraged.• Sanitisers within classrooms to be maintained and refilled by Mr Scrafton.• Classroom staff responsible for ensuring other hygiene materials are available in classrooms e.g. tissues, soap. These can be requested from Mr Scrafton or Mrs Wright.• Children should wash/sanitise their hands:<ul style="list-style-type: none">○ Coming into school○ Before break○ Returning to the classroom after break○ Before eating at lunch○ Returning to the classroom after lunch○ As they leave school○ At any other time when hands are unclean e.g. after sneezing.	<ul style="list-style-type: none">• Keep under review based on latest guidance.	<ul style="list-style-type: none">• Keep under review based on latest guidance.



Regular LFD testing	<ul style="list-style-type: none">• Staff and families at home will continue to be encouraged to take part in twice-weekly LFD testing using home testing kits.• This is to pick up any asymptomatic cases and shouldn't be used where people are symptomatic (PCR tests should still be used).• LFD testing remains voluntary.	<ul style="list-style-type: none">• Follow latest government guidance on home testing.	<ul style="list-style-type: none">• Follow latest government guidance on home testing.
PE Kits	<ul style="list-style-type: none">• Children will continue to attend school in their PE kit on their PE day. Please consult the uniform section on the school website.• Years 1 - 6 will have two PE sessions a week.• A PE timetable to be shared with parents/carers so they know when to send their child into school in their PE kit.	<ul style="list-style-type: none">• Same as Phase 1.	<ul style="list-style-type: none">• Same as Phase 1.
Interventions	<ul style="list-style-type: none">• Mixed-class interventions can resume, as long as a register is kept of children taking part (for contact tracing as well as intervention record keeping).• TAs can work across several year groups and will be deployed by the Senior Leadership Team to meet the needs of the children across the key stage / school.	<ul style="list-style-type: none">• Review Phase 1 and adjust as necessary.	<ul style="list-style-type: none">• Same as Phase 2
School trips	<ul style="list-style-type: none">• School trips, including residential, to return.• Each trip should be risk assessed and should additional COVID risks be identified, e.g. cases within group on trip, high risk at trip location, these risks should be mitigated if possible, or the trip should be postponed.• Parents will not be invited to attend at present.	<ul style="list-style-type: none">• Review Phase 1 and adjust as necessary.	<ul style="list-style-type: none">• Same as Phase 2.



Parent visits	<ul style="list-style-type: none">• Further parent visits where distancing between parents/carers and children can be maintained will resume.. Face coverings required.• Possibility of further parent visits with larger groups of parents/carers (where distancing between adults/children can't necessarily be maintained) to be explored for Autumn 2 if possible e.g. Christmas Fair.• Parental appointments can take place in school with staff where masks will be worn (unless exempt), adequate ventilation available and two metre distancing adhered to.	<ul style="list-style-type: none">• Explore possibility of further parents visits where mixing will take place should COVID rates/local restrictions allow.	<ul style="list-style-type: none">• Same as Phase 2.
Parent meetings	<ul style="list-style-type: none">• A hybrid approach to parent meetings will be taken.• Some information meetings/workshops will be offered in person and some will take place over Google Meet.• In the same way, if parents request an individual meeting with a teacher, this may take place over the phone or in-person.	<ul style="list-style-type: none">• Gather feedback on hybrid approach and continue if positive/adapt as necessary.• Hybrid approach to Parents' Evening, with some appointments in-person, and some via Google Meet.	<ul style="list-style-type: none">• Same as Phase 2.
Homework	<ul style="list-style-type: none">• Full guidance on weekly homework expectations will be shared with parents and carers near the start of term.• Full expectations of homework will resume so we ask for support and encouragement with this to ensure learning taking place in school is consolidated at home.• Homework Club will be offered on a Monday lunchtime for for those children who are unable to complete their homework at home for whatever reason. A register of attendance at this will be kept.• Reading books will be distributed and sanitised between children.	<ul style="list-style-type: none">• Same as Phase 1.	<ul style="list-style-type: none">• Same as Phase 1.



Collective Worship	<ul style="list-style-type: none"> • A reduced/hybrid timetable of collective worship initially to allow for a reduced capacity in the hall. • Monday at 9am for whole school via Google Meet. • Tuesday at 9am: Class Worship task • Wednesday at 9am - Class reflection activity • Thursday at 9am - Music Workshops in classes • Friday at 9am: Star of the Week hybrid assembly. One group in the hall, one group remains in classes via Google Meet. Reception joins via Google Meet. 	<ul style="list-style-type: none"> • Collective Worship will resume for the whole school. • Reception to join collective worship in hall. 	<ul style="list-style-type: none"> • Parent/Carers to be invited to Friday praise and celebration worship.
Remote learning	<ul style="list-style-type: none"> • Remote learning will be available for children who are not able to attend due to coronavirus restrictions. • Children will have immediate access to remote learning from day 1 of isolation via the website. • If the whole year group have to isolate (due to multiple cases), from day 2 you will have access to learning from the class teacher via Google Meet • Parents can request technology support from school if required. • Further information available in the Remote Learning Policy and on the website. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance.
Equipment	<ul style="list-style-type: none"> • Children can now bring bags into school but only containing essential items such as a water bottle etc. • Children WILL NOT require pencil cases and not be allowed to use these as school toolkits will be provided to ensure consistency. • Bags and coats will return to being stored in the cloakrooms. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance.
Ozzie Owls	<ul style="list-style-type: none"> • KS2 gate will be open from 8am-8:15am. • Pick up on an evening is between 4:30pm-5:15pm. • Children can be picked up outside of these times by contacting the Ozzie Owls phone. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.



Cleaning	<ul style="list-style-type: none">• Cleaning regime will continue with all touchpoints being regularly sanitised.• Regular handwashing will be undertaken by staff and pupils across the day.• Teaching staff in classrooms have access to cleaning materials to clean further if necessary (e.g. if someone sneezes over a surface).• Additional time with cleaning contractors to allow for further cleaning to take place.• Toilets will be cleaned regularly across the day.	<ul style="list-style-type: none">• Same as Phase 1.	<ul style="list-style-type: none">• Same as Phase 1.
Toilets	<ul style="list-style-type: none">• Toilets will be cleaned regularly across the day.• Each year group will continue with the banding system however a girls and a boys cubicle will be established in the toilets for each year group.	<ul style="list-style-type: none">• Same as Phase 1.	<ul style="list-style-type: none">• Same as Phase 1.
Face coverings	<ul style="list-style-type: none">• Face coverings no longer required at drop-off/collection however are encouraged.• Face coverings are required for use in the reception area and other communal areas, and if visiting school alongside other parents for an event or performance e.g. music performance.• Contractors will require face coverings when working alongside others, or if working in communal areas.• Where visitors are working with a smaller, consistent group of children or individuals (e.g. supply teachers, workshop providers, reading volunteers), face coverings will not be required but will be a personal choice.• For staff, face coverings around school will be a personal choice, but are no longer required in communal areas. Staff should wear face coverings amongst large groups of visitors where distancing cannot be maintained.	<ul style="list-style-type: none">• Review guidance on face coverings and amend approach as necessary	<ul style="list-style-type: none">• Review guidance on face coverings and amend approach as necessary.



Staffroom	<ul style="list-style-type: none">• Two staffrooms for each key stage to continue.• Used dishes and cutlery should be cleaned.• Microwaves should be cleaned between use.	<ul style="list-style-type: none">• Review need for separate staff rooms.	<ul style="list-style-type: none">• Same as Phase 2.
Symptoms/ Isolation	<ul style="list-style-type: none">• There has been a change to the rules on self-isolation.• Staff, children and parents/carers should self-isolate straight away and get a PCR test (a test that is sent to the lab) as soon as possible if they have any of these 3 symptoms of COVID-19, even if they are mild:<ul style="list-style-type: none">○ a high temperature○ a new, continuous cough○ a loss or change to your sense of smell or taste• They should also self-isolate straight away if:<ul style="list-style-type: none">○ they've tested positive for COVID-19 - this means they have the virus○ someone you live with has symptoms or tested positive (<u>unless</u> you are not required to self-isolate - check below if this applies to you)○ you've been told to self-isolate following contact with someone who tested positive - find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app• If someone they live with has symptoms of COVID-19, or has tested positive for COVID-19, they will not need to self-isolate if any of the following apply:<ul style="list-style-type: none">○ they're fully vaccinated - this means 14 days have passed since their final dose of a COVID-19 vaccine given by the NHS○ they're under 18 years, 6 months old○ they're taking part or have taken part in a COVID-19 vaccine trial• they're not able to get vaccinated for medical reasons.	<ul style="list-style-type: none">• Follow latest government guidance on isolation.	<ul style="list-style-type: none">• Follow latest government guidance on isolation.

