



Process for Removing Face Coverings

Schools should also have a process for removing face coverings when pupils and staff who use them arrive at school. Process is as follows:

1. Pupils must be instructed not to touch the front of their face covering during use or when removing them.
2. They must wash their hands immediately on arrival (as is the case for all pupils)
3. Dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them
4. Wash their hands again before heading to their classroom.

Guidance on [safe working in education, childcare and children's social care](#) provides more advice.