



Burnside College Provider Access Policy Statement 2021 - 2022

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Burnside College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access request

4.1 Procedure

We welcome contact from any providers who think it would be beneficial or appropriate to deliver information, training or guidance to our students.

A provider wishing to request access should contact Helen Patterson, Assistant Headteacher

Telephone: 0191 259 8500

Email: h.patterson@burnsidecollege.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8		<p>"Futures Month"</p> <p>⇒ Careers Speed Dating Event: Networking Event with providers and employers</p> <p>National Apprenticeship Week</p> <p>-----</p> <p>Guidance delivery: → Skills and Progression</p> <p>-----</p> <p>Careers Across the Curriculum → Career links taught in all subjects - 1 off discreet lessons during spring term</p>	
Year 9		<p>"Futures Month"</p> <p>⇒ Careers Zone Event: Networking Event with providers and employers</p> <p>National Apprenticeship Week</p> <p>-----</p> <p>Guidance delivery: → Skills and Progression</p> <p>-----</p> <p>NHS Jobs Competition</p> <p>-----</p> <p>Careers Across the Curriculum</p>	

		→ Career links taught in all subjects - 1 off discreet lessons during spring term	
Year 10		<p>Building My Skills Project → Employability Skills and Progression</p> <p>National Apprenticeship Week</p>	<p>Building My Skills Project → Interview Event → Employability Skills and Progression</p> <p>-----</p> <p>Experience of Work Project → Various companies</p> <p>-----</p> <p>IAG Interviews (1) Connexions</p> <p>-----</p> <p>Mock interviews Various companies</p>
Year 11	<p>IAG Interviews (2) Connexions</p> <p>-----</p> <p>Guidance Delivery: - Post 16 Options - Apprenticeship applications - FE/College applications</p> <p>-----</p> <p>Assemblies x3 including: TyneMet College Newcastle College Local technical college</p>	<p>IAG Interviews (3) Connexions</p> <p>-----</p> <p>Assembly including: Apprenticeships (ASK Programme)</p> <p>-----</p> <p>Workshops including: Newcastle College Local Training Providers</p> <p>-----</p> <p>Virtual Work Experience Opportunities Mock Interviews</p> <p>-----</p> <p>Sixth Form Open Evening</p>	
Year 12	<p>Higher education WP schemes → 4x Assemblies Northumbria / Newcastle / Sunderland / Durham</p> <p>-----</p>	<p>'Progression Module' → 5x Assemblies → Employability Skills and Progression → Full Interview Day</p>	<p>Leeds Uni / York Uni Open Day Visits</p> <p>-----</p> <p>Progression Week: → HE subject workshops</p>

		Assembly including HE and Apprenticeship assemblies	→ HE & Apprenticeship Assemblies 'Experience of Work Week' → "Work Experience" → Working directly with numerous real businesses
Year 13	HE and higher apprenticeship applications ---- Assemblies → HE and Apprenticeship providers	Assembly: ASK Programme for Apprenticeships for Non HE pathways	

Please speak to our Director of Post 16 and Pathways to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access will be granted to providers as and when it is deemed to effectively fit in with our planned scheme of delivery for the students.

This has been planned according to the CDI framework, alongside the GATSBY benchmarks and covers all statutory entitlements for students of that age.

Access will be denied only in the circumstance that it is either:

- a) not timed appropriately to ensure students and providers gain a worthwhile experience for the delivery
- b) covering information, advice or guidance that has already been sufficiently provided by another provider.

In both instances, this will only be the case if the statutory duty has already been planned or delivered to capacity by the school.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

We have a range of facilities available including:

- A purpose build Lecture Theatre for assemblies
- Main Hall
- Designated classrooms

All of the above have the following:

- Specialist equipment in terms of presentation delivery
- Sound equipment if necessary

The process for agreeing which area will be of best fit will be done when agreeing on the provider details upon the booking request.

In **all** instances, providers can leave prospectuses or other material for students to read following the delivery. Any such materials not taken by students remain in use in school in the communal areas for all students (i.e. Post 16 Study areas and Careers Hub in the Library)

5. Links to other policies

- [Safeguarding & Child Protection Policy \(Sept 2021\)](#)
- [Careers Guidance Policy \(CEIAG\)](#)

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Helen Patterson Assistant Headteacher/Careers Leader

This policy will be reviewed annually by Helen Patterson Assistant Headteacher/Careers Leader. At every review, the policy will be approved by the governing body and the Headteacher, Daniel Jamieson.

Reviewed by HP - Nov 2021

Adopted by Governors - Dec 2021