



# Humber Education Trust

Where everybody counts, every moment matters.

## HET GOVERNOR TRAINING AND DEVELOPMENT 2019/20

We are pleased to share this year's training programme with you all. Humber Education Trust is starting its third year and we have all been very heartened by the strength of commitment and good will that has come from all of the governors across the Trust. We remain resolute in our belief that every child in our Trust deserves the very best education we can provide for them, facilitated by high quality CPD for staff at all levels. We thank you for your continued challenge and support in helping us to ensure we deliver on our commitments and we look forward to continuing our journey together into the 2019-2020 academic year. Rachel, CEO

### HET Chairs Forum meeting dates

13 November 2019 – 5.00pm hosted at Christopher Pickering Primary

04 March 2020 – 5.00pm hosted at St. Nicholas Primary

10 June 2020 – 5.00pm hosted at Tweendykes School

**Please note that all courses will take place at the Guildhall unless otherwise stated.**

### Welcome to New Governors

This session is recommended for all new governors as part of their induction. Essential information and advice will be provided on what being a governor involves. Topics covered include the role of the clerk, governing body agendas and meeting procedures.

**09 October 2019** 9.30am - 12.00; **11 February 2020** 2.00pm - 4.30pm:

**09 July 2020** 1.00pm - 3.00pm

### New Ofsted Framework for HET and NCCAT Governors and Trustees

This course will offer an insight into the new framework and how it will impact upon your school and education nationally.

Monday 11 November 2019 at 9.00am-11.00am at Bude Park Primary

Friday 15 November 2019 at 9.00am-11.00am at Bude Park Primary

Thursday 21 November 2019 at 1.00pm-3.00pm at Bude Park Primary

Wednesday 04 December 2019 at 04.00pm- 6.00pm at Adelaide Primary

Thursday 05 December 2019 at 4.00pm-6.00pm at Adelaide Primary

Please book places direct by contacting: [neil.bahn@hullcc.gov.uk](mailto:neil.bahn@hullcc.gov.uk) or telephone 01482 613380

### Special School Revised Ofsted Framework for HET Governors and Trustees

This course is recommended for all governors in special schools offering to ensure governors develop further understanding of the new framework on special schools. 14th October 5.30pm - 6.30pm at Frederick Holmes Special School

### Safer Recruitment for Governors – HET/NCCAT

In terms of Keeping Children Safe in Education we all have duty to ensure that we create a safe culture within our organisations and each academy has the responsibility of the health and safety and protection of pupils in their schools. Therefore as best practice, at least one member of an appointment panel should have received safer recruitment training.

Each session will be held at Neasden Primary School, where drink refreshments will be available.

Autumn term 2019

**8 October 2019** - full day 9.30am – 4.00pm

**15 October 2019** - half day refresher 9.00am - 12.30pm

Spring term 2020

**12 February 2020** - full day 9.30am – 4.00pm

**03 March 2020** - half day refresher 9.00am - 12.30pm

Summer term 2020

**10 June 2020** - full day 9.30am – 4.00pm

**16 June 2020** - half day refresher 9.00am - 12.30pm

### HET Schools Finance

This course will provide governors with an understanding of academy finance planning to enable them to support and provide challenge to the financial management process.

**27 January 2020** at 4.00pm - 5.30pm at Bude Park Primary

### The Critical Friend

This induction module is suitable for governors who have attended the Welcome to New Governors and will explain the role of the “critical friend”. Topics covered include the characteristics of an effective governing body, monitoring and evaluation.

**13 November 2019** at 9.30am - 12.00; **01 July 2020** at 2.00pm - 4.00pm

### The Strategic Role and Ensuring Accountability

This induction module is suitable for governors who have attended the Welcome to New Governors. It will cover the main purpose, strategic role, powers and duties of governing bodies, accountability and good practice in relation to reports and data.

**04 December 2019** 9.30am - 12.00; **14 July 2020** at 2.00pm - 4.00pm

### How to be an Effective Chair

This session focusses on the skills chairs of governors need to carry out their role effectively. The leadership role of the chair, the importance of developing positive relationships and identifying and sharing good practice are all covered.

**02 October 2019** at 9.30am -11.30am; **26 February 2020** at 2.00pm - 4.00pm

### **From Risk to Resilience (Children's Emotional Health)**

This course will consider the reasons why looked after children achieve significantly lower results than their non-looked after peers, why they are more likely to be excluded, have behavioural difficulties or need additional educational support and how this can be addressed.

Week beginning **21 October 2019** tbc

### **Dealing with Parental Complaints**

This course will cover why Trusts/schools should have a complaints process, legislation and policy surrounding the handling of complaints, how to manage the process through the various stages in schools with governors supporting, and discussion on various scenarios.

**28 November 2019** at 2.00pm - 3.30pm; **04 February 2020** at 10.00am - 11.30am

### **Pupil Exclusion Training**

This course will cover current legislation and statutory guidance (09/2017) and provide governors with an understanding of why schools exclude pupils. Governors will be trained to understand exclusions within their safeguarding and inclusion duties under Ofsted expectations. The course also aims to ensure governors are confident to sit on Pupil Exclusion Committees and deal with any subsequent challenge.

**29 January 2020** at 10.00am-11.30am

### **Attendance Responsibilities for Governors**

The session will ensure that you will gain greater insight into how your school manages attendance, statutory responsibilities, understanding data and the various effective strategies that can support improving whole school attendance and across the Trust.

**14 November 2019** at 10.30am - 12.00

### **\*School Exclusion Appeals Training**

Ran by Democratic Services Team to train governors and other volunteers to be panel members for school exclusion appeals.

### **\*Regular School Placement Appeal Panel Members**

Ran by Democratic Services to train potential panel members for appeal hearings for school placements.

**\*Please enquire for the above two courses if you are interested and training can be arranged.**

### **Health and Safety for Governors**

This course will provide governors with an understanding of health and safety in schools and their related responsibilities.

Week beginning **02 December 2019** tbc

### **Awareness of Prevent Agenda**

Online training on Prevent offering an introduction on to Prevent and explains how it aims to safeguard vulnerable pupils from supporting terrorism.

**[www.elearning.prevent.homeoffice.gov.uk](http://www.elearning.prevent.homeoffice.gov.uk)**

## **Safeguarding Children – A Shared Responsibility (Level 1)**

Sessions are held at Endeavour Learning and Skills Centre throughout the year – please ask for details if you want to book a place but cannot attend any of the following dates:

**01 October 2019, 06 November 2019, 21 November 2019, 03 December 2019, 04 February 2020 and 21 March 2020**

Venue: Endeavour Learning and Skills Centre

Other dates available – please ask for details

## **Dealing with Allegations against People Who Work With Children**

Date tbc; 1:00pm – 4:30pm

To develop governors knowledge and understanding of the guidance and legislation in relation to dealing with allegations against people who work with children.

To enable governors to recognise and act on allegations and concerns of abuse by people who work with children.



## **Governors Across the Humber and East Riding**

An independent governors association meeting monthly and providing an excellent newsletter with all the latest governor developments in GatherRound - all HET school governors welcome. Contact chair Sue Gallop on [info@ga-ther.org](mailto:info@ga-ther.org) for more details.

## **Leadership Development Programme for Chairs of Governors (Carnegie Leaders in Learning)**

This programme has a focus on school improvement and if you are a chair of governors, it will further develop your knowledge and skills. If you are seeking to take up the position in the future, it will prepare you for the role and its responsibilities. The course has rolling start dates and costs £400. Please contact the Governors' Team for details.

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**T:** 01482 325913 Humber Education Trust is an exempt charity regulated by the Secretary of State for Education. It is a company limited by guarantee registered in England and Wales (company number 08682547), whose registered office is at C/O Bude Primary School, Cookbury Close, Hull, HU7 4EY.

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