

BUDE PRIMARY SCHOOL CLEANING ASSISTANT

Grade & Scale point: 1, scp 1
Salary: £17,842 Full time equivalent, £6,027 Actual Salary
Hours of work: 12.5 hours per week, Monday-Friday
Contract: Permanent, All year contract
Start date: 4 January 2022

At Bude Park Primary School we believe that educating children as they grow up, preparing them to lead safe, happy, healthy and successful lives is at the heart of what we do. We are committed to supporting every aspect of a child's development including health, safety, enjoyment and achievement.

We are looking for a hard-working and reliable cleaner to join our friendly premises team. The successful candidate will be required to perform a variety of regular and one-off cleaning tasks and duties, as directed by their line manager.

Would you take pride in keeping our school environment clean, attractive and safe?

JOB REQUIREMENTS:

- Daily classroom and shared area cleaning
- Mopping hard floors and vacuuming carpeted areas
- Damp wiping all furniture, fixtures and fittings, emptying bins
- Maintaining toilet / washroom cleanliness
- Liaising with the Site Manager for larger seasonal projects
- To undertake relevant Health & Safety training
- To report any potential site issues to the Senior Site Facilities Officer/Senior Cleaning Assistant

THE SUCCESSFUL CANDIDATE WILL:

- Have previous experience or a general knowledge of cleaning and cleaning methods
- Ability to manage time effectively to complete tasks to a high level
- Be organised and show initiative
- Be an excellent communicator and approachable to all staff and stakeholders
- Be able to work both independently and as part of a small cleaning team
- Have a flexible approach to meet the needs of the school and the community
- Take pride in a job well done

AS A MEMBER OF HUMBER EDUCATION TRUST, WE OFFER:

- Commitment to securing the very best provision and outcomes for all children.
- A Trust with expertise in every area of the curriculum, both in primary and special settings, through our S2S Support Leaders and Peers network.
- Outstanding individually tailored continual professional development for staff at all levels.
- Staff who feel valued and supported in their roles.
- A caring and safe environment where we recognise the diverse needs of our community, ensuring our young people from all backgrounds thrive.
- Ethical working with mutual respect and collaboration.

If you believe you are the right person for the job then we would love to hear from you. Applications are welcome from those who are suitably qualified and experienced.

For an informal discussion or if you have any queries, please contact Lindsey Forrest, School Business Manager, at Bude Primary School on Tel: 01482 825316.

Visits to our school are welcome by appointment.

Closing date for completed applications: 8am, Tuesday 7 December 2021.

HOW TO APPLY:

Please download an application form from our Humber Education Trust website <https://www.humbereducationtrust.co.uk/category/vacancies/> , complete and email to Lindsey Forrest, School Business Manager, via sbm@budepark.het.academy

CONDITIONAL OFFER:

Any offer of employment to this post will be subject to receipt of a satisfactory enhanced disclosure from the Disclosure Barring Service, Children's Barred List Check, Section 128 check where applicable, identity checks, medical clearance, proof of qualifications, satisfactory references and eligibility to work in the UK checks.

SAFEGUARDING STATEMENT:

Humber Education Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

ATTACHMENTS:

Job Description
Benefits of Working at HET
HET Vision & Values
Recruitment Privacy Notice