



Preparing for a safe return to
Simonside Primary School

A Summary for Parents/Carers

September 2020

We are delighted that we will be able to welcome all of our children and families (old and new) to Simonside this September, however, we understand that this may be a worrying time for many of you.

Please be assured that the safety of our children, staff and school community is our top priority and we are determined to open fully, as safely as possible, by implementing the following key measures that will limit the risk of virus transmission within our school:

- A one-way system is in place throughout the school site
- Staggered start/finish times
- Drop off and collection points staggered around the site
- Staggered break and lunch times
- Keeping children in class/year group 'bubbles' that do not mix with other bubbles in school
- Consistent staffing (as far as possible) within each bubble
- Children will be encouraged to socially distance (where possible and age appropriate)
- Tables will be positioned so that children sit side by side and do not face each other
- Children will be provided with their own pack of resources to use in lessons
- Windows will be open to increase ventilation in indoor spaces
- Increased outdoor learning opportunities
- Enhanced cleaning throughout the day, particularly frequently touched surfaces
- Increased hand washing throughout the day
- Hand sanitising stations in every classroom and additional stations elsewhere in school
- Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach, and providing a plentiful supply of tissues and lidded bins throughout school
- Minimising transfer by requiring children to leave all items at home except for a named water bottle, book bag, wipeable packed lunch box (where required) and iPad (if part of the 1:1 programme in Years 3 & 4)
- Visitors to school will be limited to essential visitors only
- No Breakfast Club provision until further notice (to prevent bubbles from mixing)

How can Parents/Carers support us to protect our school community?

- Follow government advice outside of school to avoid bringing the virus into school
- Follow the instructions of school staff at all times – this is for the safety of everyone
- Please arrive promptly for drop off and collection (no more than 5 minutes before your child's start/finish time)
- Follow the one-way system at all times
- Remain socially distanced from other households and school staff
- Drop off and collection of children is limited to one adult per household
- Leave the school site immediately once children are dropped off / collected
- Do not send your child to school if they, or anyone in your household has symptoms of Coronavirus or if they have been told to isolate by test and trace – inform school as soon as possible
- Get your child and household tested if they develop symptoms of Coronavirus
- If you would like to speak to a member of staff, please contact them via telephone, Seesaw or the school Facebook / Twitter pages
- Please be patient if things take a little longer than usual – everyone will be doing the best they can to ensure your children are as safe as possible

Other points:

- School uniform should be worn (it is recommended that this is removed as soon as children arrive home and washed before it is next worn, if possible)
- Children should wear their outdoor school PE kit to school on PE days – your child's class teacher will let you know which day this is required
- We have created some 'quick-view' posters, which can be found at the end of this booklet. We will be displaying these around school – please spend a few moments familiarising yourself and your children with these

Please help us to keep our children, staff and community as safe as possible by following the guidance issued by school and the government; it's really important that we all work together to control the spread of Coronavirus.

Your support for a safe return to school is vital. Thank you.

We are really looking forward to seeing everyone soon!

Start / Finish times & Drop off / Collection Points:

Year Group	Start Time	Enter via	Finish Time	Exit via
Reception <i>(when full time)</i>	9.30am	Red Gate <i>(reception yard)</i>	2.30pm	Red Gate <i>(reception yard)</i>
Year 1	9.30am	Orange Door <i>(usual Y1 door)</i>	3pm	Orange Door <i>(usual Y1 door)</i>
Year 2	9.15am	Purple Door <i>(usual Y2 door)</i>	3pm	Red Gate
Year 3	9am	Black Gate <i>(office entrance driveway)</i>	3.15pm	Green Door <i>(middle junior door)</i>
Year 4	9am	Yellow Door <i>(junior yard)</i>	3.15pm	Yellow Door <i>(junior yard)</i>
Year 5	8.45am	Green Door <i>(middle junior door)</i>	3.30pm	Green Door <i>(middle junior door)</i>
Year 6	8.45am	Black Gate <i>(office entrance driveway)</i>	3.30pm	Junior Yard Collection Point



**KEEP YOUR DISTANCE
WHERE POSSIBLE.**



**CLEAN YOUR
HANDS REALLY WELL
AND OFTEN.**



**CATCH IT, BIN IT,
KILL IT.**



**USE YOUR OWN
RESOURCES.**



PUPILS



DO NOT SEND YOUR CHILD TO SCHOOL IF THEY, OR ANYONE IN YOUR HOUSEHOLD HAS SYMPTOMS OF CORONAVIRUS OR IF THEY HAVE BEEN TOLD TO ISOLATE BY TEST AND TRACE.



GET YOUR CHILD AND HOUSEHOLD TESTED IF THEY DEVELOP SYMPTOMS OF CORONAVIRUS.



DROP OFF AND COLLECT AT THE RIGHT TIME USING THE ALLOCATED ENTRANCE AND EXIT GATE.



ONLY ONE PARENT SHOULD COME TO THE SITE AND SHOULD KEEP THEIR DISTANCE FROM OTHER PEOPLE.



OUTSIDE OF SCHOOL IT IS IMPORTANT FOR YOUR HOUSEHOLD TO FOLLOW THE CURRENT GOVERNMENT ADVICE TO AVOID BRINGING THE VIRUS INTO SCHOOL.



PARENTS



KEEP YOUR DISTANCE FROM PUPILS AND STAFF AS BEST YOU CAN OR WEAR A FACE COVERING.



CLEAN HANDS REGULARLY AND ENSURE PUPILS CLEAN THEIR HANDS BEFORE AND AFTER YOUR SESSIONS.



WIPE DOWN SURFACES AND RESOURCES BETWEEN PUPILS FROM DIFFERENT GROUPS.



ENSURE PUPILS FROM DIFFERENT GROUPS DO NOT MIX.



LET US KNOW IF YOU DEVELOP SYMPTOMS UP TO 2 WEEKS AFTER YOUR VISIT.



OUR SAFEGUARDING PROCEDURES REMAIN THE SAME.

VISITORS

PLEASE NOTE OUR SYSTEMS OF CONTROL DURING YOUR VISIT TO OUR SCHOOL.



**MINIMISE CONTACT WITH
PEOPLE WHO ARE UNWELL.**



**CLEAN HANDS THOROUGHLY
AND MORE OFTEN.**



**CLEANING IS ENHANCED
THROUGHOUT THE DAY ESPECIALLY
FREQUENTLY TOUCHED SURFACES.**



**CATCH IT,
BIN IT, KILL IT.**



**MINIMISE CONTACT AND
STAY IN YEAR GROUPS.**



**WHERE NECESSARY USE PPE FOR
INTIMATE CARE OR WITH THOSE
WHO ARE UNWELL.**

SYSTEMS OF CONTROL