



COURT FIELDS SCHOOL

CAREERS PROVIDER ACCESS POLICY

CEO, The Castle Partnership Trust: Sarah Watson

Acting Headteacher, Court Fields School: Polly Matthews

Date: March 2020

Due for review: Spring Term 2022

Lead Person: SLT with responsibility for IIAG

Introduction

This policy statement sets out the Trust's arrangements for managing the access of providers to students within the Trust for the purposes of giving them information about the provider's education or training offer. This complies with the Trust's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in Years 8 – 11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions, college open days and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact:

Mrs E Hutchinson, Careers Lead, Careers Advisor. Telephone: 01823 664201. Email ehutchinson@educ.somerset.gov.uk

Opportunities for access – We welcome visits from employers and all training providers

A number of events, integrated into the school's careers programme, will offer providers an opportunity to come in to speak to students and/or their parents. See Appendix 1 for details.

Please speak to our Careers Leaders to identify the most suitable opportunity for you. We are also happy to publicise events which will benefit our students and wider community. Please send information to the Careers Lead. We keep the careers pages of the website up-to-date with virtual events, broadcasts and other resources that students, parents and other interested parties might find useful.

The Trust's policy on safeguarding sets out the Trust's approach to allowing providers into the school to talk to our students. Online opportunities are also subject to this rigorous scrutiny.

Premises and facilities

The school will make the main hall, classrooms or small meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. In times of National Lockdown and other similar safety measures the school will organise virtual meetings through google meet, supervised by a member of the school staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the schools.

COURT FIELDS SCHOOL	Autumn Term	Spring Term	Summer Term
Year 8	<p>Assembly opportunity</p> <p>Outreach opportunity for employer and college visits</p>	<p>Assembly opportunity</p> <p>STEM activity day – STEM course leaders and STEM employers working with students on STEM activities</p> <p>EDF assembly – promoting opportunities arising from the construction and operation of Hinkley C.</p> <p>Explore Careers- regular lunch time event</p> <p>Outreach opportunity for employer and college visits</p>	<p>Assembly opportunity</p> <p>Parents’ Evening</p> <p>Explore Careers – regular lunch time event</p> <p>Outreach opportunity for employer and college visits</p>
Year 9	<p>Assembly opportunity</p> <p>Parents evening</p> <p>Outreach opportunity for college, university and employer visits</p>	<p>Assembly opportunity</p> <p>STEM activity day – STEM course leaders and STEM employers working with students on STEM activities</p> <p>EDF assembly (as above)</p> <p>National Apprenticeship Week – National Apprenticeship Service / local training providers to provide input via assemblies / PSHE</p> <p>Options evening</p> <p>Explore Careers- regular lunch time event</p> <p>Outreach opportunity for college, university and employer visits</p>	<p>Assembly opportunity</p> <p>Explore Careers – regular lunch time event</p> <p>Outreach opportunity for college, university and employer visits</p>
Year 10	<p>Assembly opportunity</p> <p>Curriculum Open Evening</p> <p>Outreach opportunity for college, university and employer visits</p>	<p>Assembly opportunity</p> <p>Parents evening</p> <p>National Apprenticeship Week – National Apprenticeship Service / local training providers to provide input via assemblies / PSHE</p> <p>University visit</p>	<p>Assembly opportunity</p> <p>Work Experience week</p> <p>Explore Careers – regular lunch time event</p> <p>Outreach opportunity for college, university and employer visits</p>

		<p>Explore Careers – regular lunch time event</p> <p>Outreach opportunity for college, university and employer visits</p>	
Year 11	<p>Assembly opportunity</p> <p>Parents evening</p> <p>Visit to Somerset Careers Fair</p> <p>Intervention Event – 1:1 interviews</p> <p>Outreach opportunity for college, university and employer visits</p>	<p>Assembly opportunity</p> <p>National Apprenticeship Week – National Apprenticeship Service / local training providers to provide input via assemblies / PSHE</p> <p>National Apprenticeship Show visit</p> <p>Explore Careers - regular lunch time event</p> <p>Outreach opportunity for college, university and employer visits</p>	<p>National Citizen Service (NCS). Evening for parents and students.</p> <p>Explore Careers – regular lunch time event</p>