

To;

Headteachers, Secretary's and Admin Staff

**Please ask for**

Your Area  
Admissions  
Officer

**Direct Email**

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31 August 2021

Dear Colleague,

**Primary and Secondary Admissions – September 2022**

The admissions process for school place applications in September 2022 will soon begin and the website will be live for parent's/carers to make their on-line Secondary applications from Monday 13 September and Primary applications from Monday 27 September.

For children due to start school for the first time or transfer to a junior or middle school the closing date for applications is **15<sup>th</sup> January 2022** and the national offer day is **19 April 2022**.

For children due to transfer to a secondary or upper school the closing date for applications is **31 October 2021** and the national offer day is **1 March 2022**.

The primary and secondary admission guides for the 2021 admissions process can be found on our website [www.somerset.gov.uk/admissions](http://www.somerset.gov.uk/admissions) from early September. Parent/carers are advised to read the guide thoroughly before making an online application.

In previous years the Admissions and Entitlements Team have written to every parent/carer of children due to start or transfer school explaining how to apply, key dates and where to find further information. **Due to budgetary constraints we will no longer be writing individually to parents.** Information can be found on our website

[www.somerset.gov.uk/admissions](http://www.somerset.gov.uk/admissions) and we make use of Facebook, twitter, local press etc as usual to raise awareness. If your school uses a Facebook page, we would be grateful if you could follow 'Somerset School Admissions'

<https://www.facebook.com/Somersetschooladmissions/> and share posts, where appropriate in order to increase awareness.

Chaser emails and/or letters will still be sent if we have not received an application by a certain date prior to the deadline. Also, if you produce a school or academy newsletter and could remind parents with children due to start or transfer school in September 2022 that they need to apply by the closing deadlines, this would be very much appreciated.

Many thanks in advance for your help throughout the year and please don't hesitate to contact your admissions officer with any questions.

Yours faithfully,



Georgia Humphrey & Linsey Banks  
**Admissions and Entitlements Team Leaders**  
**Admissions and Entitlements Team**