

APPENDIX 3

Court Fields School Rewards

Level 1	Action	Reward
Level 1 Teacher/ Tutor	<p>Good attitude to learning Good question and answer Helping others to learn Completing extension tasks Homework above expectation Respect and courtesy Very good response to feedback/green penning Playing in a House match</p>	<p>Verbal praise Written praise – including stamps/comment from the teacher Beyond normal expectations Court Fields School House point categories: Achievement and Progress Belonging (general behaviour) Participation Attitude to learning (Homework/Organisation) Up to 3 House Points.</p>
Level 2 Teacher/ Tutor Repeated	<p>Repeated Level 1 consistently Independent learning Leadership Work used as exemplar Supporting others Significant progress Commitment to the House/Participation Attending Revision</p>	<p>Phone call home Letter sent home Court Fields School House point categories: Achievement and Progress Belonging (general behaviour) Participation Attitude to learning (Homework/Organisation) Points allocated Up to 10 House Points</p>
Level 3 HOY/ HOD/ HOF	<p>Going above and beyond for a department, faculty or House e.g. helping at Open Evening/Options Evening/Parents' Evenings All 1s or majority 1s and 2s for Attitude to Learning from Progress Report Service in position of responsibility</p>	<p>Department certificates/awards Badges – House/Sports Captains/Senior Students Praise Postcards home 15 House Points Every Attainment grade on track to make progress 5 House points.</p>
Level 4 HOY/ HOD/ HOF	<p>Exemplary attendance Courtesy/Respect to others Improved ATL from previous Progress Report - letter from HOY/HOD/HOF Exemplary attendance Prefects Reward trip – Autumn/Easter/End of year</p>	<p>Awards Evening Recognition in Assemblies by the Head Teacher House Commendation/Postcard home Improved ATL grades between Progress Reports - Letter home/Postcard home Up to maximum of 25 House Points Attendance: Attendance 95+% (½ termly) – 5 House Points Attendance 100% (½ termly) – 10 House Points</p>

<p>Level 5 HOH/ HOF/ SLT</p>	<p>Continued commitment to enrichment activities Deputy Head Boy and Girl Year 11 – Rewards for attending revision sessions Year 11 Prom points – The Magic 100. There after students entered into the draw for Prom tickets/hoodies/Year books Assemblies celebrating the accumulation of House points Winner of award at the Awards Evening</p>	<p>House Trophy and reward for the House with the highest number of House points – End of Year reward Awards Evening Year 11 Prom Point Assemblies/Auctions – Recognition throughout the build up to exams Up to maximum of 30 House Points</p>
<p>Level 6 Headteacher/ Governors</p>	<p>A specific achievement e.g. representing your country Exceptional performance in a subject Accumulation of Headteacher Awards year on year Head Boy and Head girl</p>	<p>Letter from the Chair of Governors Senior Student badges Year on year accumulation of Headteacher Award – Badges Up to maximum of 50 House Points</p>

APPENDIX 4

Court Fields School Sanctions for Unacceptable Behaviour

Guidance on Levels and Actions

Consequence	Student's Inappropriate Behaviour	Notes	Actions - All to be recorded on SIMs
WARNING	Any form of low-level disruption		Verbal warning from the teacher <u>Name on board or recorded</u>
S1	<ul style="list-style-type: none"> • Disruption to learning • Incomplete homework • Lack of equipment • No PE kit • Late to school / lesson • Incorrect uniform • Inappropriate behaviour 	Disruption to learning <ul style="list-style-type: none"> - Incomplete classwork - Talking - Disrupting self/ others - Inappropriate behaviour towards others - Off task - Disrespectful behaviour - Lack of effort 	S1 – Teacher Detention at break or lunch time (15 mins)
S2	<ul style="list-style-type: none"> • Parked • Failure to follow instructions • Offensive language • Repeated / severe inappropriate behaviour • Anti-social behaviour 	Anti-social behaviour <ul style="list-style-type: none"> - Littering - Dangerous play 	S2 Student is parked Faculty detention (up to 60 mins) Curriculum Detention (C4 lunch time 30 mins) Pastoral Detention (C5 lunch time 30 mins)
S3	<ul style="list-style-type: none"> • Refusing SLT request • Truancy • Theft / damage • Persistent inappropriate behaviour • Persistent disruptive behaviour 	Persistent disruptive behaviour <ul style="list-style-type: none"> - Refusal to follow instructions - Failure to co-operate (including lying) - Repeated S2 incidents - Offensive language to staff 	S3 School Detention (C5 lunch 5 x 30 mins)
S4	<ul style="list-style-type: none"> • Bullying • Repeated / severe S3 incidents 		S4 External isolation
S5	<ul style="list-style-type: none"> • Serious abuse of people or property • Physical violence / threats • Discriminatory actions • Swearing at staff • Sexual misconduct • Controlled substances 	Discriminatory actions <ul style="list-style-type: none"> - Racist - Homophobic - Sexist Controlled substances Including use/possession of tobacco / alcohol / legal highs / illegal drugs	S5 Fixed term exclusion agreed by Headteacher/ Deputy
S6	<ul style="list-style-type: none"> • Persistent S5 incidents • Possession / use of weapon • Supply of drugs 		S6 Permanent Exclusion

	<ul style="list-style-type: none"> • Intentional violence towards staff • Sexual violence • Single serious S6 incident 		
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*A decision to exclude a pupil permanently should only be taken:

- in response to a serious breach or persistent breaches of the school's behaviour policy; and
- where allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in the school.

Where a school has concerns about the behaviour, or risk of exclusion, of a child with additional needs, a pupil with an EHC plan or a looked after child, it should, in partnership with others (including the local authority as necessary), consider what additional support or alternative placement may be required. This should involve assessing the suitability of provision for a pupil's SEN. Where a pupil has an EHC plan, schools should consider requesting an early annual review or interim/emergency review.

The behaviour of a pupil outside school can be considered grounds for an exclusion.