

## St Chad's Raising Achievement Board Terms of Reference

### Constitution

The board of trustees (the **Trust Board**) of St Chad's Academy Trust (the **Academy Trust**) has established a committee of the Trust Board to be known as the Raising Achievement Board (the **RAB**) as set out in the Raising Achievement Scheme. These are its terms of reference.

### Aims

- (i) to ensure that the highest possible standards are set and maintained across the Academy Trust
- (ii) to ensure that effective processes are in place for the quality assurance of teaching and learning, the curriculum, inclusion and the sharing of good practice across the Academy Trust

### Membership

- (i) The RAB will be appointed by the Trust Board and, including the CEO of the Academy Trust, will comprise no more than five and no fewer than three members. A majority of the Committee will be Trustees;
- (ii) The Trust Board will appoint one of the members of the Committee as its chair (the Chair).
- (iii) The RAB may ask other senior executive to attend meetings of the RAB either regularly or by invitation, in order to provide information.
- (iv) The Committee will elect a Clerk to the Committee.

### Meetings

- (i) The RAB shall meet termly on such dates as shall be determined by the Central Calendar
- (ii) RAB documents from individual academies will be provided to members 7 days prior to the first meeting

### Authority

- (i) The RAB is authorised by the Trust Board to investigate any activity within its terms of reference. It is authorised to seek any information it requires from any employee and all employees are directed to cooperate with any request made by the Committee;
- (ii) The RAB is authorised by the Trust Board to obtain independent legal or other professional advice and to secure the attendance of any person at any Committee meeting with relevant experience and expertise if it is considered necessary.

## **Duties**

- (i) to receive and consider a termly report from the individual academies regarding standards and performance, finance and staffing of the Academy
- (ii) to advise the Trust Board with respect to targets for pupil achievement across the Academy Trust
- (iii) to oversee the performance management of the Principals , agreeing targets and reviewing progress annually
- (iv) to ensure that effective arrangements are in place across the Academy Trust for pupil support and representation, for monitoring pupil attendance and for pupil conduct
- (v) to review the work of the school improvement advisers
- (iii) to identify any areas of concern in respect of standards and performance and to implement an action plan with the Executive Team
- (iv) to consider the annual reviews of the academies and ensure all key areas are being addressed by the academy and the school improvement team
- (v) To promote co-ordination between the Academy Trust and academies within

## **External reports**

To receive and consider any reports of an operational nature prepared by OFSTED

## **Value for Money**

To satisfy itself that adequate arrangements are in place to secure value for money.

## **Economy, Efficiency and Effectiveness**

To assure itself satisfactory arrangements are in place to promote economy, efficiency and effectiveness.

## **Termly Report**

To prepare a termly report for submission to the Board on current progress – rag rated

## **Review of Terms of Reference**

The Board shall review these terms of reference at least every 2 years.