



SECTION	Safeguarding
POLICY/PROCEDURE	Low Level Concerns Policy
DATE OF CREATION	April 2024
VERSION	2
DATE OF ISSUE	1 st September 2026
DATE OF REVIEW	31 st August 2027

1. Purpose

This policy aims to provide guidance on how to address and manage low-level concerns related to safeguarding vulnerable individuals within Club Doncaster and its footprint. It is important to take all concerns seriously, regardless of their perceived severity, to ensure the safety and well-being of those under our care.

2. Definition of low-level concerns

Low-level concerns refer to incidents, behaviours, or observations that may not initially appear serious or urgent, but have the potential to escalate if left unaddressed. These concerns may involve minor breaches of safeguarding protocols, inappropriate conduct or other issues that do not constitute immediate harm but require attention and intervention.

3. Reporting low-level concerns

Any staff member, volunteer or individual who becomes aware of a low-level concern should report it promptly to the Designated Safeguarding Officer or other safeguarding officer's in their absence (please refer to Safeguarding Structure).

Details of the low-level concern should then be immediately logged on Patronus.

All staff should ensure they have activated their Patronus account to allow for quick and easy reporting should a low-level safeguarding concern arise.

4. Investigation and assessment

Upon receiving a report of a low-level concern, the Designated Safeguarding Officer will conduct a thorough investigation and assessment to determine the nature and severity of the concern. This may involve speaking to all parties involved, gathering relevant information, and documenting the findings.