Whole School Aim:

To enable students to make informed and realistic decisions about their education and training options beyond school so that there is a good retention at post 16 destinations.

Year 7				
Overall outcomes	Students to recognise the wide range of careers they might consider and what kind of things might influence their care choices Gatsby Benchmark 1: A stable careers programme Gatsby Benchmark 2: Learning from career and labour market information Gatsby Benchmark 4: Linking curriculum learning to careers Gatsby Benchmark 5: Encounters with employers and employees			fluence their careers
Year group theme	Understanding our potential career options			
Activity	Delivery Method	Details	Resources	Date
Labour market information	Whole year group assembly delivered by JKN	Assembly focusing on how world changes are influencing jobs for the future. Labour market information focusing on the North West. Focus on the 5 top employment areas in the North West and the opportunities available within them.	Assembly powerpoint Link to LMI information	Spring term 1
Careers Fair	Vocational areas from a variety of local colleges, apprenticeship providers and post 16 education in the sports hall. There will be over 40 different exhibitors offering different vocational activities.	Every student will spend 1 hour at the event where they can take part in 'have-a- go' activities from different vocational areas covering construction, sport, engineering, media, travel, catering, business, health and social care, computing, armed forces, police, fire.	Post 16 providers will provide all relevant resources	Spring term 1
Weekly form time careers lessons	Form time lessons delivered by form tutor	Students will have the opportunity to learn about a wide variety of different job roles including labour marketing information, career pathways,	icould Buzz Quiz SACU GMACS Xello careers account	Ongoing throughout the year

		qualifications and apprenticeship information. Students will also have the opportunity to explore their own career aspirations through career diagnostic activities. Students will cover the following topics: Autumn Term 1 - Career influences and interests Autumn Term 2 - Skills for life and employability skills, green careers Spring Term 1 - Technical qualifications & apprenticeships Spring Term 2 - What is work? Changes to the world of work Summer Term 1 - Jobs in Greater Manchester - Developing planning skills in employment Summer Term 2 - Jobs for the future, planning a career pathway, introduction to post 16 options.	GMACS Meet an Employee videos	
National Apprenticeship Week February	Students will learn about what apprenticeships are through form time activities and videos from apprentices	During form time students will take part in a range of activities giving them the opportunity to develop understanding of what apprenticeships are and the routes that they can lead into. They will also have the opportunity to hear from past and current apprentices.	Greater Manchester Learning Platform ASK Apprenticeship Service Tameside College Apprenticeship department	Spring Term 1
Technical Qualifications	Students will learn about technical pathways at post 16 including T levels and traineeships	The Manchester College will deliver virtual sessions in form informing students about what T Levels are and the benefits of selecting this route. They will also cover traineeships	The Manchester College	Spring Term 2
Introduction to Xello Careers Guidance Tool	Students will have access to an online careers guidance tool that will provide students with a personalised careers guidance information.	Students will be provided with login details allowing them to create their own account. Students will complete diagnostic assessments to be matched to suitable careers and then complete tasks to learn about suitable job roles.	GMACS Xello Careers Account	Summer Term 2

Year 8					
Overall outcomes	influence their future job. Gatsby Benchmark 1: A stable Gatsby Benchmark 2: Learning Gatsby Benchmark 4: Linking of Gatsby Benchmark 5: Encounte	s to understand the wide range of job roles available and start to consider how their own strengths and interes e their future job. Benchmark 1: A stable careers programme Benchmark 2: Learning from career and labour market information Benchmark 4: Linking curriculum learning to careers Benchmark 5: Encounters with employers and employees Benchmark 7: Encounters with further and higher education			
Year group theme	Understanding our potential ca	reer options			
Activity	Delivery Method	Details	Resources	Date	
Labour market information	Whole year group assembly delivered by JKN	Assembly focusing on how world changes are influencing jobs for the future. Labour market information focusing on the North West. Focus on the 5 top employment areas in the North West and the opportunities available within them.	Assembly powerpoint Link to LMI information	Spring term 1	
Explore the World of Work	Vocational areas from a variety of local colleges, apprenticeship providers and post 16 education in the sports hall.	Every student will spend 1 hour at the event where they can take part in 'have-a- go' activities from different vocational areas covering construction, sport, engineering, media, travel, catering, business, health and social care, computing, armed forces, police, fire.	Post 16 providers will provide all relevant resources	Spring term 1	
Meet an employer / training provider session	Students will take part in a carousel, spending 10 minutes with 5 different employers. Event to take place in the theatre. Event organised through Positive Steps.	Students will be placed in groups of 10 and will have 10 minutes with an employer. They will have the opportunity to ask questions to understand about different careers.	Students to be given questions to ask and information to find out from different employers.	Spring term 2 Summer term 2	

Tutor time weekly careers lessons	Form time lessons delivered by form tutor	Students will have the opportunity to learn about a wide variety of different job roles including labour marketing information, career pathways, qualifications and apprenticeship information. Students will also have the opportunity to explore their own career aspirations through career diagnostic activities. Students will cover the following topics: Autumn Term 1 - How is school different from work? School subjects and careers, where could your favourite subject take you? Autumn Term 2 - What do you want from work? Predicting the future of jobs, addressing stereotypes in employment, green careers. Spring Term 1 - Technical qualifications & apprenticeships Spring Term 2 - Facts and beliefs in careers, biases and career choices, time management Summer Term 1 - Jobs in Greater Manchester, GMACS careers activities Summer Term 2 - Technical qualifications, advantages and disadvantages, career routes into technical qualifications.	icould Buzz Quiz SACU GMACS Xello careers account GMACS employee videos	Ongoing throughout the year
National Apprenticeship Week February	Students will learn about what apprenticeships are through form time activities and videos from apprentices	During form time students will take part in a range of activities giving them the opportunity to develop understanding of what apprenticeships are and the routes that they can lead into. They will also have the opportunity to hear from past and current apprentices.	Greater Manchester Learning Platform ASK Apprenticeship Service Tameside College Apprenticeship department Growth Company Training Provider National Apprenticeship week resources	Spring Term 1
Technical Qualifications	Students will learn about technical pathways at post 16 including T levels and	The Manchester College will deliver virtual sessions in form informing students about what T Levels are and the	The Manchester College	Spring Term 2

	traineeships	benefits of selecting this route. They will also cover traineeships		
GMACS Xello Careers Guidance Tool	Students will have access to an online careers guidance tool that will provide students with a personalised careers guidance information.	Students will be provided with login details allowing them to create their own account. Students will complete diagnostic assessments to be matched to suitable careers and then complete tasks to learn about suitable job roles. They will complete lessons in the following areas: Exploring Learning Styles Biases and Career Choices	GMACS Careers Guidance Tool	Summer Term 2

Year 9				
Overall outcomes	Students will be able to make informed choices about option decisions so they select GCSE subjects relevant for their fur pathways.			
	Gatsby Benchmark 2: Learning Gatsby Benchmark 3: Address Gatsby Benchmark 4: Linking Gatsby Benchmark 5: Encount Gatsby Benchmark 7: Encount	Gatsby Benchmark 1: A stable careers programme Gatsby Benchmark 2: Learning from career and labour market information Gatsby Benchmark 3: Addressing the needs of each pupil Gatsby Benchmark 4: Linking curriculum learning to careers Gatsby Benchmark 5: Encounters with employers and employees Gatsby Benchmark 7: Encounters with further and higher education Gatsby Benchmark 8: Personal guidance		
Year group theme	Understanding our potential c	areer options		
Activity	Delivery Method	Details	Resources	Date
Labour market information	Whole year group assembly delivered by JKN	Assembly focusing on how world changes are influencing jobs for the future. Labour market information focusing on the North West. Focus on the 5 top employment areas in the North West and the opportunities available within them.	Assembly powerpoint Link to LMI information	Spring term 1

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Explore the World of Work	Vocational areas from a variety of local colleges, apprenticeship providers and post 16 education in the sports hall.	Every student will spend 1 hour at the event where they can take part in 'have-a- go' activities from different vocational areas covering construction, sport, engineering, media, travel, catering, business, health and social care, computing, armed forces, police, fire.	Post 16 providers will provide all relevant resources	Spring term 1
Meet an employer / training provider session	Students will take part in a carousel, spending 10 minutes with 5 different employers.	Students will be placed in groups of 10 and will have 10 minutes with an employer. They will have the opportunity to ask questions to understand about different careers.	Students to be given questions to ask and information to find out from different employers.	Summer term 1
Technical Qualifications	Students will learn about technical pathways at post 16 including T levels and traineeships	The Manchester College will deliver virtual sessions in form informing students about what T Levels are and the benefits of selecting this route. They will also cover traineeships	The Manchester College	Spring Term 2
Introduction to the option process	Assembly led by SLT members.	Students are introduced to the options process and the GCSE curriculum model.	Powerpoint presentation	Spring term 1
Choices beyond key stage three	Assemblies about college and post 16 options delivered by local colleges and apprenticeship providers.	Outside providers briefed to provide a context for the options choices in terms of implications upon future pathways	Powerpoint presentations	Spring term 1
Options Evening - Parental Presentation. Labour Market Information Post 16 colleges and apprenticeship providers	Labour Market Information will be provided to parents and post 16 pathways will be explained.	Parents will be invited to a presentation regarding labour market information in Greater Manchester detailing job availability and jobs for the future. Post 16 pathways will be explained and parents and students have the opportunity to speak to local post 16 providers.	Tameside College Clarendon College The Manchester College Ashton Sixth Form College Marple Sixth Form College	Spring term 1
Tutor time careers lesson weekly	Form time lessons delivered by form tutor	Students will have the opportunity to learn about a wide variety of different job roles including labour marketing information, career pathways, qualifications and apprenticeship information. Students will also have the opportunity to explore their own career	icould Buzz Quiz SACU GMACS Xello careers account	Ongoing throughout the year

		aspirations through career diagnostic activities. Students will cover the following topics: Autumn Term 1 - School subjects and careers, how does your personality affect your career choices? Jobs that use school subjects Autumn Term 2 - Personal qualities and jobs, skills and jobs, the working world, green careers Spring term 1 - Technical qualifications and apprenticeships Spring term 2 - learning about qualification levels, post 16 routes, local colleges and training providers Summer term 1 - Jobs in Greater Manchester, GMACS careers activities Summer term 2 - Exploring Higher Education, Why should you go to university? Learn about the different courses you can do.		
National Apprenticeship Week February	Students will learn about what apprenticeships are through form time activities and videos from apprentices	During form time students will take part in a range of activities giving them the opportunity to develop understanding of what apprenticeships are and the routes that they can lead into. They will also have the opportunity to hear from past and current apprentices.	Greater Manchester Learning Platform ASK Apprenticeship Service Tameside College Apprenticeship department Growth Company Training Provider	Spring Term 1
One to one careers interviews	Students will have an appointment with Positive Steps careers advisor who offers impartial careers advice on the options	A face to face interview is given with a Positive Steps careers advisor so students can discuss their options thoroughly making sure they are the best options for them.	Students allocated time slot with Positive Steps	Autumn term 2 Spring term 1
Higher Education and university visit	Visit to University of Manchester 'Options Visit'	Students visit the University of Manchester. The day involves a talk about higher education, tour of the campus, educational session / lecture, opportunity to speak to student ambassadors. Students have a workshop on making options choices and the impact on future routes.	Organised through GM Higher 1 day visit	Ongoing throughout the year

Medical Mavericks	Delivered by Medical Mavericks via GM Higher	Students have the opportunity to work alongside medical practitioners and use a variety of medical		Summer Term 2
Brilliant Club / Scholars Programme	Students take part in a programme in conjunction with local universities to develop the skills required for A level and degree standard work.	Students visit a university and then work alongside PHD students at the university to produce a short dissertation over a number of sessions.	Students apply and are selected on suitability for degree level work.	Ongoing throughout the year.
Greenpower STEM Project	Working alongside tutors from Tameside College students design and build an eco-powered go-kart that is entered into a competition, competing against other schools	Students complete application forms and submit. Students to be selected following an interview with JKN, PAK and tutors from Tameside College. 8 places are available to form the team. Successful students will spend two days at Tameside College to design and build their go-kart. Time will also be spent on testing their final design. Race day takes place the following September at Aintree motor racing track.	Assembly presentation. Application forms supplied by form tutors. Interviews conducted by Tameside College and DCC staff	Tameside College design and build days Summer term 2
GMACS Xello Careers Guidance Tool	Students will have access to an online careers guidance tool that will provide students with a personalised careers guidance information.	Students will be provided with login details allowing them to create their own account. Students will complete diagnostic assessments to be matched to suitable careers and then complete tasks to learn about suitable job roles. They will complete lessons in the following areas: Personality Styles Explore Career Matches Discover your skills	GMACS Careers Guidance Tool	Spring term 1 and 2

Year 10	
Overall outcomes	Students will be able to develop their employability skills within the workplace. Students will have begun to prepare for their post 16 pathway.

	Gatsby Benchmark 1: A stable careers programme Gatsby Benchmark 2: Learning from career and labour market information Gatsby Benchmark 3: Addressing the needs of each pupil Gatsby Benchmark 4: Linking curriculum learning to careers Gatsby Benchmark 5: Encounters with employers and employees Gatsby Benchmark 6: Experience of workplaces Gatsby Benchmark 7: Encounters with further and higher education Gatsby Benchmark 8: Personal guidance			
Year group theme	Understanding our potential ca	reer options		
Activity	Delivery Method	Details	Resources	Date
Labour market information	Whole year group assembly	Assembly focusing on how world changes are influencing jobs for the future. Labour market information focusing on the North West. Focus on the 5 top employment areas in the North West and the opportunities available within them.	Assembly powerpoint Link to LMI information	Spring term 2
Careers Fair	Vocational areas from a variety of local colleges, apprenticeship providers and post 16 education in the sports hall.	Every student will spend 1 hour at the event where they can take part in 'have-a- go' activities from different vocational areas covering construction, sport, engineering, media, travel, catering, business, health and social care, computing, armed forces, police, fire.	Post 16 providers will provide all relevant resources	Spring term 1
Ashton Sixth Form College Raising Aspirations Programme	Twilight programme delivered at Ashton Sixth Form College for students who excel in a specific subject area.	Students experience a college environment complete an A level standard piece of work. The programme includes 5 twilight sessions followed by a session on applying to university.	Subject teachers to nominate suitable students. Ashton Sixth Form College to create a timetable of the sessions.	Spring term 1
Work experience preparation	Assembly presentation	Students guided through the stages of work experience preparation from finding a placement, contacting employers and arranging interviews to set aims and understanding the expectations of employers.	Assembly presentation Work experience booklet and forms to be used in form time.	Autumn term 2

Careers in Construction	Presentation	Past students currently working in the construction industry present about their jobs and routes into the industry including apprenticeships	Presentation	Autumn term 2
Work experience	One week placement	Students placement take place	Staff and form tutors to arrange a time to visit / contact pupils during their placement.	Summer Term 2
Form time careers lessons fortnightly	Form time lessons delivered by form tutor	Students will have the opportunity to learn about a wide variety of different job roles including labour marketing information, career pathways, qualifications and apprenticeship information. Students will also have the opportunity to explore their own career aspirations through career diagnostic activities. Students will study the following topics: Autumn Term 1 - Exploring employment possibilities, learn about what employers want and different types of work Autumn Term 2 - Learn about the world of work, legal limits, rights in the workplace, responsibilities at work, green careers Spring term 1 - Technical qualifications and apprenticeships Spring term 2 - Thinking ahead, post 16 options, taster day selections Summer term 1 - Exploring higher education including student finance Summer term 2 - Preparation for college taster days and work experience	icould Buzz Quiz SACU GMACS Xello careers account	Ongoing throughout the year
National Apprenticeship Week February	Students will learn about what apprenticeships are through form time activities and videos from apprentices	During form time students will take part in a range of activities giving them the opportunity to develop understanding of what apprenticeships are and the routes that they can lead into. They will also have the opportunity to hear from past and current apprentices.	Greater Manchester Learning Platform ASK Apprenticeship Service Tameside College Apprenticeship department Growth Company Training Provider	Spring Term 1

Technical Qualifications	Students will learn about technical pathways at post 16 including T levels and traineeships	The Manchester College will deliver virtual sessions in form informing students about what T Levels are and the benefits of selecting this route. They will also cover traineeships	The Manchester College	Spring Term 2
Tameside Careers & Apprenticeship Event	A large careers fair involving a wide range of post 16 training providers and businesses offering apprenticeships.	Students can talk to and gather information from apprenticeship providers covering a wide range of vocational areas. All the providers are local businesses who offer apprenticeships. Helps the students to consider the different levels of apprenticeships available.	Organised by Tameside MBC	Summer term 2
Higher Education and University visits	Campus visits and virtual experiences	Students have the opportunity to visit the University of Manchester. They will learn about Higher Education, have a tour of the campus, take part in a lecture and have the opportunity to speak to current university students.	Organised by GM Higher	Ongoing throughout the year
Higher Education Information GM Higher Assembly	Why study at University assembly presentation delivered by GM Higher	Assembly presentation covering higher education, the benefits of attending university, the types of qualifications studied at university and the opportunity to apply for Uni4U summer programme.	GM Higher	Summer term 1
1:1 careers guidance interviews with Positive Steps	Students receive a 45 minute interview with a Positive Steps careers advisor. Action plan is created and shared with the student immediately.	Students have chance to explore post 16 options with a chance to research future education or employment possibilities.	Careers advisor from Positive Steps	Ongoing
College assemblies	20 minute assembly presentations to promote college taster days.	Ashton Sixth Form College, Clarendon College, Tameside College and Marple College to present in assembly to inform students of the opportunities and courses offered at the Year 10 taster days.	Assembly presentations	Summer term 1 & 2
Year 10 College Taster Days	Students are given the opportunity to attend two	Students can select to attend at least two college taster days. The students	Students complete taster day selection form during	Summer term 2

	college taster days.	can choose from the following colleges: Ashton Sixth Form College, Tameside College, Clarendon College and Marple College. Students then select the courses they wish to do at each event.	form time.	
Medical Mavericks	Delivered by Medical Mavericks via GM Higher	Students have the opportunity to work alongside medical practitioners and use a variety of medical equipment.	GM Higher in conjunction with Medical Mavericks	Summer Term 2
Careers in Hospitality	Hotels & Schools Partnership	Partnership with Hilton Hotels and visit, including career talks and sample activities to students interested in careers in hospitality	Visit to Hilton Hotel / career talks	Ongoing throughout the year
Careers in Hospitality	Wagamama cooking event	Staff from Wagamama come into school to work with Hospitality & Catering students to do cooking demonstrations and talk about routes into the industry including apprenticeships.	Wagamama cooking demonstrations	Spring Term 1
Careers in catering	Tameside College catering visit	Hospitality & Catering students visit Tameside College to complete a cooking challenge and create a 3 course meal in the college restaurant.	Tameside College	Autumn Term 2 & Spring Term 1
GMACS Xello Careers Guidance Tool	Students will have access to an online careers guidance tool that will provide students with a personalised careers guidance information.	Students will be provided with login details allowing them to create their own account. Students will complete diagnostic assessments to be matched to suitable careers and then complete tasks to learn about suitable job roles. They will complete lessons in the following areas: Discover learning pathways Explore career matches Study skills and habits Getting experience	GMACS Xello career diagnostic tool	Spring term 2

Overall outcomes	Students destinations will be appropriate and lasting Gatsby Benchmark 1: A stable careers programme Gatsby Benchmark 2: Learning from career and labour market information Gatsby Benchmark 3: Addressing the needs of each pupil Gatsby Benchmark 4: Linking curriculum learning to careers Gatsby Benchmark 5: Encounters with employers and employees Gatsby Benchmark 7: Encounters with further and higher education Gatsby Benchmark 8: Personal guidance			
Year group theme				
Activity	Delivery Method	Details	Resources	Date
College assembly presentations	Six college presentations Ashton Sixth Form College Tameside College Clarendon College Marple College Stockport College Manchester College	Colleges present information about the courses they provide and the application process. Colleges to follow up assembly with form time presentations to answer queries on the application process. College open days are promoted within school on the school calendar, via parent text messages and through flyers.	Speakers will require presentation equipment	Autumn term 1
Technical Qualifications	Students will learn about technical pathways at post 16 including T levels and traineeships	The Manchester College will deliver an assembly to students about what T Levels are and the benefits of selecting this route. They will also cover traineeships.	The Manchester College assembly presentation	Autumn Term 1
Apprenticeship Information	Whole year group assembly Workshops Application sessions on 'Find an Apprenticeship' CV preparation for students wishing to apply for an apprenticeship.	Assembly completed by Greater Manchester Learning Platform Network representative. This will provide students with basic information on apprenticeships. Follow up workshops will be provided to provide further information for interested students. Application sessions delivered by JKN	Assembly presentation Students can sign up to attend an application workshop.	Assembly Autumn term 2 Applications sessions ongoing

		and Positive Steps in small groups to students interested in apprenticeships.		
Tracking destination choices	Form tutors to complete application tracking spreadsheets for all pupils in their form.	Throughout Year 11 students choices are tracked through application, interview and acceptance of offers. These records are checked against information from local colleges to ensure all students have made suitable post 16 choices.	Form tutors to complete the tracking sheet on a weekly basis.	Ongoing from Autumn term 1
1:1 career guidance interviews	Students receive a 45 minute interview with a Positive Steps careers advisor. Action plan is created and shared with the student immediately.	Students have a chance to explore post 16 options with a chance to research future education or employment possibilities.	Careers advisor from Positive Steps	Ongoing
Tutor time careers lessons weekly	Form time lessons delivered by form tutor	Students will have the opportunity to learn about a wide variety of different job roles including labour marketing information, career pathways, qualifications and apprenticeship information. Students will also have opportunity to explore their own career aspirations through career diagnostic activities. Students will study the following topics: Autumn Term 1 - Post 16 progression routes, exploring college Autumn Term 2 - Technical qualifications and apprenticeships Spring term 1 - Preparing a CV Spring term 2 - Higher education and student finance	GMACS Xello careers account	Ongoing throughout the year
Practise mock interviews	1:1 interview with an employer after the completion of an application form.	Students complete a 10 minute interview with a local employer. Students prepare for the interview during form time by learning about communication skills, body language and preparing answers	Timetable of interviews to be prepared. Students prepare answers to common interview questions in form time.	Autumn term 2

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		and examples for common questions. Students receive written feedback from the employer.		
Ashton Sixth Form College XL Programme	Workshop delivered by Ashton Sixth Form College to promote the XL Programme.	Students selected based upon predicted GCSE grades. The XL Programme is for students who have predicted grades of 7 and above in more than five subjects. It gives students opportunities and experiences to increase their chances of accessing courses at Russell Group universities.	One hour workshop. Delivered by ASFC staff.	Autumn term 2
Application sessions	Application sessions with local colleges	All of our local colleges arrange a day whereby they come into school and students can book a 1:1 session with a member of staff to complete the application. This helps to reassure the students that they have completed the process correctly.	Students are given an appointment for the college they wish to apply for.	Autumn term 2
Careers in Construction	Presentation	Past students currently working in the construction industry present about their jobs and routes into the industry including apprenticeships	Presentation	Autumn term 2
Careers in Law	Presentation from Lincoln House Barrister Chambers	Barristers from Lincoln House Barristers Chambers come into present about their role and advice on how to progress in the legal profession.	Presentation to Year 11 students who have applied to do Law at A level	Autumn Term 2
Careers in Hospitality	Hotels & Schools Partnership	Partnership with Hilton Hotels and visit, including career talks and sample activities to students interested in careers in hospitality	Visit to Hilton Hotel / career talks	Ongoing throughout the year
NCS The Challenge	Assembly presentation followed by form time Q&A to promote National Citizenship Service courses.	The NCS is a 3 week course aimed at 16 year olds to complete in the summer after their GCSE exams. The courses develop important employability skills, provide an opportunity to visit a university and work on a community based project.	Assembly presentation delivered by NCS. Form time sessions delivered by NCS.	Spring term 2

Armed Forces presentation	Small group presentation for students interested in a career in the armed forces.	One hour presentation that promotes careers in the armed forces. It includes information on career pathways and application process.	One hour presentation delivered by staff from the Army office in Manchester.	Autumn term 2
National Apprenticeship Week February	Students will learn about what apprenticeships are through form time activities and videos from apprentices	During form time students will take part in a range of activities giving them the opportunity to develop understanding of what apprenticeships are and the routes that they can lead into. They will also have the opportunity to hear from past and current apprentices.	Greater Manchester Learning Platform ASK Apprenticeship Service Tameside College Apprenticeship department	Spring Term 1