



CEIAG & Access Policy  
2021/22

## **CEIAG & ACCESS POLICY**

### **Aims**

At Denton Community College, we aim to raise aspirations, challenge stereotypes and encourage students to consider a wide range of pathways and future careers Post-16. Through a broad, balanced and aspirational curriculum that incorporates CEIAG (Careers, Education, Information, Advice and Guidance) at its heart, we aim for students to be able to make informed choices regarding their education and careers Post-16 that maximises their life chances and potential.

We intend for our students to:

- Develop a broad understanding of the world of work and an ability to respond to changing opportunities.
- Develop independent research skills enabling them to make good use of information and guidance.
- Develop and use their self-knowledge in order to make good choices.
- Develop their understanding of employability skills, how to enhance these skills and evidence them at interview.
- Receive access to a range of education & training providers from Year 8 onwards for the purpose of informing them about Post-16 pathways including approved technical educational qualifications, apprenticeships, vocational qualifications and A' Levels.

We recognise that the process of making career decisions can be a lengthy one and that students may want to consider the many different Post-16 pathways available to them. The information and support provided for all Post-16 options must be without prejudice and with rigour. Students will be given further opportunity to learn about technical & vocational qualifications; A' Levels; apprenticeships; traineeships; higher education and future career opportunities through their curriculum, including the subjects they study at KS3 & 4.

### **Context**

From September 2013, The Education Act of 2011 placed schools under a duty to ensure that all registered pupils in Years 8 to 13 have access to independent, accurate and impartial information advice and guidance.

The curriculum may therefore be subject to amendment due to contextual factors including precedent, economic factors as well as local, national and international Labour Market Information (LMI).

At the end of KS4, we ensure that all leavers are able to access appropriate advice and guidance regarding their future pathways, including information and support regarding technical & vocational courses, apprenticeships, A' levels & re-commencement of their studies with a relevant Post-16 provider.

### **The Baker Clause**

Introduced as an amendment to the Technical and Further Education Act 2017, the Baker Clause stipulates that schools must allow colleges and training providers access to every student in years 8- 13 to discuss non-academic routes that are available to them (See Appendix A). It is expected that by doing so this will help address the UK's productivity challenges and address skills shortages experienced across several sectors of the economy. This regulation has been enforced since January 2nd 2018.

The Department for Education's [Statutory guidance for governing bodies, school leaders and school](#) staff sets out the expectations of schools.

### **Other Commitments**

Denton Community College is committed to delivering careers education of the highest possible standard across the curriculum and to all year groups through a series of activities that are appropriate to students' stages of career learning, planning and development. The programme is guided by the eight Gatsby benchmarks to ensure best practice and to meet the requirements of the Department for Education's statutory guidance 2018.

The Gatsby Benchmarks:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each student
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of work places
7. Encounters with further and higher education
8. Personal guidance

The Governing Board and staff are committed to:

- The provision of resources and advice to enable students to understand and develop career choices.
- Ensuring that careers education is seen as part of the overall curriculum and learning framework for all years.
- Encouraging students to achieve and be ambitious.
- Involving students, parents and carers in the further development of careers work.
- Working with outside agencies so that no student is disadvantaged in gaining access to education, training or work.

### **Provision**

Our careers curriculum includes both education and guidance. Careers education helps our students develop the knowledge and skills they need to make successful choices, manage transitions in learning and move into work. Through guidance, students are able to use their knowledge and skills to make decisions about learning and work that are right for them. Careers Our CEIAG curriculum, is delivered through discrete lessons & activities, curriculum subjects, the PHSE curriculum, assemblies and enrichment activities. These enrichment activities provide students with opportunities to meet employers from different employment sectors; learn about Further & Higher Education including visits to Post-16 providers and universities; understand the apprenticeship route, including higher and degree apprenticeships.

In addition, we organise:

- Working with outside agencies so that no student is disadvantaged in gaining access to education, training or work.
- An annual DCC Careers Fair for all students (Years 7 to 11) to attend. This allows students access to over 40 Post-16 providers and employers from a range sectors. (Dates to be confirmed for 2022, in line with Health & Safety risk assessment).
- Practice interviews for KS4 students.
- Work experience for Year 10 students (May 2022).
- A calendared programme of assemblies and presentations from a range of education & training providers for students in Year 8 to Year 11 for the purpose of informing them about Post-16 pathways including approved technical educational qualifications, apprenticeships, vocational qualifications and A' Levels.
- Presentations and workshops delivered by Post-16 providers about further education opportunities.
- Employer engagement sessions giving students the opportunity to talk to employers from different job sectors.
- Post-16 provider application and CV writing sessions.
- Apprenticeship application and CV writing sessions.
- Visits to further & higher educational establishments, including Post-16 providers and universities. (Dates to be confirmed for 2022, in line with Health & Safety risk assessment).

Individual careers guidance takes place on a one to one basis and is delivered by an impartial careers advisor from Positive Steps. Students from KS3 onwards can and are given guidance how to access our careers advisor for an individual meeting. By the end of KS4, all students will have had at least one careers guidance interview with a significant number receiving follow up interviews to support their decision making process. Teachers are encouraged to support CEIAG and the raising of students' aspirations through their subject, sharing different Post-16 opportunities, including pathways to future careers.

### **Equal Opportunities**

We are keen to promote equal opportunities and try to use every opportunity to challenge stereotypes and to raise aspirations. We monitor careers resources regularly to ensure that they encourage both boys and girls and students from minority ethnic groups to enter different careers. At careers events, such as careers fairs and meeting employer sessions, we aim to give students a view of young successful women and men. The destinations of our leavers are closely monitored and visiting speakers reflect a diversity of backgrounds.

### **Monitoring, evaluation and review**

The careers programme is monitored regularly and amended after an annual review.

Students' opinions are actively sought as well as the views of different stakeholders.

### **Management**

A member of the school's leadership team has direct responsibility for the leadership of CEIAG. The Head of Community Learning manages work experience for Year 10 and the KS4 Intervention Manager is responsible for managing a programme of careers activities across KS3 and KS4.

### **Resources**

Careers interviews take place in Year 11 Homebase and drop in sessions are offered for Year 11 students at lunchtime. Careers resources, including prospectus' and open event information are located in the Year 11 Homebase. We are part of the Careers Enterprise Company partnership, this allows us to work alongside a senior business volunteer and Enterprise co-ordinator who provides strategic support to develop our connections with local employers.

We have strong links with all our local FE colleges and universities through our work with GM Higher and the Gateways Programme.

## **Provider Access**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in Years 8 to 11 are entitled:

- To find out about technical qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local Post-16 providers about the opportunities they offer, including technical education and apprenticeships through a variety of events such as options events, assemblies, presentations (Including Virtual), group discussions and taster events (Including Visits).
- To understand how to make applications for the full range of academic, vocational and technical courses.

### **Managing Opportunities for Access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and / or their parents / carers.

A provider wishing to request access should contact:

Mrs S Graham (Assistant Headteacher – Progress & Guidance) [s.graham@dentoncommunitycollege.org.uk](mailto:s.graham@dentoncommunitycollege.org.uk)

Mr J Knott (KS4 Intervention Manager) [j.knott@dentoncommunitycollege.org.uk](mailto:j.knott@dentoncommunitycollege.org.uk)

Mrs H Duffy (Head of Community) [h.duffy@dentoncommunitycollege.org.uk](mailto:h.duffy@dentoncommunitycollege.org.uk)

A provider may also contact the school via:

Telephone: 0161 336 2219

Email: [info@dentoncommunitycollege.org.uk](mailto:info@dentoncommunitycollege.org.uk)