

HEADTEACHER: Mr G Rule



Tuesday 1st September,

Dear Parents/Carers,

I am writing to offer an explanation for the delay in receiving the grades for the Btec Technical Award your child took in PE. Due to an error in the uploading of individual unit grades to the exam board (Pearson), the overall grade awarded has been delayed. The exam board should contact you during the coming week.

I want to offer a sincere apology at a time that is already uncertain and stressful for students and parents. Grades will now be distributed to students directly from the exam board but if you have any queries regarding the grading when they arrive, please do not hesitate to contact me. If colleges require the grade for a place on a specific PE course or to start on the course, I am also happy to contact the college directly.

Once again, please accept my apologies for the error and subsequent delay in the grade.

Yours sincerely

James Day

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Head of PE