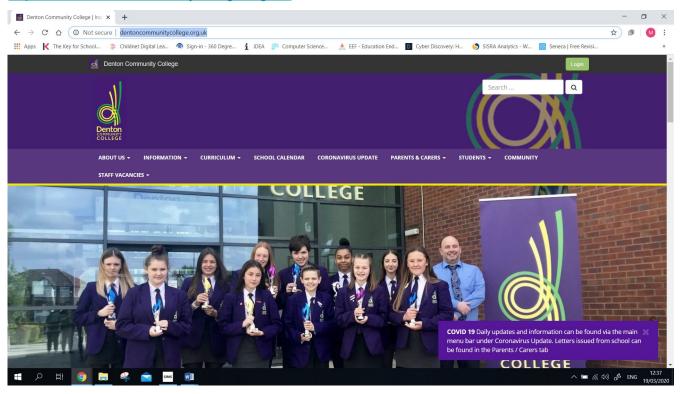
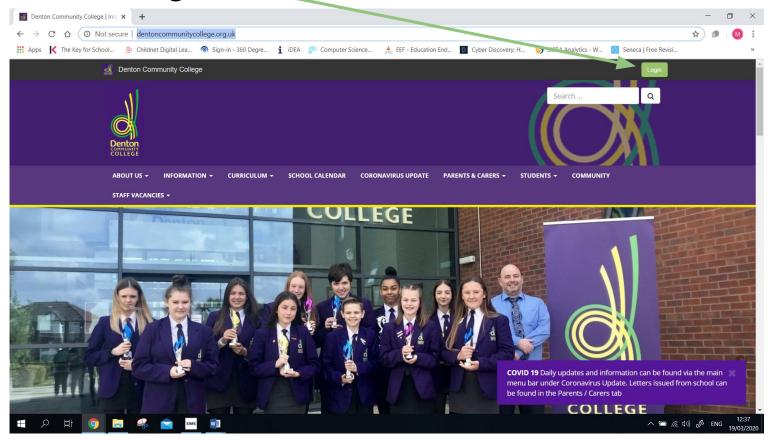
# How to log into Google Classroom for the first time

### Visit the school website

http://www.dentoncommunitycollege.org.uk/



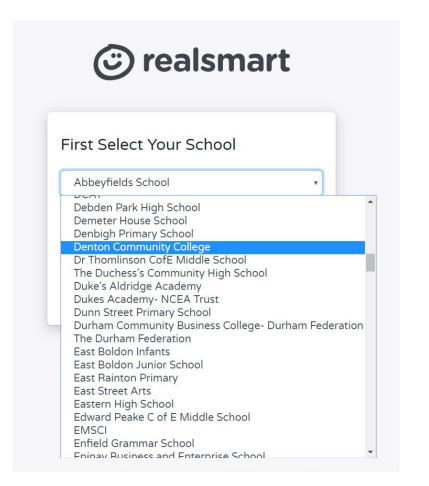
# Click - Login



## Real Smart Login

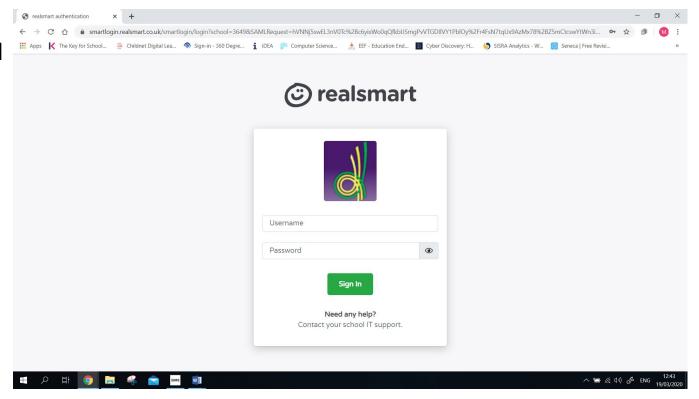
At this stage in the logging in process

\*\*You may get asked to select the school from a list before this screenshot is shown. Select **Denton Community College** from the list\*\*



# Real Smart Login

Once you have selected the school you will see a screen like this.



### Student Usernames

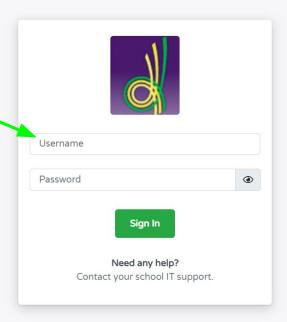
Usernames are structured in the following way.

Year they started, surname, first initial.

If I was a Year 7 student my username would be: 19dennisons

This structure is the same for hyphenated surnames e.g. 19dennison-smiths





### **Student Passwords**

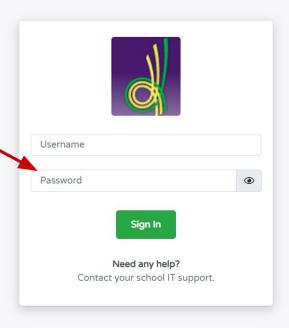
All passwords are preset to the following:

#### password

This is case sensitive which means type it in as shown above.

\*\*Please note that it is good practice to change the password once you have logged in for the first time. This is shown at the end\*\*

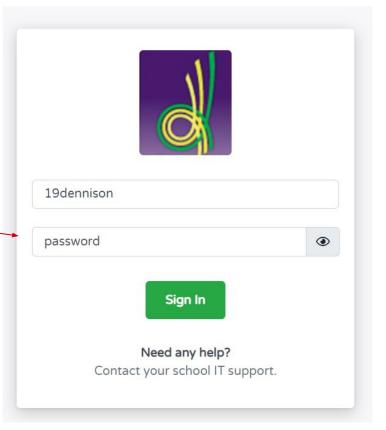




### Final Check

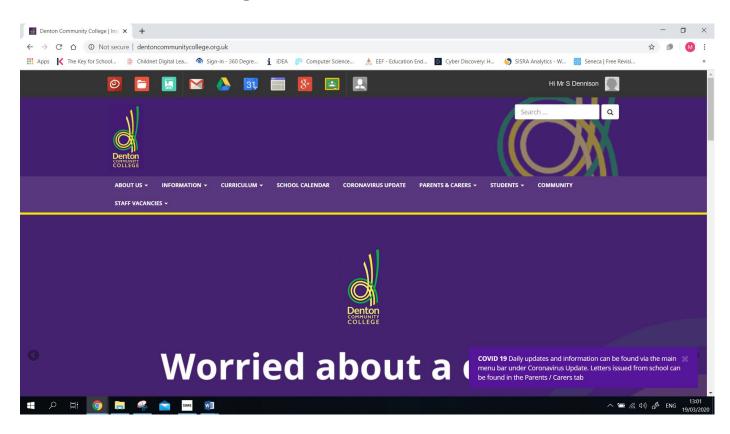
You should be able to login using the username and password.

An example is shown below which demonstrates my username and password, if I was a year 7 student.



## Once logged in - Homepage

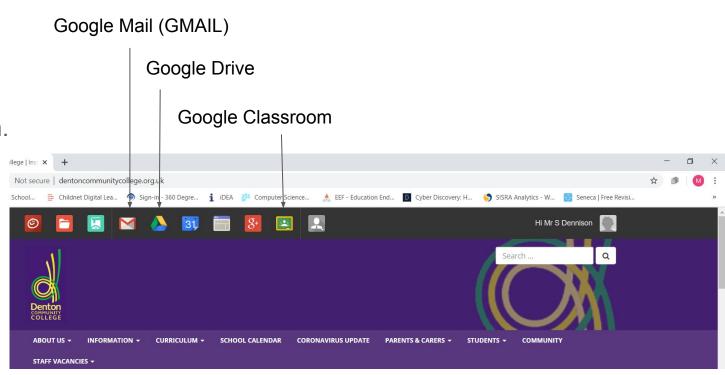
You should now see the school website like the image shown.



### **Options**

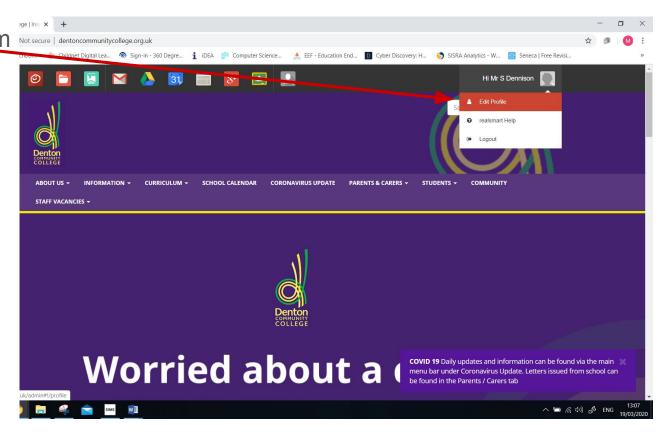
I have identified the main options that you will need to be familiar with.

Click on the
Classroom and
Mail to find the
set work.

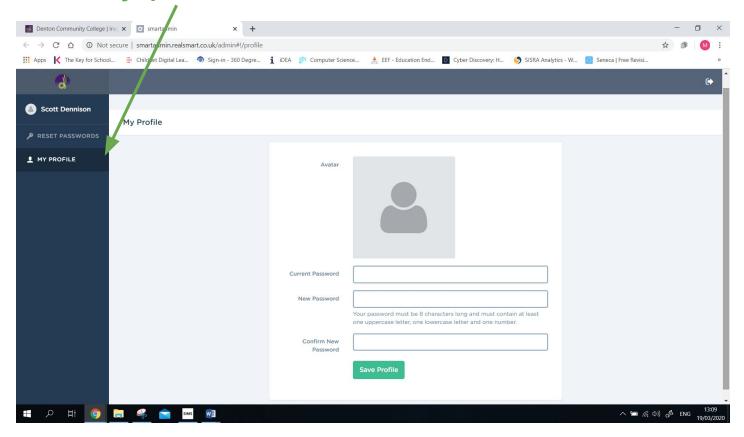


### Resetting Passwords

Select "Edit Profile" from the drop down option where the username is displayed in the top right. See image



# Select my profile



Type in your old password here: Avatar password Next type in your new password Current Password w Password Your password must be 8 characters long and must contain at least one uppercase letter, one lowercase letter and one number. Confirm New Password Save Profile

### Advice and Criteria on creating a new password

