

School Attendance - Parental Responsibilities



All pupils	Ensure their child attends every day the school is open except when a statutory reason applies. Notify the school as soon as possible when their child has to be unexpectedly absent (e.g. sickness). Only request leave of absence in exceptional circumstances and do so in advance. Book any medical appointments around the school day where possible.
Pupils at risk of becoming persistently absent	Work with the school and local authority to help them understand their child's barriers to attendance. Proactively engage with the support offered to prevent the need for more formal support.
Persistently absent pupils	Work with the school and local authority to help them understand their child's barriers to attendance. Proactively engage with the formal support offered – including any parenting contract or voluntary early help plan to prevent the need for legal intervention.
Severely absent pupils	Work with the school and local authority to help them understand their child's barriers to attendance. Proactively engage with the formal support offered – including any parenting contract or voluntary early help plan to prevent the need for legal intervention.
Support for pupils with medical conditions or SEND with poor attendance	Work with the school and local authority to help them understand their child's barriers to attendance. Proactively engage with the support offered.
Support for pupils with a social worker	Work with the school and local authority to help them understand their child's barriers to attendance. Proactively engage with the support offered.
Monitoring	Schools regularly update parents on their child's attendance.