

Reception 2023 Timetable

Thursday 1 September 2022	eAdmissions system opens
September 2022	Application information to be circulated to primary schools and nurseries
Sunday 15 January 2023	Closing date for 'on-time' applications
Friday 3 February 2023	Deadline for LAs to upload on-time application data for their residents who have applied for a school in another borough, through the PAN London Register (PLR)
Thursday 9 February 2023	Deadline for submission of Late applications (with exceptional reasons) to be considered as on time Application Form
Friday 10 February	Final deadline for LAs to exchange application data from cross-borough applicants
Tuesday 14 February 2023	Schools to download their application lists from SAM
	Schools with SIFs to cross-check with SAM and inform parents who have not indicated the school as a preference on their LA form that their application will not be considered
	Schools with nurseries to identify children with no application submitted
	All schools to carry out sibling/children of staff verification exercise on SAM (this must be completed before application lists are ranked)
Monday 13 – Friday 17 February 2023	LA to participate in the PAN London application data checking exercise
Thursday 2 March 2023	Deadline for admission authority schools to rank their list of applicants according to their admissions criteria on SAM
Friday 3 March to Tuesday 14 March 2023	LA identifies potential offers to be made
Wednesday 15 March 2023	LAs start exchanging offer files for cross-borough applicants, through PLR
Friday 17 March – Friday 24 March 2023	LAs to exchange potential offer data via the PLR (the iterative process)
Monday 27 March – Thursday 6 April 2023	LA to participate in the PAN London offer data checking exercise
Wednesday 12 April 2023	Deadline for LAs to send outcomes of applications to eAdmissions
Monday 17 April 2023 (evening)	Emails sent to parents with the outcome of their application
Tuesday 2 May 2023	Deadline for parents to accept or decline offers. Admission authority schools can monitor this process on SAM (Barnet residents only visible at this point)
Tuesday 9 May 2023	Cross-borough exchange of offer responses
Wednesday 10 May 2023	Out-borough acceptances start to appear on SAM
July 2023	Appeal hearings
Friday 18 August 2023	Last day for parents to make a 'LATE' application on the eAdmissions website