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**Secondary Transfer 2023**

**Applying for a School Place**

[**www.eadmissions.org.uk**](http://www.eadmissions.org.uk)

[**www.barnet.gov.uk/schooladmissions**](http://www.barnet.gov.uk/schooladmissions)

A group of people sitting at desks in a classroom

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**Who is this for?**

Children born between **1 September 2011 and 31 August 2012** are due to transfer from primary to a secondary school in **September 2023**. If your child is due to transfer to a secondary school next year you should apply for a place online now.

**Before you start**

**Choosing a school**

**You need to decide which schools you want to apply to**

To help you do this, visit [**www.barnet.gov.uk/schooladmissions**](http://www.barnet.gov.uk/schooladmissions)

* download ‘A guide to secondary education in Barnet 2023’
* attend the school open events
* talk to your child and find out what they want
* do your research; look at the information published on school websites and school prospectuses
* consider how your child will get to school - walking, cycling or public transport
* check the admissions criteria to see if your child is likely to be offered a place and look at how places were allocated last year
* think about making realistic choices, most schools receive more applications than they have places available
* talk to others but make your own choices; your child is unique

**How to apply**

* apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

(check your home Local Authority’s website for information on how to apply, if you live outside London)

* you can register your mobile phone number to receive reminder alerts
* you can apply for up to six schools, in Barnet or elsewhere
* it is important to list schools in the order you prefer
* attach supporting documents to your application
* some schools, usually faith schools, will also require you to complete a Supplementary Information Form – this should be returned directly to the school
* **the closing date for applications is 31 October 2022**

**What happens next?**

* Your home Local Authority will let other local authorities know about any applications you have made for schools in their area
* schools will use their admissions criteria to list children in the order of priority for a place
* your school preference order is not passed to schools
* if more than one place can be offered, you will be offered a place at the school you ranked higher in your order of preference
* all lower preferences will be withdrawn
* no child will be offered more than one place
* your child will stay on the waiting lists for schools you ranked higher than the one you have been offered
* if it is not possible to offer you one of your preferences, we will allocate a place at an alternative school
* you will receive an email during the evening of **1 March 2023**
* click on the ‘Reply’ button at the bottom of the email and login to your eAdmissions account to accept or decline your offer
* you must respond within 14 days

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**Visiting schools**

* most schools are planning to hold the traditional face-to-face open evenings this year, but may need to resort to virtual events in response to the pandemic and Government guidelines
* please check individual school websites for the latest information

**Further support and advice**

**Help completing the application form:**

Choose ‘Help & Tutorials’ from your eAdmissions Home Page

**Help with anything else:**

**Online:** [www.barnet.gov.uk](http://www.barnet.gov.uk)/schooladmissions

**Tel: 020 8359 7651**

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