

**Woodcroft Primary School**  
**Pupil Mobile Phone Policy 2021**

**Context**

At Woodcroft we are concerned about the issues related to the use of personally owned mobile devices within school. This includes, but is not exclusive to:

- Valuable items which can be lost, stolen or damaged
- Inappropriate use for cyberbullying
- Internet access on phones and personal devices can allow pupils to bypass school internet filtering platforms.
- Disrupt classroom activities
- Mobile phone cameras could lead to child protection, bullying and data protection issues with regards to inappropriate capture, use or distribution of images of pupils or staff
- Making disrespectful comments, misrepresenting events or making defamatory remarks about teachers or other pupils
- Pupils posting material on social network sites with no thought to the risks to their personal reputation and sometimes with the deliberate intention of causing harm to others
- The deliberate filming of events or people in order to humiliate, embarrass and intimidate by publishing to a wider audience such as on social media websites.

**Pupil Mobile Phone Policy Statements**

- No pupil is allowed a mobile phone on the school premises without authorisation from the Headteacher.
- If a parent would like their child to bring a mobile phone into school they must fill in a request form (policy appendix) and return it to the school Office.
- Personally-owned devices will not be used in any way during lessons or formal school time.
- Mobile phones and personally-owned mobile devices brought into school are the responsibility of the device owner. The school accepts no responsibility for the loss, theft or damage of personally-owned mobile phones or mobile devices.
- Phones should not be used while on school premises at the beginning and end of the school day
- Any pupil caught using their mobile phone during the school day will have the phone confiscated and held by the Headteacher. Mobile phones and devices will only be released to parents or carers thereafter.
- Any pupil breaching the policy will be subject to appropriate sanctions outlined in the Behaviour Policy. These sanctions could result in exclusion from school.
- Any child bringing a device into school without a completed authorisation form will have it confiscated and it will only be released to parents or carers thereafter.
- Parents must not attempt to contact their child via their mobile phone during the school day, but to contact the school office.

# WOODCROFT PRIMARY SCHOOL

## Appendix: Pupil Mobile Phone Authorisation Request

Please can I request permission for \_\_\_\_\_ (print child's name) to bring his mobile phone into school.

The reasons why a phone is needed to be brought to school by my child are ...

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I have read and agree to the school's policy on mobile phones and devices.

I understand that, if authorised, the phone will be handed into the School Office on arrival and that a breach to the policy will result in confiscation and possible behaviour sanctions thereafter.

Signed Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_

*Please return this form to the School Office. Thank you*