

Dear Parent/Carers,

**Governing Body for Woodcroft School
Election for four Parent Governors**

Vacancies now exists on the Governing Body for four Parent Governors.

If you wish to seek nomination as an elected Parent Governor, please print out or collect a nomination form from the School Office. This form should be completed returned to the Headteacher **no later than 3.30 p.m. on Friday 27th May 2022**

Outlined below is some general information on the role of a Parent Governor.

1. Governing Bodies play a vital role in the management of their schools. Becoming a governor is your chance to bring the views and experience of a parent to support the education being offered at Woodcroft. It is especially useful to have a variety of outlooks reflective of our community.
2. The Governing Body works closely with the Headteacher to achieve high standards for all your children.
3. An election is only necessary when there are more nominations than places available.
4. There are certain regulations, which disqualify candidates from becoming governors. These relate specifically to bankruptcy or criminal offence.
5. The term of office is currently 4 years.
6. Governors will get to know the school on a first-hand basis to help make decisions. These include: agreeing priorities with the Headteacher; deciding how the school budget should be allocated, approving school policies, curriculum and appointments.
7. Governors are expected to attend at least one Governing Body meeting per term, visit the school to see it in operation, read documents; attend school functions and take part in training sessions.
8. If you are interested in becoming a governor, but would like to know more, please come and speak with Mr Tallon who will be more than happy to discuss the role.

Please return your nomination form and profile to the Headteacher no later than 3.30 p.m. on Friday 27th May.

Yours sincerely

The Headteacher, on behalf of the Education and Skills Director