



# Woodcroft Primary School

Headteacher: Mr Craig Tallon

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Dear Parents and Carers

I am writing to inform you of a confirmed case of COVID19 amongst one of our cleaning staff. Can I immediately reassure you that all necessary actions have taken place and the Public Health authorities have confirmed that no child was at risk.

The situation was brought to my attention after the end of the school day on Wednesday. We were notified that one of our cleaners had tested positive. She was not in work that day and had not displayed any previous symptoms. While the risk of transmission was very low we took all of the necessary additional precautions to keep everyone safe.

The cleaner was not responsible for any classrooms or areas in the school currently used by children. Cleaning takes place after the children have left the premises. I can also verify that while in school she followed strict hygiene protocols and wore an apron, gloves and mask at all times. Also, she had not been in close contact with any other staff member. We have a 2 metre social distance rule between adults at all times. However, there was a very low risk of surface contamination.

I took the following actions immediately:

- Notified the London Coronavirus Response Cell (LCRC)
- Notified Barnet Public Health
- Notified Barnet School Inspectors
- Liaised with our cleaning company

The following actions were advised and carried out:

1. A quarantine of the relevant areas (until they had been deep cleaned)
2. A deep clean was arranged for Thursday morning
3. School staff were notified to ensure all clothing from the day was washed

Barnet Public Health confirmed that this was a low risk situation as there had not been any direct close contact with any staff or pupils. As a result, they did not ask us to lockdown any pupil bubbles.

All areas were deep cleaned immediately by the cleaning contractors and reopened before the start of school today (Thursday).

The London Coronavirus Response Cell (LCRC) also contacted the school again today to review our response. The LCRC clinician confirmed that we had completed all appropriate actions.

Let me reassure you again that this was a very low risk incident; no child was at risk and the school's protocols were effective. However, it is a reminder to us all to maintain good hand hygiene and social distancing.

Yours sincerely

Craig Tallon  
Headteacher