

Premises & Safety Committee: Chairs Report

13th June 2018

Committee: Michelle Allen, Mandy Morrison, Sudir Gautam, Craig Tallon (Head)

Premises & Safety

H&S Consultancy:

Health and Safety at Woodcroft is supported by our consultant John Kempster from Customised Safety Solutions Ltd (CSS Ltd). We subscribe to a bespoke package of termly visit that include audits, site inspections and training.

During the summer visit CSS has supported the school to:

- Audit school risk assessment, COSHH, fire safety arrangements , educational visits, play equipment, swimming pool visits, manual handling and PE safety
- Review and updated the Health and Safety Policy
- Review Training
- Develop a Permit Work system for hazardous tasks

Boiler Upgrade:

Governors were pleased to note that all three of the 'new' boilers, commissioned in May 2017 were now fully functional following a new flu configuration.

We will have to wait until the weather cools in the autumn term to fully test their capacity.

Governors noted the work of Vinod Pindoriya, Premises Manager, in monitoring and managing the ongoing works.

iAm Compliant - Health and Safety Report Card

The committee reviewed ongoing maintenance and safety compliance through the school's monitoring system. The committee was satisfied the premises and health and safety matters were being addressed in a timely fashion to maintain a safe school environment.

Maintenance Schedule

The school has a comprehensive maintenance schedule. This has now been aligned to our iAM compliant report.

Staff Training Record

Committee noted that key staff had attended the required statutory training for premises management

Safeguarding

Educational Visits - Policy

An updated Educational Visits Policy was presented to the committee. This has been prepared by Mark Russell, the school's EVC (Educational Visits Coordinator). This policy will be shared with Governors for review and ratification in the Autumn term.

Section 11 Audit

Woodcroft submitted a Section 11 Audit to the Barnet Safeguarding Children Partnership following a request in April. The audit centred around 6 themes:

Theme 1: Leadership and Accountability

Theme 2: Policies and Procedures

Theme 3: Recruitment and Selection

Theme 4: Staff Induction, Training and Development

Theme 5: Information Sharing, Communication and Confidentiality

Theme 6: Listening to Children and Young People

Actions are now being addressed and will be monitored by the committee. A copy of the audit is available for Governors to review

Training

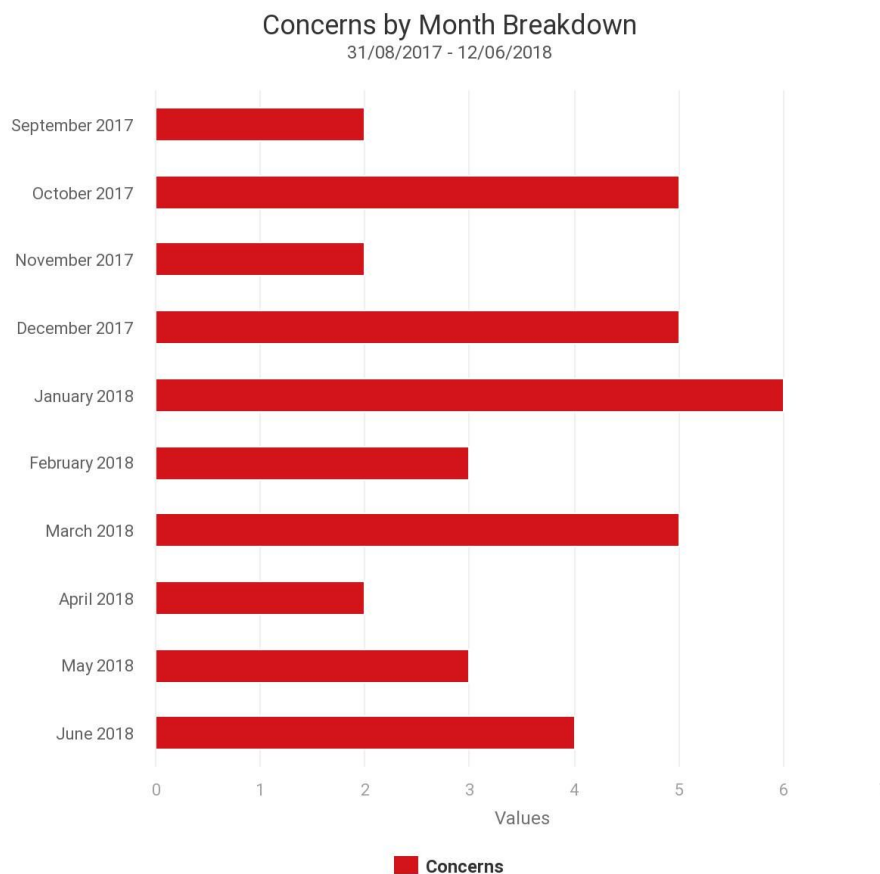
The Headteacher and Deputy Headteacher have both updated their L3 Multi Agency Training this term

Single Central Record

The school Single Central record was monitored by Michelle Allen (Designated Safeguarding Governor) during her summer term governor visit.

MyConcern Report

The volume of Child Protection concern remains high. Child Protection is lead by The Headteacher acting as Designated Safeguarding Lead.



School Well-being Project

The school has been conducting a Well-Being survey across the school during the Spring Term 2018. A draft summary report will be available for the Summer Term Governors Meeting with a final report be will be published in the Autumn Term.

Information has been collected from Parents, Children and Staff through the following methods:

- Parent Focus group

- Key Stage 1 Focus group (two groups of four children - Year 1 and Year 2)
- Key Stage 2 pupil survey (all classes were asked to complete an online survey based on the Stirling Well-Being Scale).
- Staff survey (all staff were asked to complete an anonymous online survey)

Except for the Key Stage 2 survey all materials were based on the Sandwell Well-Being Charter Mark.

The outcomes will enable initiatives to be identified that support well-being across the whole school.

Online Safety Sub Committee

2018 Parent Survey - Presentation by Dan Guest (IT Lead)

Overall, there is limited change in the results of the Parent Survey.

Points of Note:

- The percentage of parents / pupils who believe they have been bullied has risen to 18% from 17%.
- Percentage of respondents stating that their child has unrestricted access to a device has reduced considerable from 24% to 12%.
- 24% of parents state they are not aware of legal / recommended ages for social media.

Areas of Concern:

- 10.1% state are unaware if their child has been bullied online.
- 16% state they are unaware of recommended or legal ages for access to social media applications.
- Percentage of respondents stating that their child has unrestricted access to a device has reduced considerable from 24% to 12%.

Online Safety Action Plan for 2017- 18:

All objectives met - except competition to increase attendance at parent meetings.

1. Online Health
 - a. Renewed focus on 'tell, tell, tell' policy:
 - b. 10 Rules to be displayed in every classroom.
 - c. Online Health reminder reiterated at the beginning of each term as part of curriculum rewrite.
 - d. Continued focus on developing pupil awareness of dangers of social media through:
 - i. Anti-Bullying Week
 - ii. Safer Internet Week / Day
 - iii. Termly reminders
2. Parent Engagement:
 - a. Parent communication
 - i. Online survey to be sent by SMS to all parents.
 - ii. Respondents supplying an email address can be sent termly updates with online health information and strategies.

- iii. Useful links should also be texted to all parents.
- b. Parent Evenings
 - i. Run a competition to encourage attendance at the next parent information evening.

Headline Results of Parent Survey

Questions	Parent Response 2017	Parent Response 2018
Has own tablet or mobile phone	39%	35%
Has unlimited access / greater than 1 hour per day	10%	12%
Believes child is safe / Always feels safe online	68%	71%
Believes they have been cyber-bullied	17%	18%

Chair Premises Committee:
June 2018