

Unfortunately the Premises Committee meeting this term had to be postponed due to the unavailability of the committee members. The agenda is outlined below. A new date will be set for the start of the new academic year in September.

Donna Dolphin: June 2017

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**Premises & Safety Committee: Agenda**

**8th June 2017**

**Time 3.30pm**

**Committee:** Craig Tallon (Head), Donna Dolphin (Chair), Elenore Thompson, Michelle Allen

**Present:**

**Apologies :**

**Minutes of Previous Meeting 22nd February**

**Matters arising from minutes of previous meeting**

The following updates were provided by the Headteacher:

- ❖ H&S Audit and Report
  - Premises Audit Action Plan
- ❖ Cleaning Contract
  - Monthly meetings

**Premises & Safety**

1. COSHH Training
2. DDA Grant
  - a. All works complete
  - b. Car Park
  - c. Payment
3. Boiler Upgrade
  - a. Fully Commissioned
  - b. Snagging

**Safeguarding**

4. Educational Visits - Guidance
5. Lockdown Policy
  - a. Policy
  - b. Newsletter
  - c. INSET 8/6/17
  - d. Alarm System

**Online Safety Sub Committee**

6. Online Health Award

**Site Inspection**

7. Site inspection
  - a. Front Entrance Wall
  - b. Car Park

**AOB**