



Woodcroft Primary School

Headteacher's Report to Governors

Spring 2016

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Part 1

Introduction to the Autumn term report

This report covers the latter part of the autumn term 2015 and the spring term 2016

Life at Woodcroft remains as busy and eventful as ever! We do keep living our motto '*Together Towards Success*' and there have been a number of significant achievements:

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The life of Woodcroft as always is documented in the weekly news letter and on the school website. Notable highlights include:

Autumn

- Successful Children in Need events raising £526.41
- School focused on e-safety as part of Anti-Bullying week
- Year 6 completed their 'Bike-ability' road safety training
- Outstanding Music Concerts
- Full Programme of Christmas Events
 - Winter ball
 - 3 Christmas Productions
 - Y6 WWII Experience Day
 - FOW Christmas Fair
 - School Panto
 - Parties
 - GOSH Charity Appeal
- Woodcroft Hosted & won the ConnectED Dodgeball Festival
- Arts News Publication (issue 226)

Spring

- Football and Netball teams have achieved outstanding success
 - Winners West Barnet Football Tournament
 - Second Place in North London Regional Tournament at Tottenham Hotspur
 - Winners West Barnet Netball Tournament
 - Currently leading both leagues
- Hosted national MMA Training
- Ollie Tunmer 4 week Samba residency
- Hosted Digital Tech Day for Swedish teachers' visit
- Continued our Unicorn Theater Collaboration - every pupil in the school visited the Theatre during the spring term
 - Y2 - Grass
 - KS2 Minotaur
 - Reception & Nursery
- J Rock dance club performed three times
 - The Great Big Dance Off at New Wimbledon Theatre - Finalists
 - Rock Challenge Stevenage - 2nd Place & featured in Times Series
 - Barnet Dance Festival
- Participation in Safer Internet Day activities #shareaheart
- Woodcroft Literacy Festival
 - o World Book day
 - o Foundation Stage trips to Unicorn
 - o KS1 & KS2 M&M Theatre Production - The Railway Children
 - o Short Story Writing Competition

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A number of events are planned that may be of interest to governors will be:

- Art Week 29/3 to 31/3

Future Projects

- Alive n Kicking Programme for Y5
- Pavilion Opera Y5
- Bike it Programme

Governors are always invited to events and can view future items using the school's online calendar.

Staffing

Three births and an adoption:

- Ms Finnegan (Finley)
- Miss Turner (Millie)
- Mrs Shaw (Finley)
- Mrs Brown

We have welcomed:

- Mr Scudetto - Y5 & 6 Booster Support replacement for Lisa Johnston

And for maternity cover

- Mrs Williams - Nursery Nurse
- Mr Baron - Y2 TA
- Ms Khatun - Y1 TA

Miss Cam returned to class teacher duties as cover for Mrs Browns adoption Leave

WOODCROFT PRIMARY SCHOOL

SCHOOL ROLE DATA: Spring 2016

- Increasing pupil role
- Oversubscribed in 3 year groups
- Increase in CAFs (from 10 to 19) - significant number of social care families stepped down requiring school coordinated support.
- Increasing EAL demographic

Data accurate 11/3/16	Spring 2016	2014/15	2013/14	2012/13	2011/2012	2010/11
Current roll excluding Nursery	446	444	426	428	413	416
Reception	57	60	56	58	59	88
Year 1	62	58	59	57	83	61
Year 2	59	60	60	78	61	60
Year 3	61	59 +1	80	60	57	54
Year 4	58	86	59	55	58	51
Year 5	88	61	58	56	51	45
Year 6	61	60	54	56	44	57
Nursery	49	51	44	49	52	52
Mobility (1st to September to 1st March)						
(Excluding Foundation Stage) Pupils joined	20	24	37	35	38	30
Pupils left	9	15	39	31	31	14
Annual Mobility (Pupils in + out / current roll) (Excluding Y6 Transition)	6.5%	8.8%	16%	16%	17%	10%
Pupil who speak English as a second language	62% (308)	53.5% (237)	54% (228)	54%	55%	54%
EAL Pupils who require support	72	66	83			
Pupils on the SEN register	16% (72)	20% * (90)	27.5% (117)	30% (126)	30% (125)	30% (126)
Pupils with statements	8	11	10	5	7	9
Eligible for free school meals	202	34% (150)	34% (144)	42%	56%	57%
Fixed exclusions	0	3 (7 days, 2 pupils)	2 (1 pupil)	0	2	3
Children in Care	1	1	1	0	1	5
CAFs Common Assessment Forms	19	10	6 (12)			

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Attendance and Punctuality (excluding Foundation Stage)	Spring 2016	Annual 2014/15	Annual 2014	Annual 2013	Annual 2012	Annual 2011	Annual 2010
Total attendance	95.4%	95.4%	96%	95%	94.3%	93.5%	93.0%
Unauthorised absence	1.09%	0.91	0.71	0.82%	0.64%	0.84%	1.35%
Attendance Target	96%	96%	96%	95%	94 %	93.5%	93.5%

Educational Visits – Autumn 2015 / Spring 2016

Woodcroft staff continue to enrich the curriculum with a wide variety of extra curricula activities.

*repeat activities have only been included once

Name	Start	Destination	Visit Leader
Football Training	weekly	Barnet Burnt Oak Leisure Centre (HA8 0NP)	Jack Judd
Swimming 2015-16	03/11/2015	Barnet Copthall Leisure Centre (NW4 1PX)	Rhiannon Blyth
Foundatoin Trip to Watling Park	weekly	Watling park (HA8 0QS)	Anisha Patel
Y6 RAF Museum	09/11/2015	RAF Museum (NW9 5LL)	Rachel Maynard
Baddies the Musical Press Night	10/11/2015	Unicorn Theatre (SE1 2HZ)	Craig Tallon
Unicorn Theatre trip Y3/4/5/6 11/11/15	11/11/2015	Unicorn Theatre (SE1 2HZ)	Jackie Valoti
Unicorn Theatre Y1	18/11/2015	Unicorn Theatre (SE1 2HZ)	Paul Huckerby
Boys Football Away Colindale	19/11/2015	Colindale Primary School (NW9 6DT)	Jack Judd
Unicorn Theatre	19/11/2015	Unicorn Theatre (SE1 2HZ)	Sue Lloyd
Boys Football Away Match @ Orion	26/11/2015	Orion primary school (nw72al)	Jack Judd
Bikeability Week	w/b 04/12	Cycle Confident Ltd (SW9 6DE)	Jackie Valoti
Netball Trip to St. Paul's	04/12/2015	St. Paul's School	Sachin Patel
ChangeLlife KS1 Xmas Festival	09/12/2015	Allianz Park (NW4 1RL)	Jack Judd
Year 6 Boys Football Tournament	13/01/2016	Mill Hill Power League (NW7 2BB)	Jack Judd
Unicorn Theatre	20/01/2016	Unicorn Theatre (SE1 2HZ)	Sue Lloyd

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Year 6 Girls Football Tournament	20/01/2016	Mill Hill Power League (NW7 2BB)	Thomas Gagen
Barnfield Maths Festival	21/01/2016	Barnfields Primary School (HA8 0DA)	Craig Tallon
Tottenham Football Tournament	22/01/2016	Friern Barnet Powerleague (N10 1ST)	Jack Judd
Minotaur Unicorn Theatre	28/01/2016	Unicorn Theatre (SE1 2HZ)	Kay Vanner
Netball Tournament	28/01/2016	Cophall School (NW7 2EP)	Sachin Patel
Year 2 Dance Festival Barnfield ConnectEd	28/01/2016	Barnfields Primary School (HA8 0DA)	Sandra Williams
J Rock The Big Dance Off	02/02/2016	New Wimbledon Theatre (SW19 1QG)	Annette Clark
Unicorn Theatre Trip Y3/4/5/6	02/02/2016	Unicorn Theatre (SE1 2HZ)	Jackie Valoti
Barnet yr6 Boys Football Final	03/02/2016	Friern Barnet Powerleague (N10 1ST)	Jack Judd
Colindale Singing	05/02/2016	Colindale Primary School (NW9 6DT)	Caitlin Sherring
Tottenham North London Schools Tournament	05/02/2016	Tottenham Hotspur Training Ground (EN2 9AP)	Jack Judd
Boys Football Away Cup Match	11/02/2016	Sunnyfields Primary School (NW4 4JH)	Jack Judd
Stevenage J Rock 2016	23/02/2016	Stevenage Arts and leisure Centre (SG11LLZ)	Annette Clark
Tottenham Europa League Match	25/02/2016	Tottenham Hotspur Football Club (N17 OAP)	Jack Judd
Netball Match	02/03/2016	Not Applicable	Sachin Patel
Unicorn Theatre	02/03/2016	Unicorn Theatre (SE1 2HZ)	Naomi Glass
Year 4 Football Tournament	02/03/2016	Mill Hill Power League (NW7 2BB)	Thomas Gagen
Unicorn Theatre Jeramee, Hartlebee & Oooglemore Rec	03/03/2016	Unicorn Theatre (SE1 2HZ)	Anisha Patel
Barnet Dance Festival 2016	08/03/2016	Arts Depot (N12 0GA)	Annette Clark
Football Away v The Hyde	10/03/2016	The Hyde Primary School (NW9 7EY)	Jack Judd

Extra - Curricula Clubs

Woodcroft now offers more clubs and activities than ever before. Please note the 'Clubs and Activities' Booklet for 2015/2016

New Clubs:

- Table tennis
- KS1 Drama

Planned CPD Days for 2015-16

Dates	Professional Development Subject
01/09/2015	Health & Safety / Safeguarding (Customised Safety Solutions)
02/09/2015	Drama (Unicorn Theatre)
04/01/2016	Assessment & Target Setting (Target Tracker)
18/04/2016	Assessment without levels
06/06/2016	SEN Code / School Development / Progress Analysis

Part 2. Educational Contexts

CONTEXT 1: Assessment Without Levels

Assessment levels are now removed, and have been replaced with school based freedoms linked to scaled performance descriptors, new challenging tests, increased floor targets and a new (non-statutory in 2015) Foundation Stage baseline assessments. Governors must ensure statutory requirements are in place and school policy and practice is fit for purpose to deliver outstanding outcomes.

Spring Update:

- Woodcroft has implemented scaled performance indicators based on the new national curriculum descriptors.
- Target Tracker assessment and target recording system has been implemented. This uses whole school 'Bands' and 'Steps' i.e. Band two reflects national expectations for Y2. Each band is then broken down into steps (Below, Toward, Above) with each step differentiated into plus and minus. This is similar to reporting changes in 2014-15
- Woodcroft has submitted the 'Early Excellence' Foundation Stage Baseline Assessment for Reception and Nursery
- Target setting for 2016 and 2017 has been completed
- Full update briefing provided to Curriculum Committee

CONTEXT 2: Academisation

DfE and Chancellor announcement that all school to become academies by 2022. See extract from Speech by Nicky Morgan attached.

This could lead to a possible expansion of connectED remit.

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A connectED Governors event has been scheduled for on 16th May with a provisional 7.00pm start time. Two representatives (Chair & Vice Chair if available) are invited to attend. It is very important that Woodcroft is represented as the pace of change could come very quickly.

Part 3 Governor Accountability

This section of the report covers aspects of school business that Governors must ensure have been reviewed and evaluated and are presented to Governors for approval.

School self-evaluation summary

- Updated SEF Summary submitted to Governors Autumn 2015 - published online
- RAISEonline Analysis submitted to Governors Autumn 2015
- Ofsted Inspection Dashboard submitted to Governors for information - Autumn 2015
- FFT Governor Dashboard submitted to Governorws for information - Autumn 2015
- Attainment Review and Target Setting Report submitted to Governors - Autumn 2015

School improvement Plan

Submitted to Governors Autumn 2015

Ofsted Inspection Requirements

School timetables, current staff list and times for the school day

Distributed in September in the School Information Pack.

Single Central Record

Review as part of the safeguarding audit - March 2016

Behaviour Records and Analysis inc. exclusions, bullying, discriminatory and prejudicial behaviour

Presented to governors as a separate document by Mark Russell, Deputy Headteacher.

Referrals made to the designated person for safeguarding inc. outcomes

Recorded on the MyConcern system. Reviewed as part of the safeguarding audit. Reports provided to governors.

Pupils in children's services/social care and for whom there is a multi-agency plan

Review as part of the safeguarding audit - March 2016

Attendance analysis for all groups of pupils

Presented to governors Autumn 2015

Records of evaluation of the quality of teaching, learning and assessment.

Recorded by SLT.

Performance Management Report

To be reviewed by Finance and Personnel

Documented evidence of the work of governors

Website information plus individual governor reports.

External evaluation reports of the school

No updates reviews to report

Reviews of pupil premium funding

Reported on the school website

Results of school surveys and parental questionnaires

Reported on the website (currently being updated following spring surveys)

Safeguarding

Safeguarding Update

Barnet Organisation:

- MASH - Multi Agency Safeguarding Hub
- DO - Designated Offer

Woodcroft Organisation

- Mervat Kahlil is the Designated Governor
- Mervat carried out monitoring visit March 2016 when she reviewed and updated school safeguarding audit
- A '2016 Safeguarding Report' is made available to governors as a separate document
- A Safeguarding Statement is published on the website
- A Safeguarding Notice published in school

Updated - KCSIE Keeping Children Safe in Education

- Responsibility of all school staff to read - updated July 2015 distributed annually and available on website. A copy was issued to governors as a separate document to this report.

Prevent Duty

- DfE Advice received in June 2015 (a copy was issued to governors as a separate document to this report)
- Statutory duty to comply
- Requirements to:
 - Assess risks, identify and support individuals who may be radicalised
 - Work in partnership
 - Establish pastoral support mechanisms in schools
 - train staff
 - develop policies and procedures
 - create a balanced curriculum supporting British Values

Woodcroft has:

- Drafted a policy and parental guide (not published - delayed due to school awaiting roll out of local measures via Barnet LA)
- Woodcroft Governor (Mervat Khalil) has attended training
- Initial awareness training for teachers provided 7th December 2016
- Woodcroft teachers have completed Channel General Awareness Module

FGM

- Form of violence against women (200 million world wide WHO and 137,000 in UK)
- Illegal in UK and affects babies and up to age 15 - estimated 60,000 girls currently at risk in UK
- Dealt with under current child protection structures
- School to be aware of:
 - Families arrange long breaks
 - child talks about procedure needed for a special ceremony
- Mandatory duty to report - failure to protect children = 7 year sentence

eSafety

A Checklist:

- Online Safety / eSafety Policy in place
- Governor Committee has responsibility (part of Safety Committee at Woodcroft)
- Training
 - Staff - annually
 - Pupils - Curriculum, anti-bullying week, Safer Internet Day
 - Governors - annually + governor meetings
 - Parents- web links and article

- Reviewed Annually - via Safeguarding Audit & Online Health Mark
- Monitoring of online behaviours - screening & audit
- Allocated e-Safety Officer
- AUP Policy + clear sanctions in place
- Mechanism for reporting incidents - compliant reporting on pupil VLE Treehouse and via links on website (managed via MyConcern)

BSCB-Online Health Mark

- Woodcroft involved in working group to create a Online Health Mark
- Woodcroft complies with all aspects, but more training for parents would be beneficial

Attendance

- Current attendance 95.4%
- Comprehensive provision managed by Mark Russell with school based EWO (1 day per week), Learning Mentor, LA EWO provision.
- 2014 - 15 Report issued to Governors in November.

Part 4: Ofsted Actions Update

Woodcroft Primary School was inspected by Ofsted on 2nd and 3rd of December 2014. A report was published on 7th January 2015. Key areas for governors to note and track improvements are:

1. The quality of leadership in, and management of, the school is Good

Areas for improvement:

- Need to provide more guidance for parents about how to support pupils at home:
- Need to share outstanding practice between teachers within school more frequently
- Need to ensure milestones are included in future action plans so that governors can track progress. Governors must check the impact of action plans to make sure that improvements happen quickly and effectively
- Governors should ask more demanding questions and check information first hand.

2. Behaviour and safety of pupils are good

Areas for improvement:

- No key areas identified in the report

3. Quality of teaching is good

Areas for improvement:

- Need to provide more consistent challenges for the most able
- Improve consistency of effective marking
- Need to increase expectation of parents to support learning

4. Achievement of pupils is good

Areas for improvement:

- Improve outcomes in KS1 phonics
- Improve attendance at parents evenings (above 87%) and increase expectations of parents

March parents evening attendance was 93% (+6%)

5. Early Years provision is good

Areas for improvement:

- Improve opportunities for development of language and literacy in outdoor provision
- Improve achievement of boys in early years
- Use assessments more effectively to plan appropriate activities

Part 5 – Other Business



Woodcroft formed an Edgware, Burnt Oak and Colindale Primaries Group with Barnfield, Goldbeaters, The Orion, Broadfields, Colindale, Menorah Foundation and Rosh Pinah.

Edgware Primary School has joined the partnership following a request from Barnet LA.

The partnership has agreed to retain the services of Paul Wiggins - retiring Head of Barnfield to act as Chair. A working partnership agreement has been signed by the Chair of Governors.

The following has occurred:

- Head, Deputy and Subject Leaders Meetings successful
- Harmony Events successful
- Intra - School Support e.g EYFS Moderation with Barnfield, Menorah visited Y2
- Joint Moderation INSET

Year 6 Secondary School Allocations

Woodcroft pupils have been allocated places at the following schools:

London Academy	19 offers
Copthall School	12 offers
Totteridge Academy	8 offers
Kingsbury High School	6 offers

Pupils also received offers from the following schools

Canons High School, St James' Catholic High School, Bishop Douglass School, Hendon School, Mill Hill County, St Clement Danes School (Rickmansworth) and Finchley Catholic High School.

Budget Setting 2016

- The original 2016-17 budget when set on a 'like for like' basis compared 2015-16 (including updated accurate expenditure lines) represented a **Total Expenditure Deficit of 85,625** (now £87,416 due to updated SEN info)
- This was despite delegated funds increasing by £15,000
- Reasons for deficit include:
 - Reduction in Pupil Premium: £24K < pupil premium (this may change in October with additional pupils identified through checking service)
 - £40K increase in teaching staff

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- £35K increase in TA costs (increase in number of statements)
- Some of this increase is offset by movement from supply budget
- Other cost pressures
 - On-cost increase for non teaching adds and additional £9000 to wage bill
 - Teaching 1% pay rise, plus on costs, adds £14,000
 - Inflation rise on some Barnet services (ave 2%)
- Requirement to provide additional services:
 - School EP 20 weeks / year
 - Family Support Worker increase to 1 day

Following a detailed budget review. The following areas were identified as lines for potential saving. these area could absorb cuts without the removal of essential services or causing redundancies of contracted staff

	15/16 Original Budget	16/17 Original	15/16 Forecast End
Building Maintenance and Improvement	77140	82,500	57,140
Special Facilities	19250	27,500	32,150
Agency Supply Teaching Staff	158000	118,540	184,600
Bought in Prof Services - Curric	104540	111,709	152,140

Suggested examples of possible savings to be discussed by finance committee:

Building Maintenance and Improvement	Overall Reduction of £45,500 through postponement of the following projects: Refurbish Foundation Stage £12,000 Develop Oak Suite Garden £3000 Acoustic baffles in dining room £5000
Special Facilities	Reduction in swimming by 1 term £4,000 Removed Saturday School £4,500 Camp Woodcroft reduced costs by £5000
Agency Supply Teaching Staff	Reduced Supply by £15,000 Reduction non class based supply staffing £45000
Bought in Prof Services - Curriculum	Reduced by £10,000 Sports Coaching reduced £2000 Counselling £5000 Reduced traded services costs £3000

With these cost saving measures in place a budget can be set with a surplus of £21,189 (presented to governors for approval)

The current carry-forward from 2015-16 is forecast to be around £68,000. However, this would only leave the school with a contingency of 3.8% (£88,000). Historically we have aimed for around 8%.

It is important to retain a contingency and make some more cost saving as we move forward due to possible financial pressures in the forthcoming years:

- Increase staffing costs (Unified Reward, London Living Wage Increases, Pensions and NI increases)
- Proposed new Funding Formula

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Current 3 year projections indicate significant deficit in 2018

Description	2016-17	2017-18	2018-19
In Year Surplus/Deficit	21,189	(107,890)	(261,343)
Surplus/Deficit B/Fwds	0	21,189	(86,701)
Cumulative C/Fwds	21,189	(86,701)	(348,044)

On the basis of the narrative outlined above, and a summary sheet issued to Governors as a separate document, I would like to propose that the provisional 2016-17 budget is ratified.

Thank you to all Governors for their continued support of the school.

Craig Tallon
21st March 2015