

Woodcroft Primary School

Person Specification: Teaching Assistant

Experience	E = essential D= desirable
Successful recent experience working with primary/early years children	E
Assisting in the differentiation of learning materials to meet the needs of specific children	E
Experience of motivating challenging pupils or young people to complete activities set	E
Experience of pupils that have Special Educational Needs	E
Qualifications	
Demonstrate a good general standard of education and be literate and numerate	E
NVQ Level 2 in learning support/early years, NNEB or other equivalent qualification	D
First Aid	D
Knowledge and Skills	
Knowledge of basic IT to support learning	E
Excellent time management and organisational skills	E
Able to make accurate assessment observations, maintain records and provide brief written reports	E
Knowledge of general aspects of child development	D
Induction training for Teaching Assistants	D
Experience of using alternative communication methods e.g. Makaton / PECs	D
Understanding of child protection policies and procedures	D

Personal Qualities	
To motivate others and have high expectations of pupils	E
Ability to be flexible and enthusiastic	E
Able to use own initiative and work independently	E
Able to work as part of a team	E
An awareness and commitment to equality and inclusion	E
Able to communicate effectively, both written and verbally, with adults and children	E
Committed to personal and professional development	E
Able to be confidential and demonstrate a commitment to the school's ethos	E