

Premises Committee Report

27th February 2014

Time 4.00pm

Committee:

Eleanor Thompson ✓

Donna Dolphin ✓

Site Inspection

All committee governors were present and carried out a thorough site inspection. The following areas were inspected:

- Foundation Stage Garden plus tree work
- 4D Immersive Hall
- Library & Classroom Relocation
- Large Hall Curtains
- Lighting – Phase 3 of lighting upgrade
- Nursery Staff Kitchen / Resource Area
- Assistant Heads Office
- Foyer Reception Improvements
- Small Hall Acoustic Tiling
- Electrical Upgrade:

The upgrade has been completed successfully. Mr Tallon has invoiced the Local Authority for financial remuneration and is waiting for a response.

Governors were satisfied that all projects had been completed to a good standard.

Proposed Projects

The committee then inspected the sites of the following proposed premises projects and discussed any implications.

Kitchen Redevelopment

Woodcroft has one of the oldest kitchens in the Local Authority. Mr Tallon has applied for a grant in conjunction with Barnet Catering to carry out a full refurbishment.

Cycle Park

As part of the School Travel Plan, Governors evaluated the possibility of installing a cycle park. Governors also proposed an adjacent buggy park.

Internal Decoration Programme

Mr Tallon informed Governors that the school will need to begin a programme of internal decoration to take place over the next few years.

KS2 Garden Capping Stones

Governors observed the cap stones on the wall around the garden have become loose and pose a risk. Governors recommended repairs.

Dining Room Acoustics

Governors evaluated the acoustic tiles installed in the Immersive Suite with a view to an installation in the Dining Room. They asked for feedback from class teachers on their impact on lessons prior to agreeing to sanction a dining room installation.

Wireless Network Upgrade

Mr Tallon informed Governors that the school WiFi network needs replacing so that it is more secure and can cope with the increased usage and new technology.

Cyclical Maintenance Audit

Governors reviewed the Maintenance and Statutory Testing Audit. This document is a record of all premises safety checks and maintenance certificates. Governors were satisfied that all areas were compliant and up to date.

Cleaning Contract Issues – update on service

Premises Committee monitored the concerns expressed by the Headteacher regarding poor standards of service. Meetings had been held with the London Regional Manager of Servest. The Headteacher indicated that there had been recent improvements, but that he was continuing to meet with the Local Area Manager every 6 weeks to ensure standards continue to improve.

The Governors thanked the Headteacher and school staff for ensuring that the school premises are safe, well maintained and provide an excellent environment for learning.

Elenore Thompson

Donna Dolphin