



Nursery Admission Policy

The Nursery Department of Whitburn Village Primary School caters for pupils aged 3 and 4 years. Nursery Education is non-statutory.

We are able to accommodate 26 pupils during the morning session and 26 pupils during the afternoon sessions. We also accommodate pupils for 30 hours, if eligible (Monday to Friday 8.30-3.30) and 2 ½ days (i.e. Monday, Tuesday, Wednesday mornings)

Our Nursery has up to three intakes per year; September, January and, if spaces are still available, Easter. The number of pupils of the required age fluctuates from year to year and thus the procedure is outlined below.

- Once a child reaches 2 years old, parents are requested to obtain a registration form available online or from the School Office, which is to be completed and returned to the School.
- Details are kept in a file and are categorized for the following academic year:
- Two criteria are used in the initial formulation of the lists, with priority being given to children in Whitburn Village and entering in birthday order.
- Remaining places are then allocated accordingly.
- If there are further places available, children will be allocated a place the term following their third birthday.
- N.B. Places are NOT ALLOCATED according to how early the child's name was registered.

During the Term prior to entry, parents will receive a LETTER making a firm offer of a place at the Nursery. They are then given a period of time on which to accept the place and a stay and play session will be organised. Please bring your child's Birth Certificate with you to this session.

It is only then that a place is guaranteed.

Parents who do not accept the place within the stipulated period will forfeit the allocation.

PLEASE RETURN TO: WHITBURN VILLAGE PRIMARY SCHOOL, CLEADON LANE, NR.
SUNDERLAND, TYNE AND WEAR, SR6 7NS.

Reviewed: September 2020

Next review: September 2021