



13th September 2022

Dear Parent/ Carer

I am pleased to be able to offer your son/daughter the opportunity to visit the Oxford Playhouse Theatre on Tuesday 8th November 2022 to see Frantic Assembly's production of 'Othello'. This trip is open to Year 10 Drama GCSE students. This trip's value is two-fold, as it supports our exploration of the theatre company Frantic Assembly and we will also be reviewing it as part of our preparation for the Component 3 written examination in Year 11. Attendance is highly advised.

In order for this trip to take place, we are requesting a voluntary contribution of £37.99. As per our Charging and Remissions Policy, this trip will only be able to go ahead if we are able to cover the costs of this trip through voluntary contributions.

If your child is entitled to the Pupil Premium Grant (PPG) their contribution can be covered. You do not need to inform the school if you would like the PPG to be applied but please log in to SCOPAY to provide consent for the trip, including entering contact details and any allergy/medical needs.

There are places available for all Year 10 students on the GCSE Drama course - SCOPAY will be open online from 13.30 on the 13th September. Payment and permission must be received at the latest by 10th October.

Along with payment, please complete the consent form, including entering contact details and any allergy/medical needs, via SCOPAY as detailed below.

Methods of payment and consent are as follows:

- Please pay by credit or debit card via the school website or the SCOPAY app. **You will also give consent for the trip here**
- To do this you should go to <http://langtreeschool.com> and click on the SCOPAY icon on the front page. If you don't have your pupil link code contact finance who can give you the code. Alternatively you can download the app from your app store once you have an account set up
- **You will be asked to give consent for your child to attend the trip on SCOPAY before you make the payment.** Please add in your emergency contact details for the day of the trip and any allergies/medical needs, in the comments / optional note text box
- If you have any queries or difficulties with payment, please contact the finance office at: finance@langtreeschool.com

When?	Tuesday 8th November
Where?	Oxford Playhouse Theatre
Leaving school at:	6pm
To be collected from school at:	10.30pm
School uniform:	Non-school uniform
Cost:	£37.99
Consent	Consent for this trip should be given on SCOPAY (<i>we are no longer using hard copies - Thank you</i>)

As you may well be aware, the school has a twitter account which we use to provide updates to parents of all residential trips out of school. Please follow us @head4094 to receive important news bulletins from the trip leaders via twitter. Updates will also be posted on the school website.

Registering your child on this trip represents a commitment that they will take part in this trip. Trips require extensive planning, organisation and careful costing based on the number of students participating. It is not therefore possible for students to withdraw from a trip having previously made a commitment to take part. All monies paid are on a non refundable basis as long as the trip / visit goes ahead. The full balance of the trip must be paid prior to the trip taking place.

The school reserves the right to withdraw students from a trip when there are concerns about behaviour, attendance or attitude. The full balance of the trip must be paid prior to the trip taking place. If booking a place on this trip please take a moment with your child to go to our website and look at our Code of Conduct for trips and visits. Booking a place on this trip implies agreement with this document.

All trips and visits involving students from Langtree School are always planned and risk assessed extremely carefully, in order to ensure the highest level of safety for our students as we possibly can.

While we will continue to offer learning in 'the outdoor classroom' as we always have done so at Langtree, I would want to assure parents that we have reviewed all of our arrangements accordingly and that we will do everything in our control to ensure that all students participating on a trip can do so with a sense of safety, confidence and enjoyment.

Yours faithfully

Gill Pimm
Head of Drama

Please provide consent online when you log in to SCOPAY. If for any reason you are unable to supply consent this way please email finance@langtreeschool.com