

October 2022

Dear Parent/Carer,

Following an extremely successful trip to the Netherlands in the summer, I am delighted to be able to offer your son/daughter the opportunity to participate in a residential trip to Amsterdam, Netherlands during activities week of 2023. Students were given an assembly in school on Monday outlining the details of this trip.

We are planning to stay at the same hotel as for the 2022 trip which is located on the outskirts of Amsterdam. More details can be found at the [hotel website](#).

The final details of the itinerary are to be confirmed, but the planned itinerary include the following activities/visits:

- Guided walking tour of Amsterdam
- Anne Frank House visit and workshop
- AJAX Stadium (guided tour)
- Rotterdam Zoo
- A'dam Lookout
- Amsterdam Canal Cruise
- Duinrell Theme Park & Tiki Pool
- Visit to Bruges on the way home

The visit will take place from Monday 10th July - Friday 14th July 2022. We have worked hard to keep the cost of the trip down and the final cost will be available once all deposits have been received and we know the final numbers. **The cost for this trip will be approximately £600.** The price includes travel, accommodation on a full board basis, return coach travel, insurance and all activities.

There are 55 places available which will be allocated via a ballot should the trip be oversubscribed. Places on a residential trip are taken up very quickly so please complete the permission slip on SCOPAY and pay the deposit of £89 as soon as possible, but no later than **31st October 2022** (this deposit will be returned if your child is unsuccessful in obtaining a place on the trip but not if they withdraw from the trip and we cannot fill the place with another paying student).

If, at this stage, you need more time to assess the cost of the trip but would still like your child to be considered for a place, or if your child is eligible for pupil premium, then please contact the finance team by phoning the school or email [finance@langtreeschool.com](mailto:finance@langtreeschool.com).

Once the final numbers are known you will be sent information on the stage installment dates for the remainder of the payments. You can follow this schedule or pay in full, whichever you prefer.

*Methods of payment and consent are as follows:*

- Please pay by credit or debit card via the school website or the SCOPAY app. **You will also give consent for the trip here**
- To do this you should go to <http://langtreeschool.com> and click on the SCOPAY icon on the front page. If you don't have your pupil link code contact finance who can give you the code. Alternatively, you can download the app from your app store once you have an account set up
- **You will be asked to give consent for your child to attend the trip on SCOPAY before you make the payment.**
- If you have any queries or difficulties with payment, please contact the finance office at: [finance@langtreeschool.com](mailto:finance@langtreeschool.com)

Registering your son/daughter on this trip represents a commitment that they will take part in this trip. Trips require extensive planning, organisation and careful costing based on the number of students participating. It is not therefore possible for students to withdraw from a trip having previously made a commitment to take part. All monies paid are on a non-refundable basis as long as the trip goes ahead. The full balance of the trip must be paid prior to the trip taking place.

The school reserves the right to withdraw students from a trip when there are concerns about behaviour, attendance or attitude. Before giving consent for your child to attend this trip, please review the [Code of Conduct](#) for educational visits with your child. The rules laid out in this document are to be followed on this trip.

All trips and visits involving students from Langtree School are always planned and risk assessed extremely carefully, in order to ensure the highest level of safety for our students as possible. We would like to assure parents that we regularly review all of our arrangements and will do everything in our control to ensure that all students participating on a trip can do so with a sense of safety, confidence and enjoyment.

If you have any questions, please contact me at [emorel@langtreeschool.com](mailto:emorel@langtreeschool.com)

Yours sincerely



Emma Morel  
Head of Computing & Business/Trip Leader