



1st October 2018

Dear Parent/ Carer

At Langtree we strongly believe that there are lots of different ways for children to learn. In addition to our Enrichment Arts Week held each summer, we run a number of Creativity Days throughout the school year. These are opportunities for your children to take their learning 'out' of the classroom and participate in creative and exciting learning opportunities. Our first Creativity Day will be held on Thursday 15th November and we are delighted to inform you that your son or daughter will be participating in a team work and problem solving activity day.

In order for this activity to take place, we are requesting a voluntary contribution of £7.00. As per our Charging and Remissions Policy, this activity will only be able to go ahead if we are able to cover the costs of this trip through voluntary contributions. If your child is entitled to the Pupil Premium Grant their contribution can be covered.

Methods of payment are as follows:

- Please pay by credit or debit card via the school website. To do this you should go to <http://langtreeschool.com> and click on the 'pay here today' icon on the front page. If you don't have your pupil link code contact finance who can give you the code.

Please return the permission slip to the school office

- If you have any query or difficulty with payment please contact the finance office.

When?	Thursday 15th November 2018
Where?	In School - on the field.
Leaving school at:	N/A
To be collected from school at:	3.30pm
School uniform:	Own clothes and shoes which are appropriate for the weather. It is suggested that they bring a change of clothes as they may get wet and muddy.
Cost:	£7.00

I am pleased that we can offer this day and feel confident it will build confidence, teamwork skills and friendships.

Registering your son/daughter on this trip represents a commitment that that they will take part in this activity. Activities like this require extensive planning, organisation and careful costing based on the number of students participating. It is not therefore possible for students to withdraw having previously made a commitment to take part. All monies paid are on a non-refundable basis as long as the activity goes ahead.

Langtree School, Woodcote, Reading, Berkshire RG8 0RA
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 Acting Headteacher: Mr S. Bamford Acting Deputy Headteacher: Ms S Burman
 Acting Assistant Headteachers: Mrs J. Holroyd and Mrs S. Wood

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As you may well be aware, the school has a twitter account which we use to provide updates to parents of all residential trips out of school. Please follow us @head4094 to receive important news bulletins from the trip leaders via twitter. Updates will also be posted on the school website.

The school reserves the right to withdraw students from a trip when there are concerns about behaviour, attendance or attitude. The full balance of the trip must be paid prior to the trip taking place.

All trips and visits involving students from Langtree School are always planned and risk assessed extremely carefully, in order to ensure the highest level of safety for our students as we possibly can.

While we will continue to offer learning in 'the outdoor classroom' as we always have done so at Langtree, I would want to assure parents that we have reviewed all of our arrangements accordingly and that we will do everything in our control to ensure that all students participating on a trip can do so with a sense of safety, confidence and enjoyment.

Yours sincerely



Bev Belcher
Head of Year 7 & 8

CONSENT FORM

Year 7 Team Building Day

Bev Belcher

Student Name:		Tutor Group:	
I give permission for my son / daughter to take part on 15th november 2018			
I have paid using credit or debit card via the school website (please return this permission slip to the school office)			
Signed:		Relationship to student:	
Emergency contact details for the day of the trip:			
Allergies / Medical needs			