


<p align="center"><b><u>CONFIDENTIAL</u></b></p> <p align="center"><b><u>Application for Financial Assistance</u></b></p>			
Student Name:		Tutor Group:	Date:
Parent/Carer Name, Address, Phone, Email.			
Reason for applying:			
<p>It is the school policy to offer financial assistance in particular circumstances, generally to those students eligible for Free School Meals. For details of Free School Meal Eligibility, please see the school website. In cases of financial hardship, parents will be offered the provision to pay a proportion of the cost in instalments, if you are unable to pay the full amount. The level of assistance will be decided on a case by case basis.</p>			
<p align="center"><b>Details of Financial Assistance Requested</b></p> <p>For <b>School Trips</b>, please give the date and total cost as well as the level of assistance requested.</p> <p>For <b>School Uniform</b>, please give the item, size, cost and Trutex stock number. Uniform details and Trutex information can be found on the school website. Uniform entitlement is a maximum of 2 polo shirts, 1 jumper or cardigan and 1 pair of trousers or skirt per child.</p> <p align="center"><b>For all other requests, please give details.</b></p>			

Signature of Parent/Carer: \_\_\_\_\_

Name of Parent/Carer: \_\_\_\_\_

Date: \_\_\_\_\_

School Authorisation:

Please return this form to the School Finance Office: [finance@langtreeschool.com](mailto:finance@langtreeschool.com) for email or by post / hand addressed to the Finance Office, Langtree School, Woodcote RG8 0RA