



Our ref: APO|VST|001

15<sup>th</sup> May 2026

Dear Parents / Carers,

**RE: Logging evidence for the Dof E Bronze Award**

I am writing to inform you, that in order for your child to take part in the upcoming Duke of Edinburgh Award practice and final expeditions, they must first complete and log evidence for at least two of their DofE sections and have them signed off by an assessor.

These sections may include: Volunteering ,Physical or Skills

At present, your child still needs to complete two sections before they can be approved to attend the expeditions. This is an important requirement of the award and helps ensure that participants are fully engaged and committed to completing the programme.

Please encourage your child to:

- Regularly attend their chosen activities
- Upload evidence and assessor reports to their DofE account
- Speak to staff if they need support completing any section

If the required sections are not completed by the deadline of **1st of June 2026**, unfortunately they may not be permitted to attend the Practice or Final Expedition.

We appreciate your support in helping your child progress successfully through their Duke of Edinburgh Award.

If you have any questions or would like further guidance, please do not hesitate to contact me.

Kind regards,

Mrs Porter  
**D of E Coordinator**