



MINUTES OF THE FULL GOVERNING BODY

Date Time	Wednesday 21st May 2025, 5.30pm	Location	LRC, Rednock School		
Attendees - In Person	Initials	Title	Attendees	Initials	Title
Mike Stratford	MIS	Head Teacher	Katie Norton (Virtually)	KN	Co-Opted
David Martin	DM	LA	Sarah Telford	ST	Co-Opted
Chris Wiggins	CWi	Co-Opted	Di Caesar (from 6pm)	DC	Co-Opted
Simon Herbert	SH	Parent	Keir Hague	KH	Co-Opted
Sally Winterbottom	SW	Partnership	James Broad	JB	Co-Opted
Robert Miles	RM	Parent			

In Attendance	Initials	Title
Sharron Cunningham (left 6.20pm)	SC	Deputy Head Teacher
Kerala Cole	KCO	Deputy Head Teacher
Steve White	STW	Business Manager
Nikkie Morrissey	NMO	Clerk

Apologies	Initials	Reason
Chris Wardle	CWa	Year 8 Parents' Evening
Stephen Carter	STC	Year 8 Parents' Evening
Jane Barker-Doe	JBD	Personal

Procedural Matters / Ensuring Accountability

Agenda Item 01: Welcome & Apologies

With KN having to join the meeting virtually, it was agreed that DM would chair the meeting.

Apologies had been received from, and were accepted for CWa, STC and JBD.

It was agreed that item 13 (KS4 & KS5 Student Options) would be presented ahead of Item 8 to enable SCU to attend a prior commitment.

Agenda Item 02: Pecuniary Interests / Conflicts of Interest

No interests / conflicts declared.

Governors were reminded of the requirement to reconfirm any interests via their GovernorHub account to ensure an up-to-date register of interests is available for publishing on the school website.

**Agenda Item 03: Any Other Business for Consideration**

No further items of business for consideration were requested.

Agenda Item 04: Minutes of Previous Meetings

The minutes of the previous meeting held on the 5th March 2025 agreed as a true record and accepted.

Agenda Item 05: Review of FGB Action & Decision Log

The action log was reviewed and updated to reflect the current position.

[A copy of the current action log can be found here.](#)

Governance and Overview

Agenda Item 06: Chair's Report

In the absence of a written report, KN provided a verbal overview of the actions taken by the Chair on behalf of the Governing Body.

Of particular note:

- A number of meetings of a small finance working group had been held comprising of KN, DM, KD, MIS & STW, to consider in the detail the financial budget position;
- A recognition of the significant School representation at recent events within the community including the VE Celebration Day and Skate for Josh;
- The school production of School of Rock, which reflected the talent amongst the school community.

National Policy Update

KN encouraged all Governors to use The Key to maintain an overview of current policy and guidance. Of note, the revised statutory guidance for Careers Provision has been published. It was agreed that this would be an agenda item for the next FGB meeting to enable Governors to be assured of arrangements within the school.

Governors' Back to School Day:

KN reminded governors of the Back to School Day being planned for Friday 27th June. NM would be emailing Governors to confirm if they were able to join by the end of the week.

Term 6 FGB Meeting

Recognising that the term of office for a number of governors would complete during 2025 / 2026 and for succession planning to be given some thought, governors were asked to start considering whether they would like to continue serving the Governing Body for another term of office.

DM thanked KN for the verbal update.

Action Items	Person Responsible	Deadline
Agenda item on school Careers Provision to be included on agenda for next meeting.	SLT	Term 6

Agenda Item 7: Reports from Committees**Outcomes, Performance & Experience Committee:**

The Governing Body received and NOTED the draft minutes of the meeting held on the 27th March. DC provided a short verbal update on the key issues, noting that the ABC Dashboard now included KS5 data and continued to be a strong tracking tool for data. The Committee had also spent time considering SEND provision and how the



curriculum is being matched to the needs of those students, the key challenges being faced to improve student attendance and the use of sanctions and rewards in line with the school’s behaviour policy.

Audit & Assurance Committee:

The Governing Body received and NOTED the draft minutes providing a summary of the key issues discussed at the budget year end meeting on the 30th April 2025, with the 2025/26 and three year budget being the focus at the meeting on the 14th May 2025.

The Governing Body received and **NOTED** the 2024|2025 CFR Outturn Statement, circulated with the papers.

Student Disciplinary Panel:

The Governing Body received and NOTED the verbal update regarding the exclusion hearing held on the 27th March. MIS reported that the process and level of detail presented in the school’s paperwork at the meeting had received positive feedback from the LA Representative.

Following a request for more governors to be available for Exclusion Hearings, it was agreed that Governors who had not benefited from Exclusion Training should seek to attend one of the GLOSSI training events.

Action Items	Person Responsible	Deadline
Date of GLOSSI Exclusion training sessions to be circulated to Governors.	Clerk	ASAP

Agenda Item 8: Budget Plan 2025 / 2026 & Three Year Outlook

The Governing Body received and **NOTED** the short supplementary finance report from STW providing a summary of the revised figures for the three year budget plan following the meeting on the 14th May 2025.

Noting the 2025/2026 in-year deficit could be off-set against budget reserves, the Governing Body:

1. **APPROVED** the 2025|2026 One Year Budget Plan, circulated with the papers, and
2. **APPROVED** the 2025 Three Year Budget Plan, circulated with the papers, for submission to the Local Authority, noting the work being progressed to move to a balanced position. Specifically:

The Governing Body considered the paper developed by the Working Group comprising KN, DM, KH, MS and SW, which provided more detail on the three year forward look and the actions that were now being considered. Key to this was to a) progress at pace the work to complete the review of the curriculum model across KS3, KS4 and KS5 aligned to expected student numbers to support the review of teaching staff requirements; b) scope and progress a review of non teaching staff and administrative spend; and c) continue to focus on increasing student numbers.

Agenda Item 9: Safeguarding Report to Governors

The Governing Body received a verbal update from KCO.

Of note:

- KCO confirmed that a new safeguarding staffing structure would be introduced in Term 6;
- The move to Class Charts in Term 6 is expected to provide more effective communication and tracking process for safeguarding;
- A training session on the positive handling of students for staff is being organised.

In response to a comment from SW regarding the new safeguarding system offering a better way of identifying the visible needs of students, KCO confirmed that the maps being used would offer more effective communication and the sharing and tracking of information. Acknowledging this response, SW requested a note regarding the new system be added as a completed recommended action against the complaint she investigated in 2024, within the Complaints Log.



Action Items	Person Responsible	Deadline
Complaint log to be updated to reflect the new system for tracking and sharing safeguarding information	MIS	ASAP

Agenda Item 10: Policies for Review

The following policy reviews were presented at the meeting for approval:

Supporting Students with Medical Conditions:

No changes to report.

In response to a comment from ST regarding the storage of medicines, KCO confirmed that all medicines are stored within the First Aid room within a locked cabinet.

Policy **APPROVED**.

Behaviour Work:

KCO informed governors that an early review of the Behaviour Policy had taken place ahead of the roll out of Class Charts in Term 6.

Acknowledging that as Class Charts is brought in and the possibility the policy may need to be amended to reflect the new system, it was agreed that the policy should be **APPROVED**, subject to any changes made being returned to the OPEC committee for approval.

Action Items	Person Responsible	Deadline
Behaviour Policy - policy approved for publishing subject to any changes made as Class Charts is rolled out, being returned to OPEC for approval	Clerk	Immediately
Supporting Students with Medical Conditions - policy approved for publishing	Clerk	Immediately

School Performance

Agenda Item 11: Headteacher's Report

The Governing Body received and NOTED the comprehensive report from the Head Teacher covering a broad range of topics including a link to the Strategic Risk Register and the School Development Plan.

Strategic Risk Register

MIS confirmed that no new items had been added to the register, but noted that the financial risk had been increased.

School Development Plan:

In addition to the SDP, MIS confirmed that following the Term 5 review an additional paper to inform SDP discussions going forward was also available to view in the report.

In response to a comment from KH regarding the loss of students within Year 8, KCO reported that the students had moved for fresh starts.

MIS confirmed that the Year 7 intake for September remained strong with 9 appeals having taken place during the week.

DM thanked MIS for the thorough and detailed report and its excellent approach to highlight all the key aspects of Rednock.



Strategy

Agenda Item 12: Stakeholder Voice

The Governing Body received and NOTED the paper outlining the planned activities and timeline for capturing stakeholder feedback.

MIS confirmed that a full stakeholder voice survey will be shared with parents, staff and students in Term 6 and the results, when available, shared with the FGB. He had agreed that the draft of the surveys would be shared with the Chair and Vice Chair prior to circulation to ensure that it would enable tracking the survey undertaken in 2023.

KCO further confirmed that bounce surveys have been trialled during the year and the results will be shared with OPEC for tracking and benchmarking against other schools.

In response to a comment from ST regarding a comment made by the student council, KCO responded that the uniform survey took place during the last academic year with all students and the results were taken to the student council at the time.

On behalf of the Governing Body, DM thanked MIS for the paper.

Agenda Item 13: KS4 & KS5 Student Options

The Governing Body received a verbal update from SCU regarding KS4 & KS5 student options.

Of note:

KS5:

- Options offered to influence choice and retention of students;
- Options competitive with other local providers;
- More flexibility in timetabling;
- Further Maths and Music added to offer;
- Geography, Criminology, Maths and Biology popular subjects;
- 144 applications received for Year 12 September 2025 with Rednock being first choice for 90 applicants (80 internal & 10 external).

KS4:

- KS4 changes made to accommodate subjects at KS5;
- Government expectation for Ebacc subjects to be studied next year;
- Year 9 transitioning to Year 10 in September - 219 & 6 alternative provision students compared to 202 in September 2024;
- Discussions at SLT around finances but ensuring balance is right - right curriculum but not too expensive and student satisfaction.

Regarding the number of students expected to move into Year 10 and the number of students applying for Year 12, the Governing Body acknowledged the positive increase in numbers compared to the previous year.



Following discussions around the viability of small class sizes in KS5, Governors were reminded of the strategy agreed at the beginning of the year and the work undertaken by the Sixth Form Challenge Group. It was confirmed that the approach being taken was fully in line with the Governing Body's agreed approach.

For Information

Agenda Item 14:

1. Link Governor Visit Reports:

Governors received and NOTED the Health & Safety Monitoring visit report from SH.

In response to a comment from ST regarding the recommendation regarding the exit changes in the Community Centre, SH responded that the recommendation would be for MIS and STW to discuss.

2. Training Opportunities April 2025 - March 2026:

Governors received and NOTED the training opportunities available from April 2025 - March 2026. Governors were reminded to request booking on any courses through the Clerk.

A request from SW to attend the Handling Complaints sessions on the 3rd June was noted.

3. Proposed Meeting Dates for 2025 / 2026

It was noted that the proposed meeting dates had been shared for information only. The dates will be cross referenced against the school calendar being produced and confirmed meeting dates shared in due course.

In addition to the itemised items of other business, KCO brought to the attention of the Governing Body school events taking place in Term 6:

- Rednock Festival of Arts on the 26th June, 4 - 7pm
- Sports Awards evening on the 24th June.

The Clerk confirmed that the events would be added to the GB calendar and invites shared with all governors.

There was no further business and the meeting closed at 7.30pm.

Date of Next Meetings:

Governors' Back to School Day - Friday 27th June 2025
FGB - Wednesday 16th July 2025