



MINUTES OF THE FULL GOVERNING BODY

Date Time	Wednesday 28th February 2024, 5.30pm	Location	LRC, Rednock School		
Attendees - In Person	Initials	Title	Attendees	Initials	Title
Mike Stratford	MIS	Head Teacher	Katie Norton	KN	Co-Opted
Di Caesar	DC	Co-Opted	Stephen Carter	STC	Staff
Chris Wiggins	CWi	Co-Opted	Chris Wardle	CWa	Parent
Simon Herbert	SH	Parent	Keir Hague	KH	Co-Opted
David Martin	DM	LA	Sarah Telford	ST	Co-Opted

In Attendance	Initials	Title
Sharon Cunningham	SC	Deputy Head Teacher
Kerala Cole	KCO	Assistant Head Teacher
Steve White	STW	School Business Manager
Nikkie Morrissey	NMO	Clerk

Apologies	Initials	Reason
Jane Barker-Doe	JBD	Work Commitments
Sally Winterbottom	SW	Away
James Broad	JB	Belated apologies received (work crisis kept James from attending the meeting)

Non Attendees	Initials	Reason
Robert Miles	RM	No reason offered

Procedural Matters / Ensuring Accountability

Knowing our School

Ahead of the meeting there was an opportunity for governors to informally meet with members of the student council.

Agenda Item 2802324/01: Welcome & Apologies (Lead: Chair)

KN welcomed colleagues.

Apologies had been received from, and were accepted for JBD and SW.

A belated apology from JB was sent to the Clerk following the meeting.

KN asked for the Governing Body's thanks to be relayed to the students for coming to meet with governors.



Agenda Item 280224/02: Pecuniary Interests / Conflicts of Interest (Lead: Chair)

No interests / conflicts declared.

Agenda Item 280224/03: Any Other Business for Consideration (Lead: Chair)

No further items of business for consideration requested.

Although not an item for AOB, DC raised the possibility of a hybrid option for future meetings being considered again. Following a discussion, it was suggested that although the preferred option for meetings would continue to be face-to-face, the provision of a hybrid option would be helpful for any governor unable to attend in person and only if the correct technology was in place.

It was agreed in principle that the option for hybrid meetings should be trialled for future Full Governing Body meetings if the correct technology was in place and proved to have the capacity to host a hybrid meeting for those not able to attend in person.

Action Items	Person Responsible	Deadline
Technology for hybrid meetings to be sourced & tested	MIS & STW	Immediately

Agenda Item 280224/04: Minutes of Previous Meetings (Lead: Chair)

The minutes of the meeting held on the 7th December 2023 were agreed as a true record and accepted.

Agenda Item 280224/05: Review of FGB Action Log (Lead: Chair)

The action log was reviewed and updated to reflect the current position.

Of note:

#024: Transport: It was agreed that this item should be closed, noting the ongoing work following recent changes in providers to ensure that provision of transport does not become a constraint for Rednock being a school of choice where students may not be eligible for free GCC transport. The Governing Body supported, in principle, the school taking responsibility for organising (and charging for) transport provision for those students and further consideration of additional transport facilities for students attending extra-curricular activities.

[A copy of the current action log can be found here.](#)

Governance and Overview

Agenda Item 280224/06: Chair's Report

The Governing Body received and NOTED the Chair's report which provided an overview of the actions taken by the Chair on behalf of the Governing Body.

Ofsted November 2023

The Governing Body **formally received** the report following the Ofsted Inspection in November 2023. In considering the report, the Governing Body recognised the significant work undertaken by all to evidence the best of Rednock. In taking time to celebrate the findings of the inspection, it was recognised that there could be no complacency and focus should continue to be given to progressing the improvement priorities set out in the School Development Plan, which would incorporate the findings of the Inspection - specifically in relation to the provision of extra-curricular activities and the consistency in teaching.

Governance Arrangements



It was noted that all Governors now had confirmed their link roles, with resources available via The Key and other sources as necessary. It was confirmed that templates for reports were available, while also acknowledging that these can be adapted as necessary.

School Leadership Arrangements:

It was noted that the advert for a second deputy head was now live with a closing date of the 1st March and interviews taking place on the 8th March.

It was further noted that, with this appointment and the substantive appointment of a School Business Manager as part of the SLT, a wider review of the senior leadership arrangements would be undertaken later in the year.

The Governing Body NOTED the report.

Agenda Item 280224/07: Head Teacher’s Report

The Governing Body received and NOTED the report which covered a broad range of topics including the latest curriculum monitoring data for the Year 11 and Sixth Form students.

Business & Operations:

MIS confirmed that numerous projects have been completed to improve the school site, including the freshening up of communal spaces, the installation of LED lighting and the maintenance of trees and shrubbery.

MIS informed colleagues that following a successful meeting with the Local Authority and representatives of an architect group, a report had been completed providing a comprehensive site analysis including the space and use of Norman Hill. The report was being considered and would be presented initially to the Audit & Assurance Committee.

September 2024 Admission Intake:

MIS confirmed the intake of Year 7 students for September 2024 had now been released and the school has been allocated 235 students (the published admission number) with a predicted waiting list to follow.

Curriculum Monitoring Data:

MIS confirmed the academic monitoring data provided in the report was the most current data following the 2nd reporting cycle and had also been shared with governors at the last OPEC meeting. OPEC were actively undertaking deep dives focusing on areas with targeted actions. It was agreed that where possible the data should enable the Governing Body to have oversight of any specific performance relation to pupil premium performance.

In response to a comment from ST regarding the number of students having left during the academic year to be home educated, MIS reported that this was a trend nationally. MIS confirmed that exit interviews are held by the Attendance Officers and parents are made fully aware of what home education means and the reality of elective education.

Recognising the celebration of staff within the report, it was suggested that the Governing Body should also be recognising the significant achievement of staff in their professional development and agreed that KN would offer congratulations to the individuals on behalf of the Governing Body.

Action Items	Person Responsible	Deadline
Recognition of staff achievement to be recognised by the GB	KN	Immediately

Agenda Item 280224/08: Report from Committees

Outcomes, Performance & Experience Committee:

The Governing Body received and NOTED the draft minutes and the short verbal report from DC providing a summary of the key issues discussed at the meeting on the 18th January 2024.

Audit & Assurance Committee:

The Governing Body received and NOTED the draft minutes and the following verbal report from DM, providing a summary of the key issues discussed at the meeting on the 31st January 2024.



With regards to the Waterplus situation, DM informed colleagues that there had been no further movement and the next action again lay with Water Plus.

DM confirmed the Solar PV sub group had been researching alternative ways to finance the project and was in the process of sourcing quotes for a Power Purchase option, with an Easter installation for the school to benefit over the next year.

While recognising the financial benefit for the school if installation was to take place at Easter, KN informed colleagues that the decision would need to be made on the basis of a robust option appraisal. It was confirmed that STW would be preparing a clear report to support the decision making, outlining the benefits and risks associated with the options available. It was agreed that an extraordinary meeting would be called, if necessary, to consider any recommendation and agree a decision.

Strategic Partnership Committee:

The Governing Body received and NOTED the minutes of the meeting on the 14th December. KN confirmed with colleagues that the draft minutes of the meeting on the 8th February 202 would follow.

KN reported that networking with feeder primaries and local schools continues to be strengthened with a focus of promoting joint working where appropriate and supporting transition.

Colleagues were informed that although the MAT route was not actively being followed up, the Committee were keeping an overview of the national and regional position.

In response to an action of the Committee to explore opportunities for formally linking with a teaching school hub, MIS reported that the school had been invited to sit on the Balcarras Teaching School Hub as an advocate school for the Stroud community.

Action Items	Person Responsible	Deadline
Business case for Solar PV and recommendation to be prepared by the working group and shared with FGB with extraordinary meeting being called if necessary.	STW	Immediately

Agenda Item 280224/09: Annual SEND Information Report to Governors

The Governing Body received and NOTED the annual SEND information report setting out an overview of the school’s approach to managing SEND support at Rednock.

SCU verbally reported that she had met with DC (SEND Link Governor) and the SENDCO to agree on the report content and format.

The report was APPROVED for publishing on the school website.

Action Items	Person Responsible	Deadline
Annual SEND Information Report to be published	Clerk	Immediately

Strategy

Agenda Item 280224/10: Sixth Form - Progress Update

MIS provided a verbal report to the Governing Body.

Of note:

- 85 applicants have listed Rednock as their 1st choice;



- Applications for September 2023 entry was 88 with only 47 Level 3 applicants.

Although the number of applications was positive, MIS reminded Governors that only a small number of current Year 12 students would be following A level courses next year and results would not come to fruition until the following year.

MIS further reported the number of KS4 students on roll also needed to be carefully reviewed, specifically the risks of losing students at the end of Year 9 to the UTC. This had the potential to impact on the school’s financial position and would need to be carefully considered in the context of ensuring that the school’s curriculum and staffing model maximised the retention of students.

It was agreed that it would be helpful for the Governing Body to have an understanding of the KS4 options students are being offered at other education establishments and what is driving our students’ choices. This would be put on the agenda for a future meeting.

On behalf of the Governing Body, KN thanked MIS for the update.

Action Items	Person Responsible	Deadline
Agenda item on KS4 options available to students and factors impacting on student choices.	MIS / SLT	15th May 2024

Agenda Item 280224/11: Structure of the School Day Proposal

In response to the expectation for all schools to provide a 32.5 hour week by September 2024, the Governing Body received and NOTED the proposal for a revised school day from September 2024.

The proposal presented included the following revisions to the school day:

1. A reduction of 5 minutes to the morning Community Tutoring session;
2. An extension of 5 minutes to the morning break period; and
3. An extension of 10 minutes to the end of the day to accommodate a tutor check out and ‘drop everything and read’ session.

Having received assurance from MIS that the revised school day continued to fit with school transport links and union representatives had also been consulted, the proposal was SUPPORTED by the Governing Body.

Agenda Item 280224/12: Vision & Values Statement

The Governing Body received and NOTED the paper provided and the verbal report from MIS outlining the proposed revised vision and values statement for the school.

The new statement “I matter, you matter, everyone matters”, and the associated text was fully ENDORSED by the Governing Body.

Accountability

Agenda Item 280224/13: Policies for Approval

The following policy reviews were presented at the meeting for approval:

Determined Admission Arrangements 2025 Entry:

Policy presented for formal approval only, ahead of sharing with the Local Authority for publishing. (Proposed policy presented to FGB at the meeting in September 2023 and approved).

To note: although no changes to the school admission arrangements, a full consultation of the school 2025 admission arrangements took place in line with the requirement of the School Admissions Code 2021.



Policy APPROVED

Special Educational Needs & Disability Policy:

Policy reviewed in consultation with the SEND Link Governor, DC; no changes to report.

Policy APPROVED

Supporting Students with Medical Conditions Policy:

Minor amendments highlighted in red text

Policy APPROVED

Other Matters

Agenda Item 280224/14: Any Other Business

1. Training Opportunities:

Governors received and NOTED the training opportunities available. Governors were reminded to request booking on any courses through the Clerk.

2. Governor Visit Reports:

Governors received and NOTED the link visit reports from DC for Pupil Premium and SEND.

3. Safeguarding Update:

KCO informed governors of the opportunity for a drop-in service for students being offered by the school nursing team. It was noted that for the service to be available in school, a consultation process would need to be followed with a panel of governors meeting with the nursing team. The Governing Body confirmed their support for the drop-in service and asked KCO to arrange the initial meeting. It was noted that KN, DC, ST and SW would be available for the governor panel.

4. School Production - Peter Pan:

Governors were reminded of the school production shows taking place in March with tickets being available from school reception.

There was no further business and the meeting closed at 7.15pm.

Date of Next Meeting: 15th May 2024

Confirmed as a true record and accepted by the Governing Body

15th May 2024

**Katie Norton
Chair of the Governing Body**