



Our Ref: SHC|LYM|001

27th April 2022

Dear Parent/ Carer,

The summer examination season is fast approaching and as a result we need to make some changes to the structure of the school day. The reasoning behind this is to support the examination sequencing which has longer sessions than the lessons. In order to meet the Examination Boards' requirements, the School will follow these timings with effect from **Monday 9th May**.

Timings	Session
8:40 to 9:05	Tutor Time/ Registration
9:05 to 10:05	Lesson 1
10:05 to 10:20	Breaktime
10:20 to 11:20	Lesson 2
11:20 to 12:20	Lesson 3
12:20 to 13:00	Lunchtime
13:00 to 14:00	Lesson 4
14:00 to 15:00	Lesson 5

Many students will adapt to these changes easily but we are aware that for others this may be more difficult e.g. where students need to eat or take medication at set times during the school day or face anxieties. Where this is the case, please contact the student's Tutor in the first instance by **Thursday 5th May**, so that we can put a personalised plan into place and offer support for them.

Once the examination sequence is completed, we will revert to the School's normal times, which will be after **June 27th**. Thank you for your support in this matter. If you do have concerns, please do alert your child's tutor before **Thursday 5th May**.

Yours sincerely

Dr Sharron Cunningham
Deputy headteacher

Head Teacher - David Alexander BA (Hons); MSc