



SUPPLEMENTARY INFORMATION Coronavirus (Covid 19)

ACTIVITY: Coronavirus (COVID-19) Spread and Government Advice (REVISION 6) – 2022 (Page 1 of 9) (R4a)		DATE OF ASSESSMENT 30/03/22
ESTABLISHMENT/SCHOOL Bamburgh	SECTION/TEAM All	
WHO MIGHT BE HARMED? Employees, pupils, trainees, students and visitors		HOW MANY ARE AFFECTED? 300
<p>This document is designed to act simply as an aide memoire, recognising that all schools have their individual contexts, processes and procedures already established in relation to overall school effectiveness.</p> <p>The document is by no means intended to serve as a 'checklist', rather it is hoped that it will be a useful tool for school leaders to use with making decisions and reviewing and updating their risk assessments and the temporary modifications that are required.</p> <p>Greyed out areas of this risk assessment will be implemented alongside the Outbreak Management Plan should there be an increase in positive cases across the setting.</p> <div style="text-align: center;"> <pre> graph LR A[Determine Capacity of School Building] --> B[Determine Staff Availability to Work On-site] B --> C[Liaise with Parents Regarding Intention to Open Fully] C --> D[Undertake Risk Assessment and Action Plan] D --> E[Engage Governing Body, Staff and Union Reps in the Plans for Full Opening.] E --> F[Make Necessary Small Adaptations to Site] F --> G[Complete Identified Actions] G --> H[Determine Remote Learning Offer/Contingency Plans] H --> I[Inform Parents of Re-opening Plans and Expectations and publish Risk Assessment] </pre> </div>		
<p>The thresholds detailed below can be used as an indication for when to seek public health advice if there are concerns:</p> <p>For most education and childcare settings, whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> • 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period <p>For special schools, residential settings, and settings that operate with 20 or fewer children, pupils, students and staff at any one time:</p> <ul style="list-style-type: none"> • 2 children, pupils, students and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period 		

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HAZARDS (including inadequate / lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place X if not	IF 'X' STATE THE ACTION TO BE TAKEN WITH TIMESCALES OR INDICATE ANY ADDITIONAL CONTROL MEASURES	RESIDUAL RISK RATING High, Medium, Low	
1. Premises and equipment, water, etc. not maintained to statutory requirements:	<p>Premises and utilities have been health and safety checked and building is compliant</p> <ul style="list-style-type: none"> • Water treatments • Fire alarm testing • Repairs • PAT testing • Fridges and freezers • Boiler/ heating servicing • Internet services • Any other statutory inspections • Insurance covers reopening arrangements • Fire Risk Assessment and evacuation procedures reviewed and disseminated to all staff. <p>It is important that, prior to reopening for the autumn term, all the usual pre-term building checks are undertaken to make the school safe. If buildings have been closed or had reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires' disease. Advice on this can be found in the guidance on Legionella risks during the coronavirus outbreak.</p> <p>Additional advice on safely reoccupying buildings can be found in the Chartered Institute of Building Services Engineers' guidance on emerging from lockdown.</p> <p>Once the school is in operation, it is important to ensure good ventilation. Advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak.</p> <p>In classrooms, it will be important that schools improve ventilation (for example, by opening windows).</p>	✓	<p>Site Manager holds site-related documentation and evidence of checks. PAT testing record held by Business Manager.</p> <p>Fire Evacuation: Class group size will allow for social distancing during evacuation and at assembly point</p> <p>The teacher/lead in each classroom to take charge of pupils and staff in their room and ensure everyone leaves the building. All staff to follow evacuation procedure</p>	Low	

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2. Child/Adult is unwell and it is believed that they have been exposed to COVID-19.	Ensure that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms , or have tested positive in the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home, are essential actions to reduce the risk in schools and further drive down transmission of coronavirus (COVID-19). All schools must follow this process and ensure all staff are aware of it. If anyone in the school becomes unwell with Covid symptoms, they must be sent home and advised to follow Government advice on testing.	✓	Staff guidance 'SCHSA' is updated as advice changes. This is available on the Google Drive shared with all staff and available off site. This includes correct use of PPE Parents reminded through Parenthub, social media and website not to send children into school if they have any coronavirus symptoms Person/pupil with symptoms - staff to follow current guidance. Additional PPE is available and can be requested from the school office.	Low	
3. Risk of coronavirus and other infections spreading to children and staff due to inadequate infection control procedure.	The school will ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future. Points to consider and implement: <ul style="list-style-type: none"> • has the school enough hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly • can the school ensure that there is enough supervision when using hand sanitiser to eliminate ingestion. Small children and pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an 	✓	Staff coronavirus health and safety advice, 'SCHSA' guidance document and staff timetable, covers all current key information and is updated as advice changes. This information contains the 'Key Stage group bubbles' and associated actions, should they need to be reinstated. It is available on the School Organisation Drive, shared with all staff, printed copies at reception and available off site.	Low	

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	<p>alternative</p> <ul style="list-style-type: none"> the school will build these routines into school culture, supported by behaviour expectations and helping ensure younger children and those with complex needs understand the need to follow them Soap and water is more effective than using sanitisers <p>The 'catch it, bin it, kill it' approach continues to be very important, so schools must ensure that they have enough tissues and bins available in the school to support pupils and staff to follow this routine. As with hand cleaning, schools must ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. Some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. This should be considered in risk assessments in order to support these pupils and the staff working with them, and is not a reason to deny these pupils face to face education.</p> <p>Where there is an infection outbreak other than COVID-19 the Outbreak Management Template provided by Public Health should be used.</p> <p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school or college.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> putting in place a cleaning schedule that ensures cleaning is generally enhanced and includes: <ul style="list-style-type: none"> more frequent cleaning of rooms / shared areas that 		<p>Posters displayed throughout school promoting key hygiene messages. Messages reinforced throughout the day by all staff. Pupils supervised and reminded of the hand washing routine where necessary.</p> <p>Staff directed to use wipes supplied to clean own items after use - keyboards, phone, touchscreens, work surfaces, toilet area.</p> <p>Business Manager liaising with Site Manager to ensure ongoing supplies.</p>	
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	<ul style="list-style-type: none"> ○ are used by different groups <ul style="list-style-type: none"> ○ frequently touched surfaces being cleaned more often than normal • different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet • clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal <p>Public Health England guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to the current advice on COVID-19: cleaning of non-healthcare settings guidance.</p>				
4. Risk of coronavirus infection spreading due to large class sizes and reduced space	<p>Government Guidance no longer recommends that it is necessary to keep children in consistent groups ('bubbles').</p> <p>As well as enabling flexibility in curriculum delivery, this means that assemblies can resume, and no longer need to make alternative arrangements to avoid mixing at lunch.</p> <p>However extra actions will need to be taken if the number of positive cases substantially increase within the school setting.</p>	✓	<p>Covid Outbreak Contingency Plan outlines the extra actions, which may be instigated if number of positive cases increase.</p> <p>The school will review existing measures and discuss the outbreak with South Tyneside Public Health.</p> <p>Enhanced protective measures may be introduced, including:</p> <ul style="list-style-type: none"> • Re-introducing face coverings for corridors & communal areas. • Re-introducing extended cleaning regime. • Re-introducing home LFD testing for staff and pupils. • Request the use of home PCR testing by some staff (all schools) 	Low	

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			<p>and some pupils (all schools) by accessing testing via NHS 119.</p> <ul style="list-style-type: none"> Adapting, limiting or postponing indoor sporting events, trips, transition events, parents' evenings, open days and performances. Reverting to assemblies via Google Classroom. Twice-weekly on-site testing in school. Further limiting of school events and visits. Limiting all non-essential visitors to school. Re-introducing of bubbles on a class by class, or year group basis. <p>In exceptional cases, re-introducing remote learning for individual classes for 10 school days, will be considered.</p> <p>Should shielding be reintroduced by national government then those on the shielded patient list should follow national guidance. Shielded pupils will be required to learn remotely from home. Shielded staff will be required to work from home.</p>	
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5. Risk of coronavirus infection spreading to children and staff due to lack of PPE	Read the guidance on safe working in education, childcare and children's social care for more information about preventing and controlling infection, including when, how PPE should be used, what type of PPE to use, and how to source it.	✓	Additional PPE is available for staff to request from school office.	Low	
6. Failure to use test and trace leading coronavirus infection spreading to children and staff	Schools must ensure they understand the NHS Test and Trace process and how to contact their local Public Health England health protection team . Schools must ensure that staff members and parents/carers understand any Government or Local Authority guidance, law or advice on any specific date in relation to Covid. All staff, parents and pupils will be expected to follow all Government and Local Authority guidance, law and advice available on any specific date.	✓	School will follow all local and national advice relating to Covid. SMT to contact/liaise with LHPT and follow guidance/directions as required through Covid Contingency Plan	Low	
7. Failure to manage confirmed cases of coronavirus (COVID-19) amongst the school community	Settings will continue to have a role in working with health protection teams in the case of a local outbreak. All staff, parents and pupils will be expected to follow all Government and Local Authority guidance, law and advice available on any specific date.	✓	SMT to contact/liaise with LHPT and follow guidance/directions as required through Covid Contingency Plan.	Low	
8. Risk of coronavirus infection spreading due to use of transport	Adjust transport arrangements where necessary including: <ul style="list-style-type: none"> • encourage parents and children and young people to walk or cycle to their education setting where possible • make sure schools, parents and young people follow the Coronavirus (COVID-19): safer travel guidance for passengers when planning their travel • ensure that transport arrangements cater for any changes to start and finish times • communicating revised travel plans clearly to contractors, local authorities and parents where appropriate (for instance, to agree pick-up and drop-off times) 	✓	School has advised Local authority school transport of planned opening times and drop-off arrangements. Local authority school transport guidance is being followed which has been updated in light of coronavirus.	Low	

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	<p>Dedicated school transport, including statutory provision Pupils on dedicated school services do not mix with the general public on those journeys and tend to be consistent. The approach to dedicated transport should align as far as possible with the principles underpinning the system of controls set out in this document and with the approach being adopted for your school. It is important to consider:</p> <ul style="list-style-type: none"> • how pupils are grouped together on transport • additional cleaning of vehicles • organised queuing and boarding where possible • distancing within vehicles wherever possible <p>Wider public transport</p> <p>The government has removed the requirement to wear face coverings in law but suggests that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet.</p>				
9. Risk of coronavirus infection spreading to shielded and clinically vulnerable adults	<p>Where schools apply the full measures in the Government guidance and the Building and School RAs, the risks to all staff will be mitigated significantly, including those who are extremely clinically vulnerable and clinically vulnerable. We expect this will allow most staff to return to the workplace, although we advise those in the most at risk categories to take particular care while community transmission rates continue to fall. Advice for those who are clinically-vulnerable, including pregnant women, is available.</p> <p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.</p>	✓	<p>Staff to continue to follow the staff absence procedure. SMT/Office Manager to liaise with staff and manage reasons for absence and to support and advise in line with current guidance.</p> <p>Staff have been supplied with ICT equipment in order to plan, deliver learning and support pupils remotely. Use of Google Classroom in place throughout school. Tapestry in use in Primary.</p>	Low	

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10. Risk of coronavirus infection spreading to shielded and clinically vulnerable persons via pupil or staff attending school	<p>More evidence has emerged that shows there is a very low risk of children becoming very unwell from coronavirus (COVID-19), even for children with existing health conditions. Most children originally identified as clinically extremely vulnerable no longer need to follow original shielding advice. Parents should be advised to speak to their child's GP or specialist clinician if they have not already done so, to understand whether their child should still be classed as clinically extremely vulnerable.</p> <p>You can find more advice from the Royal College of Paediatrics and Child Health at COVID-19 - 'shielding' guidance for children and young people.</p>	✓	All pupils are expected to attend school, unless the school receives specific advice from a medical professional to the contrary.	Low	
<p>Reference Documents: Please see links in main document which update automatically.</p>					
ASSESSED BY (Print name) Peter Nord			SIGNED P Nord		DATE 30/03/22
LINE MANAGER			SIGNED		REVIEW DATE Ongoing

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