

Guide to information available from **Bamburgh School** under the model publication scheme

Class 1- Who we are and what we do		
Who's who in the school	<p><i>School Website</i> https://www.bamburghschool.co.uk/our-staff/</p> <p><i>Hardcopy-Available on request</i></p>	5p per sheet
Who's who on the governing body / board of governors and the basis of their appointment	<p><i>School Website</i> https://www.bamburghschool.co.uk/governing-body-structure/</p> <p><i>Hardcopy-Available on request</i></p>	5p per sheet
Instrument of Government / Articles of Association	<i>Hardcopy-Available on request</i>	5p per sheet
Contact details for the Head teacher and for the governing body, via the school (named contacts where possible).	<i>Hardcopy-Available on request</i>	5p per sheet
School prospectus (if any)	<i>Not Applicable</i>	
Staffing structure	<p><i>School Website</i> https://www.bamburghschool.co.uk/our-staff/</p> <p><i>Hardcopy-Available on request</i></p>	5p per sheet
School session times and term dates	<p><i>School Website</i> https://www.bamburghschool.co.uk/school-calendar/</p>	
Address of school and contact details, including email address.	<p><i>School Website</i> https://www.bamburghschool.co.uk/</p>	

Class 2- What we spend and how we spend it		
Annual budget plan and financial statements	<i>Hardcopy-Available on request</i>	5p per sheet
Capital Funding	<i>Hardcopy-Available on request</i>	5p per sheet
Financial audit reports	<i>Hardcopy-Available on request</i>	5p per sheet
Details of expenditure items over £2000 – published at least annually but at a more frequent quarterly or six-monthly interval where practical.	<i>Hardcopy-Available on request</i>	5p per sheet
Procurement and contracts the school has entered into, or information relating to / a link to information held by an organisation which has done so on its behalf (for example, a local authority or diocese).	<i>Hardcopy-Available on request</i>	5p per sheet
Pay policy	<i>Hardcopy-Available on request</i>	5p per sheet
Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members (Senior Leadership Team or equivalent, whose basic actual salary is at least £60,000 per annum) by reference to categories	<i>Hardcopy-Available on request</i>	5p per sheet
Staffing, pay and grading structure. As a minimum the pay information should include salaries for senior staff (Senior Leadership Team or equivalent as above) in bands of £10,000; for more junior posts, by salary range.	<i>Hardcopy-Available on request</i>	5p per sheet
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors.	<i>Hardcopy-Available on request</i>	5p per sheet

Class 3- What our priorities are and how we are doing		
School profile (if any) And in all cases: Performance data supplied to the English or Welsh Government or to the Northern Ireland Executive, or a direct link to the data	<i>School Website</i> https://www.bamburghschool.co.uk/exam-results/ <i>Hardcopy-Available on request</i>	5p per sheet
The latest Ofsted / Estyn / Education and Training Inspectorate report - Summary - Full report Post-inspection action plan	<i>School Website</i> https://reports.ofsted.gov.uk/provider/25/108738	
Performance management policy and procedures adopted by the governing body.	<i>Hardcopy-Available on request</i>	5p per sheet
Performance data or a direct link to it	<i>School Website</i> https://www.bamburghschool.co.uk/exam-results/ <i>Hardcopy-Available on request</i>	5p per sheet
The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	<i>Hardcopy-Available on request</i>	5p per sheet
Safeguarding and child protection	<i>School Website</i> https://www.bamburghschool.co.uk/school-policies/ <i>Hardcopy-Available on request</i>	5p per sheet

Class 4- How do we make decisions.		
Admissions policy/decisions (not individual admission decisions) – where applicable	<i>School Website</i> https://www.bamburghschool.co.uk/admissions/	
Agendas and minutes of meetings of the governing body and its committees. (NB this will exclude information that is properly regarded as private to the meetings).	<i>Hardcopy-Available on request</i>	5p per sheet

Class 5- Our policies and procedures		
Records management and personal data policies, including: Information security policies, Records retention, destruction and archive policies, Data protection (including information sharing policies)	<i>Hardcopy-Available on request</i>	5p per sheet
Charging regimes and policies. This should include details of any statutory charging regimes. Charging policies should include charges made for information routinely published. They should clearly state what costs are to be recovered, the basis on which they are made and how they are calculated. If the school charges a fee for re-licensing the use of datasets, it should state in its guide how this is calculated (please see “How to complete the Guide to information”).	<i>School Website</i> https://www.bamburghschool.co.uk/school-policies/ <i>Hardcopy-Available on request</i>	5p per sheet

Class 6- Lists and Registers		
Curriculum circulars and statutory instruments	<i>School Website</i> https://www.bamburghschool.co.uk/ <i>Hardcopy-Available on request</i>	5p per sheet
Disclosure logs	Inspection only – Contact school	FOC
Asset register	Inspection only – Contact school	FOC
Any information the school is currently legally required to hold in publicly available registers	Inspection only – Contact school	FOC

Class 7- The Services we offer		
Extra-curricular activities	<i>School Website</i> https://www.bamburghschool.co.uk/	
Out of school clubs	<i>Not Applicable</i>	
Services for which the school is entitled to recover a fee, together with those fees	<i>Hardcopy-Available on request</i>	5p per sheet
School publications, leaflets, books and newsletters	<i>School Website</i> https://www.bamburghschool.co.uk/	

Schedule of Charges

This describes how the charges (costs in this document) have been arrived at and should be published as part of this guide.

Type of charge –costs to school

Photocopying/printing @ pence per sheet (black and white) – 5p per page

Photocopying/printing @ pence per sheet (colour) – Not available

Postage – Royal Mail 2nd class stamp per 100g